The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2013 -14

1. Details of the Institution

1.1 Name of the Institution

Government College for Women (Autonomous)

1.2 Address Line 1

Indira Gandhi Salai

Address Line 2

Mahamaham Tank (Near)

City/Town

Kumbakonam

State

Tamil Nadu

Pin Code

612 001

Institution e-mail address

principal@gcwk.ac.in

Contact Nos.

0435-2420153, 2401346

Name of the Head of the Institution

Dr.M. Revathi, M.Sc., M.Phil., PhD.

Tel. No. with STD Code

0435-2420153

Mobile

09884812593

Name of the IQAC Co-ordinator	Dr. R. Radha

Mobile	09843821479

IQAC e-mail address	gcwkiqac@gmail.com

1.3 NAAC Track ID

	TNCOGN10041

OR

1.4 NAAC Executive Committee No. & Date

	Ec/39/RA/06

1.5 Website address

	www.gcwk.ac.in

Web-link of the AQAR

	www.gcwk.ac.in/aqar/2013-14.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	Three Star	Above 65	2000	Upto 2005
2	2nd Cycle	B	Above 70	2006	Upto 2011
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC

	07-07-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i.	AQAR	2012-2013	submitted to NAAC on	27/02/2015
ii.	AQAR	2011-2012	submitted to NAAC on	27/02/2015
iii.	AQAR	2010-2011	submitted to NAAC on	27/02/2015
iv.	AQAR	2009-2010	submitted to NAAC on	27/02/2015

1.9 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☐   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☑   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☑

                       Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

          Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others (Specify) | - |

1.11 Name of the Affiliating University | Bharathidasan University, Tiruchirappalli, Tamil Nadu |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

4

2.2 No. of Administrative/Technical staff

-

2.3 No. of students

2

2.4 No. of Management representatives

-

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and
    Community representatives

-

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

| 2 |

2.9 Total No. of members

| 9 |

2.10 No. of IQAC meetings held

| 1 |

2.11 No. of meetings with various stakeholders:

No. | 5 | Faculty | 2 |

Non-Teaching Staff Students | 1 | Alumni | 1 | Others | 1 |

2.12 Has IQAC received any funding from UGC during the year? Yes | ✓ | No | |

If yes, mention the amount | Rs. 3, 00, 000 |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 2 | International | | National | | State | | Institution Level | 2 |

(ii) Themes

- ❖ Hands on Training on Interactive Devices – an initiative towards Smart Class Room.
- ❖ Stress Management

2.14 Significant Activities and contributions made by IQAC

- ❖ The infrastructure of library was improved with library automation software Lips iNet,, a barcode printer, a scanner and printer labels.
- ❖ Through periodic feedbacks obtained from the students, alumni, parents and other stake holders on quality related areas, the learning process is assessed and improvement measures are suggested to ensure quality enhancement and excellence.
- ❖ A series of review meetings were also organized for the teaching and non-teaching staff in the preparation of IQAC report of previous years.

2.15 Plan of Action by IQAC/Outcome.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
❖ To introduce new programmes ❖ To initiate the process for offering research programmes ❖ To introduce the system of external observers for examination to ensure transparency ❖ To conduct workshop/conference ❖ Library automation ❖ Job oriented training programmes	❖ M.A. Tamil programme was introduced ❖ Research programmes in the Departments of Commerce and Economics were started. ❖ External observers were appointed ❖ Each and every department has organized a minimum of one or two seminars/workshops/conferences ❖ The infrastructure of library was improved with library automation software Lips iNet,, a barcode printer, a scanner and printer labels. ❖ Bee keeping, tailoring, jewellery making, Embroidery, Sand Painting & other hand craft art works, Jute bag making etc were conducted.

* Please see annexure- Academic Calendar of the year attached.

2.15 Whether the AQAR was placed in statutory body: Yes- College Academic Council

Management ☐   Syndicate ☐   Any other body ✔

Provide the details of the action taken

> ❖ Weight age was given more for model exam in calculating the internal marks
> ❖ Steps have been taken to improve the quality of teaching and learning process up to the national level.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	8	--	--	--
PG	10	01	--	--
UG	11	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	1(CLP)	--	--	--
Others	--	--	--	--
Total	30	01	--	--

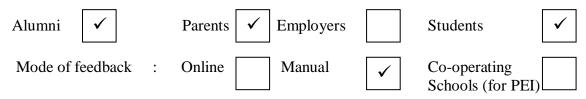|				
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS & Elective Pattern

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All UG/PG Programmes
Trimester	Nil
Annual	1 (CLP)

1.3 Feedback from stakeholders* *(On all aspects)*

| Alumni | ✔ | Parents | ✔ | Employers | | Students | ✔ |

Mode of feedback : Online | | Manual | ✔ | Co-operating Schools (for PEI) | |

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> ❖ For the students of II M.Sc., Zoology, the curriculum was designed in such a way that the courses they study in the III semester help them do their project work in the IV semester. A paper entitled **Biostatistics and Research Methodology** is included as an elective course paper. In that paper, the titles have been selected with an intention of making the students to do their project and publish their results in reputed journals. A job oriented elective paper **Apiculture** was introduced.
> ❖ For the newly started programme M.A. (Tamil) the syllabus for I and II semesters was finalized and approved

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

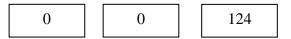| Total	Asst. Professors	Associate Professors	Professors	Others
44	33	11	0	0

2.2 No. of permanent faculty with Ph.D.

23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	124	0	0	0	0	0	0	0	124

2.4 No. of Guest and Visiting faculty and Temporary faculty:

0		0		124

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	-	107	-
Presented papers	-	17	-
Resource Persons	-	-	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ❖ Subscription to UGC INFLIBNET Library access
> ❖ 10 Mbps Leased Line Fiber Optic Cable Network for Unlimited Internet Access across the whole campus.
> ❖ SSCOPE soft skill programs for all final year UG students.
> ❖ Question Banks were prepared by all departments
> ❖ Remedial courses for weaker students

2.7   Total No. of actual teaching days during this academic year

180

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> ❖ To bring in transparency and to enhance quality, external observers are appointed from neighbouring Colleges. Suggestions are scrutinized and implemented.
> ❖ The Question papers along with the scheme of valuation and key are scrutinized by external subject experts to ensure quality.

2.9   No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development - workshop

Board of studies for each discipline comprise 4 Internal experts and 3 external experts from University, 1 Industry, and 1 Alumni	Controller of Examination is a invitee for all Board of Studies	Revision / restructuring of syllabus is subjected to Academic Council approval

2.10 Average percentage of attendance of students

93.84 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Tamil	87	0	98.85	1.14	0	100
B.A English	96	0	31.15	60.41	0	85.41
B.A Economics	71	0	90.14	9.85	0	100
B.A History	143	0	41.95	58	0	100
B.Sc Mathematics	82	82.92	15.85	0	0	100
B.Sc Physics	44	4.54	86.36	0	0	95.45
B.Sc Chemistry	62	12.90	75.80	0	0	85.45
B.Sc Zoology	69	5.75	91.30	1.45	0	99
B.Sc Geography	70	0	85.71	5.71	0	90
B.Com	134	8.20	88.05	0.75	0	96.5
B.Sc Comp.Science	52	48.07	51.92	0	0	100
M.A English	16	0	81.25	18.75	0	100
M.A Economics	25	0	100	0	0	100
M.A History	35	0.46	97.14	0	0	97.6
M.Sc Mathematics	29	75.86	20.68	0	0	100
M.Sc Physics	24	16.66	83.33	0	0	100
M.Sc Chemistry	25	44	56	0	0	100
M.Sc Zoology	18	5.55	88.88	0	0	100
M.Sc Geography	16	6.25	93.75	0	0	100
M.Com(Financial Management)	36	13.88	83.33	0	0	94
M.Sc Comp.Science	31	80.64	19.35	0	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

❖ Ensures the meeting of Board of Studies to update the curriculum in all disciplines

❖ Implementation of internal audit for CIA marks.

❖ Monitors and evaluates the Teaching & Learning processes by way of conducting the periodical meetings.

❖ Feedbacks obtained from the student's related to Teaching and Learning process were scrutinized and necessary steps were taken.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	5
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	107
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	9	2	9
Technical Staff	8	10	2	5

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> ❖ Insisting Departments of Economics, Computer Science and Geography to initiate the process for offering research programmes.
>
> ❖ Motivates the Faculty to apply for Major and Minor Research Projects.
>
> ❖ Encourages Paper Presentation, Paper Publication in the refereed journals.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	04	-	-
Outlay in Rs. Lakhs	-	43.15	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	-
Outlay in Rs. Lakhs	0.4	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	21	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range   1.59 - 4.55   Average   3.23   h-index   27   Nos. in SCOPUS   40

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-2016	DST	12.4	4.0
	2010-2014	DAE-NBHM	12.0	-
	2011-2014	UGC	7.0	4.38
	2013-2016	UGC	11.75	7.5
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (*other than compulsory by the University*)	2013-2014	TANSCHE	0.6	0.6
Any other(Specify)	-	-	-	-
Total	-	5	43.75	16.48

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

        ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

        UGC-SAP [-]   CAS [-]   DST-FIST [-]

        DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [11]   CPE [-]   DBT Star Scheme [-]

        INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   4

3.13 No. of collaborations

International   2   National   2   Any other   -

3.14 No. of linkages created during this year   -

3.15 Total budget for research for current year in lakhs:

From funding agency   16.48   From Management of University/College   -

Total   16.48

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
2	1	1	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them.

| 07 | 12 |

3.19 No. of Ph.D. awarded by faculty from the Institution | - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [3]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [300]   State level [-]

National level [-]   International Level [-]

3.22 No. of students participated in NCC events:

University level [-]   State level [-]

National level [-]   International Level [-]

3.23 No. of Awards won in NSS:

University level [-]   State level [-]

National level [-]   International Level [-]

3.24 No. of Awards won in NCC:

University level [-]   State level [-]

National level [-]   International Level [-]

3.25 No. of Extension activities organized

University forum [-]   College forum [-]

NCC [-]   NSS [28]   Any other [13]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Village adaption
- ❖ Medical Camps
- ❖ Awareness Rallis
- ❖ Job oriented Courses
- ❖ Blood donation camps
- ❖ First-Aid training programme
- ❖ Seminars and Invited Lectures
- ❖ Classical dance

- ❖ Free Legal Aid Counselling Centre for Rural Women
- ❖ Tailoring classes
- ❖ Art and craft
- ❖ Beautician courses Jute Bag making
- ❖ Painting
- ❖ Bee Keeping

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing (Sq.ft)	Newly created (Sq.ft)	Source of Fund(Sq.ft)	Total(Sq.ft)
Campus area	4,29,501.60	-	-	4,29,501.60
Class rooms	59,832.44	-	-	59,832.44
Laboratories	28,185.61	-	-	28,185.61
Seminar Halls	13.82	-	-	13.82
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	6	1	UGC	7
Value of the equipment purchased during the year (Rs. in Lakhs)	8.66	3.0	UGC	11.66

4.2 Computerization of administration and library

Administration

- ❖ Since the office works are automated in 1998, a desktop computer with all facilities are available in the office
- ❖ Digital documentation of files and soft and hard copy of documents used for official communications
- ❖ All official existing physical documents are digitalized and stored in media
- ❖ COE office was fully computerized
- ❖ As per the DC office guidelines ,ECS software was installed ; e - pay bill transactions are enabled
- ❖ The college office is networked with all other departments
- ❖ The Intra official communications such as circulating notifications, minutes meeting notes, and announcements
- ❖ All the computers in the office have internet facility through BSNL broad band (least line)
- ❖ Complete E-governance
- ❖ From 2010 onwards, the scholarship applications are uploaded directly in Official web site
- ❖ From 2010 onwards, the bank transactions regarding bus pass, scholarships and all other student related data are uploaded and received electronically
- ❖ All in one multi specially printer is installed
- ❖ The same student database is explorted for buspass application, renewal, free laptop distribution etc
- ❖ Online Uninterrupted power supply (online UPS facility)for computers is installed

- ❖ Additional computers are provided for newly appointed staff members

- ❖ E-documentation facility is created

- ❖ MHRD survey data base is regularly updated.

Library

- ❖ Software entitled **Dolphin's S_LIPSINET** for library automation was purchased
- ❖ Database of General Library is created A UGC network resource centre with the local area network is established with 8 computers in the General Library. The network resource centre provides an easy access to internet to both the students and faculty within the College premises.
- ❖ The student and faculty can also take photocopies of the books and journals from the General Library.
- ❖ **INFLIBNET-NLIST Programme**: Our College was registered as a member in INFLIBNET-NLIST Programme from Oct 2012. Under this scheme, Staff members of our College were provided with a password for online accessing more than 3000 e-Journals & more than 75,000 e-books.

4.3 Library services:

	Existing		Newly added		Total	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	40028	-	2190	658853	42218	658853
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	5000	-	5000
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	**Computer Labs**	**Internet Browsing Centres**	**Computer Centres**	**Office**	**Depart -ments**	**Others**
Existing	233	70	11	80	12	36	24
Added	-	-	-	-	-	-	-
Total	233	70	11	80	12	36	24

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- ❖ Internet facility is provided for the students through NIIT since 1999
- ❖ All the departments, library and office were upgraded with leased line facility
- ❖ All the academic departments, principal's office, office of COE and library are networked to provide high speed internet facility with unlimited download facility.
- ❖ Hands on Training on Interactive Devices – an initiative towards Smart Class Room was given to all teaching staff**.**
- ❖ ICT training was given to 50 students.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.1
ii) Campus Infrastructure and facilities	16.608
iii) Equipments	0.20
iv) Others	0.01
Total	16.918

Criterion – V

5. Student Support and Progression

5. 1 Contribution of IQAC in enhancing awareness about Student Support Services

Equal Opportunity Centre

To provide equal opportunities to all students of the college without discrimination based on caste, religion and other social inequalities.

Youth Development Scheme (YDS)

The Youth Development Scheme contributes to the well being of the students and conducts programmes to enhance their employability skills.

Noon-Meal Scheme

The college has a very good practice of providing free noon-meal for fifty poor students. The scheme runs by the contribution of all the teaching staff. Some of the teachers continue this service even after their retirement.

Canteen

A clean hygienic cafeteria is available for both students and faculty providing nutritious food for supporting the students studying in shift system.

Bus Facilities

As the college is located in about 1½ km from the main bus stand, arrangements have been made by the College with the Transport Department to extend free bus service up to the college so as to enable the students reach the college safely on time.

Day Care Centre

A Day Care Centre has been established within the premises of the college to take care of the kids of the teaching non-teaching faculty and students of the College. The centre which is funded by the University Grants Commission is equipped with all necessary items like refrigerator, kids study table, toys, bed with mosquito net, induction stove and basic cooking utensils. A care taker is appointed and paid from the contributions obtained from the beneficiaries

Co-Operative Store

Two staff members have been given the additional responsibility of maintaining the co-operative stores. The basic requirements like stationeries, Sanitary napkins and books are kept for sales in the college premises for the welfare of the students.

Gym

A fully equipped Gym is available inside the college campus to build students physical and mental health

Hostel

A good accommodation facility for 250 students with full time residential tutors is available within the college premises with nominal charges.

Others

- ❖ Information is disseminated every week during college assembly
- ❖ Printed information available in college calendar/College Website
- ❖ Information also passed to students regularly through HOD's and Tutors

5.2 Efforts made by the institution for tracking the progression

- ❖ Monitoring the books usage and attendance in the library by frequent scrutiny of the library visiting and issue register.
- ❖ In most of the departments, the Tutor-Ward system is adopted to have a close watch on the progression of the individual student who has enrolled for their empowerment. Weak students are identified in the class with the help of their respective ward tutors. The tutors of every class maintain the students bio-data book, which will be monitored periodically in the faculty meeting conducted in the department twice a semester
- ❖ Suggestions and the consolidated feedback from various stake holders are the index to understand of the progression of the students. This will be taken to the appropriate official forum and proper policy decisions and amendments are made in the system to provide better prospects to the student community.
- ❖ The student Counsellor helps the imbalanced mind and soul of the needy students to show the correct direction.
- ❖ The college has a student union with eleven office bearers like president ,vice president secretary, vice secretary , fine arts secretary, vice fine arts secretary, sports secretary, vice sports secretary, hostel secretary, vice hostel secretary, PG secretary, vice PG secretary to coordinate various activities. They bridge the college administration and students community and help in building a good rapport between students and teachers.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3203	544	14	-

(b) No. of students outside the state | - |

(c) No. of international students | - |

UG

S. No	Department	Demand Ratio	Dropout (%)
1.	Tamil	10:1	1.2
2.	English	36:5	1.2
3.	History	1:8	1
4.	Economics	5:6	1.7
5.	Mathematics	10:1	1.4
6.	Physics	26:1	1
7.	Chemistry	23:1	1.1
8.	Zoology	9:8	1.3
9.	Geography		1.4
10.	Computer Science	22:3	1
11.	Commerce	9:5	1.02

PG

S. No	Department	Demand Ratio	Dropout
1.	Tamil	3:3	0
2.	English	6:9	1.3
3.	History	3:4	1.1
4.	Economics	2:4	1.0
5.	Mathematics	4:8	1.1

6.	Physics	3:9	1
7.	Chemistry	2:8	1.1
8.	Zoology	2:9	1.1
9.	Geography	2:7	1
10.	Computer Science	4:3	1.1
11.	Commerce	3:4	1.1

Students Strength

Total Number	Women (%)	Men (%)
3761	99	1

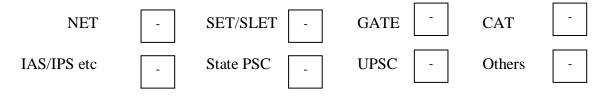| Last Year						This Year					
General	**SC**	**ST**	**OBC**	**Physically Challenged**	**Total**	**General**	**SC**	**ST**	**OBC**	**Physically Challenged**	**Total**
13	993	14	2591	12	3633	10	1053	14	2662	22	3761

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> ❖ Coaching classes for Entry in Services.
>
> ❖ A course on Mathematics for competitive examinations is offered as an Elective course.

No. of students beneficiaries   120

5.5 No. of students qualified in these examinations

NET   -   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others   -

5.6 Details of student counselling and career guidance

There are 50 students from different departments have come for counselling for various problems like personal, family, academic performance, career guidance, behavioural related problems. Apart from these special lectures were organized on the theme Stress Management through Yoga, Personality Development and Leadership qualities.

No. of students benefited   50

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	800	159	1

5.8 Details of gender sensitization programmes

- ❖ A workshop on **Women and Law** was conducted.
- ❖ A workshop on the **problems faced by the Adolescents**
- ❖ A lecture on **Stress Management for Women**
- ❖ Yoga training to the students for **Sound Body and Sound Mind**
- ❖ A lecture on "**The problem faced by women in the society"** by Inspector, Women Police station.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 275 | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | 66 | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 47 | National level | - | International level | - |

Cultural: State/ University level | 26 | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	3582	96,15,406
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | 1 | National level | | International level | |

Exhibition: State/ University level | 1 | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 16 |

5.13 Major grievances of students (if any) redressed: **NO MAJOR GRIEVANCES**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

❖ Women Empowerment through Higher Education

MISSION

❖ To impart Quality Higher Education to the students of socially and economically and backward strata of the society

❖ To instil the spirit of research and orient aspiring young girls to achieve excellence in their respective fields

❖ To endow them with competence to face issues and challenges globally

❖ To create awareness among younger generation to protect environment

❖ To make them the torch-bearers of the age old tradition and rich culture of the land

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6.2 Does the Institution has a management Information System

Yes.

❖ Customized software is used for administration which includes Student Management, Staff Management and Accounts Management.

❖ Exam section operates a separate information system for issue of Hall tickets, Marks Statements and online publication of results.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The following mechanisms are adopted to enhance the curriculum of various disciplines.

❖ Board of Studies
❖ Academic Council
❖ Feedback obtained from the stakeholders, teachers, students, Alumni.

6.3.2 Teaching and Learning

- ❖ Teachers are sent for Orientation / Refresher courses to update their knowledge in their respective fields.

- ❖ Seminars / Conferences / Symposium / Workshops are organized periodically in different disciplines.

- ❖ Training has been given for faculty to handle the smart class room devices.

- ❖ Teaching aids like projector and interactive boards are used by faculty for effective teaching.

- ❖ The Head of the institution along with HOD's/IQAC coordinator chalks out academic calendar well in advance. Every Department prepares a plan of action for 90 days.

- ❖ Faculty members prepare lesson plan with scheduled dates for assignments, seminar and CIA test.

- ❖ Slow learners and advanced learners are identified and appropriate remedial/extra classes arranged.

- ❖ Total transparency in teaching evaluation process.

- ❖ Adequate availability of library/laboratory/Internet facilities

- ❖ Usage of E-content/open source resources for teaching learning process.

- ❖ Government of Tamil Nadu has issued free laptops to the students. The faculty ensure that all the students utilize it properly to its fullest utility for learning.

6.3.3 Examination and Evaluation

- ❖ To bring in transparency and to enhance quality, external observers are appointed from neighbouring Colleges. Suggestions are scrutinized and implemented.
- ❖ The Question papers along with the scheme of valuation and key are scrutinized by external subject experts to ensure quality.
- ❖ All PG programmes have double valuation
- ❖ The results are published within a month's time

6.3.4   Research and Development

- ❖ Teachers has the freedom to apply for Minor Project, Major Project for various funding agency
- ❖ Staffs are honored in the event of college day function for undertaking minor and major projects and publications.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- ❖ Our Library subscribes to the UGC N-List programme.
- ❖ Software entitled **Dolphin's S_LIPSINET** for library automation was purchased
- ❖ Database of General Library is created
- ❖ Interactive devices were purchased and are well utilised.
- ❖ Renovation of existing class rooms were done for the maximum utility of physical infrastructure.

6.3.6   Human Resource Management

- ❖ Tamil Nadu Skill Development Mission, Department of Ministry of Labour and Employment, Government of Tamil Nadu through IL & FS Education and Technology Services Limited implemented Soft Skills Training Program on

  - Communication Skills
  - Functional Grammar
  - Domain Skills
  - Retails Sales Associate
  - Banking Financial Services and Insurance
  - Life Skills
  - Interview Preparation

- ❖ Job oriented training programmes like Bee keeping, tailoring, jewellery making, Embroidery, Sand Painting & other hand craft art works, Jute bag making etc were conducted.
- ❖ Ten state level workshops were organized

6.3.7   Faculty and Staff recruitment

> ❖ As per Government norms vacancies are filled up with temporary staff by a recruitment procedure to appoint well qualified teachers through interview for various disciplines.
>
> ❖ Additional grants are released from PTA and OSA to appoint staff whenever there is a need.

6.3.8   Industry Interaction / Collaboration

> ❖   An industrial representative has been included in all statutory bodies including IQAC. They interact for improving the quality in their views.
>
> ❖ Dr. R.Radha, Associate Prof. of Physics has entered into a tie up with the **Dr.Alexandru Nilcolin,** and **Dr. Antun Balaz**, Scientific Computing Lab, Belgrade University of Bucharest,Romania, for Investigating the dynamics of "Cold Atoms".
>
> ❖ She has also developed a thriving research collaboration with Prof. K.Porsezian, Central University of Pondicherry, Pondicherry and   Dr.P.Muruganandan, Bharathidasan University, Thiruchirappalli.

6.3.9   Admission of Students

> ❖ College is following the transparent admission procedure.
>
> ❖ The Government reservations are strictly adhered.

6.4 Welfare schemes for

Teaching	As provided by the Tamil Nadu state government
Non teaching	As provided by the Tamil Nadu state government
Students	Co-operative Stores, Youth Development Scheme ,Scholarships, free laptops, free bus pass, subsidized canteen facilities, good hostel facilities and free medical camps

6.5 Total corpus fund generated   -

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	**Agency**	**Yes/No**	**Authority**
Academic	No	Nil	Yes	Principal and Academic Council
Administrative	Yes	AG and State Government	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ✔   No ☐

For PG Programmes   Yes ✔   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> ❖ To bring in transparency and to enhance quality, external observers are appointed from neighbouring Colleges. Suggestions are scrutinized and implemented.
> ❖ The Question papers along with the scheme of valuation and key are scrutinized by external subject experts to ensure quality.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> The College Development Council of the university offers expertise to promote and protect the autonomy status of the college.

6.11 Activities and support from the Alumni Association

> ❖ Radha memorial day celebration in remembrance of the first Principal
>
> ❖ Conduct of Inter-Collegiate Competitions
>
> ❖ Support staff (for both teaching and non teaching) take up several responsibilities arising out of shortage of faculty
>
> ❖ Partially supports the expenses arising out of **Graduation day** celebration

6.12 Activities and support from the Parent – Teacher Association

> ❖ Conducted the PTA meeting
>
> ❖ Support a staff for both teaching and Non-teaching were appointed
>
> ❖ Constructed a fence for gardens at a cost of Rs.40, 000 /-
>
> ❖ Supported a Women Self Help Group (SHG) member to take over the college canteen in order to generate funds for the college
>
> ❖ Repaired the damaged class room furniture's
>
> ❖ Gave financial support for the soft skill coaching classes(SSCOPE)

6.13 Development programmes for support staff

> Through Bhavani Sagar Training for Government Ministerial servant training is given in the following aspects for the non teaching staff.
>
> ❖ Rules for Government Servant
> ❖ Income Tax and Pension calculation
> ❖ Computer training programmes,
> ❖ Networking,
> ❖ E-mail and other related aspects.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ The First Government College in Tamil Nadu to install Solar Power Plant worth Rs. 6 Lakhs to provide Green energy Principal's Room, Administrative Office and Controller of Examinations Office to address the Power Crisis.

- ❖ An Apiary setup is maintained by Department of Zoology students which increases pollination, protects bio diversity and environmental awareness among students.

- ❖ Organized special programmes for tree plantation by NSS,YRC students to make the campus green and clean.

- ❖ Plastic Eradication programme was conducted by NSS.

- ❖ Animal waste in the Zoology lab is collected separately and disposed off carefully.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Solar System

As per Tamil Nadu Solar Energy Policy 2012, 6 % of the captive power is mandatory from solar energy for educational institutions. With a view to reduce the electricity power consumption, two solar power plants were installed, after obtaining necessary permission from UGC SERO Hyderabad.

- ❖ The first government college in Tamil Nadu to install solar power plant
- ❖ Rs. 6, 00, 000 allotment from UGC autonomy grant 2013-2014.
- ❖ Reduced power crisis
- ❖ Facility to principal's room, administrative office and controller office

Staff Club

From this year, a staff club was inaugurated with contributions from staff. This club functions for the welfare of the staff. The secretary take initiatives for welcoming the new recruitments, giving farewell parties, conducting stress management programmes and similar activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

---

- ❖ PG programme in Tamil was started
- ❖ Efforts were taken to expand the scope of extension activities for the welfare of students and society
- ❖ Inter disciplinary programmes were organized
- ❖ Soft skill training was given to 625 final year students for 360 hrs
- ❖ Campus interviews & job fairs were arranged

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice – I

1. Title
        Entrepreneurship Development Cell

2. Goal

- ❖ To develop self employment skills.

- ❖ To provide opportunities to rural students

- ❖ To facilitate sustainable economic development

- ❖ To reduce the unemployment problem which is a national crisis.

3. The Context

        Most of our students belong to socio-economic backward class and first generation learners. Hence as an effort to fulfill the Vision of the college in uplifting the poor and the needy students, the **Entrepreneurship Development Cell** was started to uplift the educated young rural women.

4. The Practice

        Students from all the departments are enrolled every year. Priorities are given to the students who belong to below poverty line and SC/ST communities. They are given training in job oriented courses like Jute bag making, Jewellery making, Tailoring, Embroidery etc. They are provided with certificates that make them eligible to apply for bank loans with subsidy.

5. Evidence of Success

        Many of our students are successful entrepreneurs now. They are supporting their family and have uplifted their standard of living.

Review

        Kumbakonam is an agriculture based region. People still have age old tradition with fewer opportunities for women. Students are coming from family with poor literacy background. Imparting entrepreneurship skill provides them with self confidence and opportunities for self employment

6. Problems Encountered and Resources Required

i. Problems Encountered

    a. No specific fund allotment
    b. Not included in the curriculum.
    c. No regular trainers inside the college

ii. Resources Required

Both financial supports and trainers are required.

7. Scope

As the college is situated in the rural region, much of the students are lacking in communication and language skills. This makes them difficult to get employed in corporate companies. And also the number of students eligible to pass in competitive examination is also less. Hence for those students, entrepreneurship skill development with alone support them in future.

Best Practice –II

1. Title

Day Care Center

2. Goal
To provide facility for students and faculty with small kids to concentrate on work without any worries.

3. The Context

Being exclusive women's college with 3500 – 4000 girl students and 150 women faculty, there are considerable number of candidates who are with kids. To make them work / attend classes without disturbance and interruption, the day care is very essential.

4. The Practice

The day care centre was established in 2008-09 funded by UGC merged scheme. One of the faculty members is incharge of the centre. The faculty/student has to pay Rs.500 per month for taking care of their children in the day care. Out of the funds collected, a care taker has been appointed and she will be paid from net source. The centre has toys, cradle, mats, store, fridge, mixie and other basic requirements to feed and engage the children.

5. Evidence of Success

- ❖ The students are not discontinuing their studies for the sake of taking care of their children.
- ❖ The faculty stay back for extra time to complete a task assigned to them.

6. Problems Encountered and Resources Required

i. Problems Encountered

a. No specific fund allotment for paying the labours.

b. Lack of Separate building.

ii. Resources Required

A full furnished and equipped spacious room with man power is required.

7. Outcome

Day care is a rare facility in many colleges. It is functioning among many challenging issues. This facility solve many family problems among students and staff.

8. Contact Details

Name of the Principal	:	Dr.M. Revathi, M.Sc., M.Phil., PhD.,
Name of the Institution	:	Government College for Women (A)
City	:	Kumbakonam
Pin Code	:	612 001
Accredited Status	:	B
Work Phone	:	0435-2420153, 2401346
Fax	:	2401391
Website	:	www.gcwk.ac.in
E-mail	:	principal@gcwk.ac.in
Mobile	:	09884812593

7.4 Contribution to environmental awareness / protection

- ❖ Integrated environmental Education in the curriculum

- ❖ The awareness on environment protection in created among students by making them the clean the campus frequently, conducting competions in relevant topics and conducting meetings through Environment Education

7.5 Whether environmental audit was conducted?   Yes ☐   No ✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weakness	Opportunities	Threats
Highly qualified, Dedicated and Committed faculty	Since the strength of the permanent faculty is just 1/3 rd of the sanctioned strength , our faculty are shouldering many responsibilities in addition to their regular work load.	Being a Government College lot of opportunities are given to both faculty and students in Tamil Nadu State Council for Higher Education and Tamil Nadu State Council for Science and Technology	To qualify more students in Competitive Examinations/ SLET/NET/CSIR
Large number of extension and awareness programmes	Lack of sufficient physical infrastructure	Fee Concession are given in many Government Agencies.	To develop Communication skills in students
Separate Entrepreneurial Development Cell for developing Entrepreneurial skills in students	Lack of Physical director	Free Laptops are received by all students	To encourage faculty to qualify themselves for awards and honors.
Equipped and furnished day care centre in the college premises.	Our students as they are coming from rural background, in spite of their strong subject knowledge they are week in very good communication skills which is a constraints for good placement record of the institution.	Self Employment Opportunities through Job Oriented Courses	
Linkages with National and International institutes			

8. Plans of institution for next year

- ❖ To start Consultancy Services

- ❖ To introduce Subject wise skill based papers

- ❖ To introduce Self Study papers (Extra Credit Courses)

- ❖ To encourage faculty to apply for projects

- ❖ To Promote National Conference

- ❖ Village adoption

- ❖ To introduce College-School linkage Programme

- ❖ To ensure IQAC should meet Teaching and Non-Teaching faculty, Parents, Alumni and Stake Holders at least twice a year.

- ❖ To introduce IQAC in the Statutory Body.

- ❖ To get Feedback from Students and prepare action taken report.

- ❖ Changes made in the curriculum in the Board of studies should be briefed to IQAC.

- ❖ To apply financial assistance from other funding agencies for Library.

- ❖ To introduce Orientation Programme for Freshers.

Name *Dr. S. VENKATALAKSHMI*

Name *Dr. A. JOHN MERINA*

27/2/15

27/02/15

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Dr. S. Venkatalakshmi,
M.Sc.,M.Phil.,Ph D.,
Associate Professor in Zoology
Government College for Women (A)
Kumbakonam-612 001.

PRINCIPAL
Government College for Women(Autonomous
KUMBAKONAM.

***

ACADEMIC CALENDER 2013-2014

June 2013				
Date	**Day**	**Day Order**	**Particulars**	**Days**
1	Sat	-		-
2	Sun	-		-
3	Mon	-		-
4	Tue	-		-
5	Wed	-		-
6	Thu	-		-
7	Fri	-		-
8	Sat	-		-
9	Sun	-		-
10	Mon	-		-
11	Tue	-		-
12	Wed	-		-
13	Thu	-		-
14	Fri	-		-
15	Sat	-		-
16	Sun	-		-
17	Mon	-		-
18	Tue	-		-
19	Wed	-		-
20	Thu	1		1
21	Fri	2		2
22	Sat	-		-
23	Sun	-		-
24	Mon	3		3
25	Tue	4		4
26	Wed	5		5
27	Thu	6		6
28	Fri	1		7
29	Sat	-		-
30	Sun	-		-

July 2013				
Date	**Day**	**Day Order**	**Particulars**	**Days**
1	Mon	2		8
2	Tue	3		9
3	Wed	4		10
4	Thu	5		11
5	Fri	6		12
6	Sat	-		-
7	Sun	-		-
8	Mon	1		13
9	Tue	2		14
10	Wed	3		15
11	Thu	4		16
12	Fri	5		17
13	Sat	-		-
14	Sun	-		-
15	Mon	6		18
16	Tue	1		19
17	Wed	2		20
18	Thu	3		21
19	Fri	4		22
20	Sat	-		-
21	Sun	-		-
22	Mon	5		23
23	Tue	6		24
24	Wed	1		25
25	Thu	2		26
26	Fri	3		27
27	Sat	-		-
28	Sun	-		-
29	Mon	4		28
30	Tue	5		29
31	Wed	6		30

August 2013				
Date	Day	Day Order	Particulars	Days
1	Thu	1		31
2	Fri	2		32
3	Sat	-		-
4	Sun	-		-
5	Mon	3	Admission - NSS Discipline Duty	33
6	Tue	4		34
7	Wed	5		35
8	Thu	6		36
9	Fri	-		-
10	Sat	-		-
11	Sun	-		-
12	Mon	1		37
13	Tue	2		38
14	Wed	3		39
15	Thu		Independence Day	
16	Fri	4		40
17	Sat	-		-
18	Sun	-		-
19	Mon	5		41
20	Tue	6		42
21	Wed	1		43
22	Thu	2	ILFS Programme	44
23	Fri	3		45
24	Sat	-		-
25	Sun	-		-
26	Mon	4	YRC Eye Camp	46
27	Tue	5		47
28	Wed	-		-
29	Thu	6	I - CIA	48
30	Fri	1	I - CIA	49
31	Sat	-		-

September 2013				
Date	Day	Day Order	Particulars	Days
1	Sun	-		-
2	Mon	2		50
3	Tue	3		51
4	Wed	4		52
5	Thu	5		53
6	Fri	6		54
7	Sat	-		-
8	Sun	-		-
9	Mon	-	Basic English Grammar Class By Placement Cell	-
10	Tue	1		55
11	Wed	2	Union Inauguration	56
12	Thu	3		57
13	Fri	4	Initiative Towards Smart Class Romm - Faculty Development Programme	58
14	Sat	-		-
15	Sun	-		-
16	Mon	5		59
17	Tue	6		60
18	Wed	1		61
19	Thu	2		62
20	Fri	3		63
21	Sat	-		-
22	Sun	-		-
23	Mon	4	NSS Day	64
24	Tue	5	CS - Department Association Meeting	65
25	Wed	6		66
26	Thu	1	II - CIA	67
27	Fri	2	II - CIA, General Aptitude Test by Placement Cell	68
28	Sat	-	II - CIA	-
29	Sun	-		-
30	Mon	3	II - CIA	69

			October 2013						November 2013	
Date	Day	Day Order	Particulars	Days		Date	Day	Day Order	Particulars	Days
1	Tue	4	Human Chain - To create Awareness among Voters by NSS	70		1	Fri	1		91
2	Wed	-		-		2	Sat	2		92
3	Thu	5		71		3	Sun	-		-
4	Fri	6		72		4	Mon	-		-
5	Sat	-		-		5	Tue	-		-
6	Sun	-		-		6	Wed	-		-
7	Mon	1	Small Garden is being created by NSS, Drawing Competition by Zoology Depatment	73		7	Thu	-		-
8	Tue	2		74		8	Fri	-		-
9	Wed	3	Workshop on Women and Law by NSS	75		9	Sat	-		-
10	Thu	4	Silk Mark Awareness Programme by Entrepreneurship Development Cell	76		10	Sun	-		-
11	Fri	5		77		11	Mon	-		-
12	Sat	6		78		12	Tue	-		-
13	Sun	-		-		13	Wed	-		-
14	Mon	-		-		14	Thu	-		-
15	Tue	-	Heal Your Living - Faculty Development Programme by Staff Club	-		15	Fri	-		-
16	Wed	-		-		16	Sat	-		-
17	Thu	1		79		17	Sun	-		-
18	Fri	2	Department of Maths and Zoology Workshop	80		18	Mon	-		-
19	Sat	-	Department of Maths and Zoology Workshop	-		19	Tue	-		-
20	Sun	-	Workshop - Solve the Problems faced by the Adolecents by NSS	-		20	Wed	-		-
21	Mon	3		81		21	Thu	-		-
22	Tue	4		82		22	Fri	-		-
23	Wed	5		83		23	Sat	-		-
24	Thu	6	Blood Donation Camp by NSS	84		24	Sun	-		-
25	Fri	1	Model Exam	85		25	Mon	1		1
26	Sat	2	Model Exam	86		26	Tue	2		2
27	Sun	-		-		27	Wed	3		3
28	Mon	3	Model Exam	87		28	Thu	4		4
29	Tue	4	Model Exam	88		29	Fri	5		5
30	Wed	5	Model Exam	89		30	Sat	-		
31	Thu	6		90						

December 2013				
Date	Day	Day Order	Particulars	Days
1	Sun	-		-
2	Mon	6		6
3	Tue	1		7
4	Wed	2		8
5	Thu	3		9
6	Fri	4		10
7	Sat	-		-
8	Sun	-		-
9	Mon	5		11
10	Tue	6		12
11	Wed	1		13
12	Thu	2		14
13	Fri	3		15
14	Sat	-		-
15	Sun	-		-
16	Mon	4		16
17	Tue	5		17
18	Wed	6		18
19	Thu	1		19
20	Fri	2		20
21	Sat	3	Campus Interview - III year Students by Placement Cell	21
22	Sun	-		-
23	Mon	4	Planetorium Exhibition by Geography	22
24	Tue	5	Planetorium Exhibition by Geography	23
25	Wed	-		-
26	Thu	-		-
27	Fri	-		-
28	Sat	-		-
29	Sun	-		-
30	Mon	-		-
31	Tue	-		-

January 2014				
Date	Day	Day Order	Particulars	Days
1	Wed	-		-
2	Thu	6		24
3	Fri	1		25
4	Sat	-		-
5	Sun	-		-
6	Mon	2	Stalls in the College Campus by Entrepreneurship Development Cell	26
7	Tue	3	Model and Chart Exhibition by Economics Department	27
8	Wed	4		28
9	Thu	5		29
10	Fri	6		30
11	Sat	1		31
12	Sun	-		-
13	Mon	-		-
14	Tue	-		-
15	Wed	-		-
16	Thu	-		-
17	Fri	-		-
18	Sat	-		-
19	Sun	-		-
20	Mon	2		32
21	Tue	3		33
22	Wed	4	Association Meeting by English Department	34
23	Thu	5	I CIA	35
24	Fri	6	I CIA	36
25	Sat	-	I CIA, Job fair by NSS	-
26	Sun	-		-
27	Mon	1	Uzhavarappani Kalahastheeswarar Temple by YRC	37
28	Tue	2		38
29	Wed	3	Association Meeting by Tamil and History department	39
30	Thu	4	Uzhavarappani Banapureeswarar Temple by YRC, UGC Workshop by Economics Department,	40
31	Fri	5	UGC Workshop by Computer Science Department,	41

February 2014				
Date	Day	Day Order	Particulars	Days
1	Sat	-		-
2	Sun	-		-
3	Mon	6		42
4	Tue	1		43
5	Wed	2	Governing Body Meeting, One day Workshop by Department of History	44
6	Thu	3	Two day workshop by Department of Tamil	45
7	Fri	4	Two day workshop by Department of Tamil	46
8	Sat	-		-
9	Sun	-		-
10	Mon	5	Training for Tailoring, Beautician and Painting Classes	47
11	Tue	6	Uzhavarappani Uppiliappan kovil by YRC	48
12	Wed	1		49
13	Thu	2	One day Workshop by English Department, Association Meeting by Mathematics Department	50
14	Fri	3	Fire Rescue Camp by YRC, Association Meeting by Economics Department	51
15	Sat	-		-
16	Sun	-		-
17	Mon	4		52
18	Tue	5		53
19	Wed	6		54
20	Thu	1	PTA Meeting - Whole College, Association Meeting by Chemistry Department, Health Food by Zoology Department	55
21	Fri	2	World Mother Language Day by Tamil Department	56
22	Sat	-		-
23	Sun	-		-
24	Mon	3		57
25	Tue	4	Association Meeting by Geography Department	58
26	Wed	5	Campus Interview for Bcom,B.Sc Cs students by Placement Cell	59
27	Thu	6	27/02/2014 to 01/03/14 Bee Keeping by Zoology Department	60
28	Fri	1	One day workshop by Geography Department, Recent Trends in E-Learning by Computer Science Department, Half saree day	61

March 2014				
Date	**Day**	**Day Order**	**Particulars**	**Days**
1	Sat	-	Sports Day	-
2	Sun	-		-
3	Mon	2	Association Meeting by Physics Department	62
4	Tue	3	Celebrating Life Training Programme by RRC, Campus Interview by Placement Cell	63
5	Wed	4	Convocation Day	64
6	Thu	5	Muthamizh Vizha	65
7	Fri	6	College Day, Inauguration of Animal House	66
8	Sat	-	Radha Memorial Day	
9	Sun	-	Fifth Part Day - FN, Hostel Day - AN	-
10	Mon	1		67
11	Tue	2	II CIA	68
12	Wed	3	II CIA	69
13	Thu	4	II CIA, 13/3/14 to 19/3/14 NSS special Camp	70
14	Fri	5	II CIA	71
15	Sat	-		-
16	Sun	-		-
17	Mon	6	To Eradicate	72
			Mosquitoes Insecticide was Sprayed by NSS	
18	Tue	1		73
19	Wed	2		74
20	Thu	3	Association Meeting by commerce Department	75
21	Fri	4		76
22	Sat	-		-
23	Sun	-	23/03/14 to 04/04/14 Jute Bag Making	-
24	Mon	5	Concept of community college, speaker - Dr. S. Martin	77
25	Tue	6		78
26	Wed	1		79
27	Thu	2	IAS Coaching, Job Fair - ILFS	80
28	Fri	3	IAS Coaching, Exposure visiting Government Hospital, 25 students and 2 staff by RRC	81
29	Sat	-		-
30	Sun	-		-
31	Mon	-	Holiday	-

April 2014				
Date	Day	Day Order	Particulars	Days
1	Tue	4	Model Exam, PG Viva Voice	82
2	Wed	5	Model Exam	83
3	Thu	6	Model Exam	84
4	Fri	1	Model Exam	85
5	Sat	-	A First aid Training Programme by NSS	-
6	Sun	-		-
7	Mon	2		86
8	Tue	3		87
9	Wed	4		88
10	Thu	5		89
11	Fri	6		90
12	Sat	1		91
13	Sun	-		-
14	Mon	-		-
15	Tue	-		-
16	Wed	-		-
17	Thu	-		-
18	Fri	-		-
19	Sat	-		-
20	Sun	-		-
21	Mon	-		-
22	Tue	-		-
23	Wed	-		-
24	Thu	-		-
25	Fri	-		-

Total No. of Working Days = 92 + 91 = 183