



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**GOVERNMENT COLLEGE FOR WOMEN  
(AUTONOMOUS), KUMBAKONAM**

- Name of the Head of the institution **Dr.S.Ahila M.A.,  
M.Phil.,B.Ed.,Ph.D.,**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **04352420153**
- Alternate phone No. **04352401346**
- Mobile No. (Principal) **9965573704**
- Registered e-mail ID (Principal) **principal@gcwk.ac.in**
- Address **INDIRA GANDHI SALAI**
- City/Town **KUMBAKONAM**
- State/UT **TAMILNADU**
- Pin Code **612001**

##### **2.Institutional status**

- Autonomous Status (Provide the date of conferment of Autonomy) **09/02/2007**
- Type of Institution **Women**
- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director **Dr.F.KURUS MALAI SELVI**
- Phone No. **04352901046**
- Mobile No: **9442861773**
- IQAC e-mail ID **iqac@gcwk.ac.in**

**3.Website address (Web link of the AQAR (Previous Academic Year))** [http://www.gcwk.ac.in/aqar/AQAR\\_2020\\_21.pdf](http://www.gcwk.ac.in/aqar/AQAR_2020_21.pdf)

**4.Was the Academic Calendar prepared for that year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.gcwk.ac.in/newsite/academic-calender-2021-2022.php>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>Three Star</b>	<b>Above 65</b>	<b>2000</b>	<b>07/02/2000</b>	<b>06/02/2005</b>
<b>Cycle 2</b>	<b>B</b>	<b>Above 70</b>	<b>2006</b>	<b>21/05/2006</b>	<b>20/05/2011</b>
<b>Cycle 3</b>	<b>B</b>	<b>2.61</b>	<b>2016</b>	<b>29/03/2016</b>	<b>28/03/2021</b>

**6.Date of Establishment of IQAC** **07/07/2004**

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>nil</b>	<b>nil</b>	<b>nil</b>	<b>Nil</b>	<b>Nil</b>

**8.Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9.No. of IQAC meetings held during the year**      **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Did IQAC receive funding from any funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Our College awarded DST-CURIE Project(2020-2025). One among 25 Women's PG Colleges (at B-Grade level) to have been awarded this coveted honour in India.

A Faculty Development programme on Webinar for teachers on "E-Content Development" on 02.07.2021. This program focused on creating E-Content material and uploading it to the college's website.

The UGC Peer Team visited our college for the purpose of extending its autonomy on 06/09/2021 and 07/09/2021

Coordinated the visit of the External Academic and Administrative Audit 2020-2021 of our college on 01.09.2021.

Online Feedback system is developed by the initiative of IQAC and Student Satisfactory Survey report prepared and uploaded in the website.

**12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
Faculty Development Programme for Teachers	02.07.2021 Online "E-Content Development" B.ANAND, Network Engineer, Bharathidasan University Trichy.
Submission of Report for Autonomy Review	Autonomous Extension upto 2026
Orientation programme for all first year students	Fresher's Orientation Programme conducted for two days (5.10.2021 6.10.2021)
Preparation of AQAR 2020-2021 and submission	Submitted on 16.03.2022
Preparation of NIRF 2022 and submission	Submitted data in AISHE web portal on 01.02.2022
Preparation and submission of data to AISHE.	Submitted data in AISHE web portal on 01.02.2022
Feedback need to be collected from the Stakeholders.	Feedback collected from Parents, Students and Staff Members. Student Satisfactory Survey(SSS) was uploaded in our college website
To implement internship program for first year PG students.	I PG Students took internship and report submitted to the departments and Controller of Examination
External Academic and Administrative Audit 2020 -2021	AAA conducted on 01.09.2021
DST CURIE Project	Our college awarded DST - CURIE Project. One Among 11 women's PG colleges to have been Awarded this coveted honour in India
SSR Preparation	Advisory and Executive committees constituted.

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College council	03/05/2023

**14. Was the institutional data submitted to AISHE ?** **Yes**

- Year

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS), KUMBAKONAM</b>
• Name of the Head of the institution	<b>Dr.S.Ahila M.A., M.Phil.,B.Ed.,Ph.D.,</b>
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• Were the minutes of IQAC meeting(s)	Yes						

and compliance to the decisions taken uploaded on the institutional website?		
<ul style="list-style-type: none"><li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	No File Uploaded	
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<ul style="list-style-type: none"><li>• If yes, mention the amount</li></ul>		
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name of the statutory body	Date of meeting(s)
College council	03/05/2023

**14. Was the institutional data submitted to AISHE ?**

Yes

• Year

Year	Date of Submission
2021	01/02/2022

**15. Multidisciplinary / interdisciplinary**

"A holistic and multidisciplinary education would aim to develop all capacities of human beings - intellectual, aesthetic, social, physical, emotional, and moral - in an integrated manner. Such an education will help to develop well-rounded individuals that possess: critical 21st-century capacities in fields across the arts, humanities, languages, sciences, social sciences, and professional, technical, and vocational fields; an ethic of social engagement; soft skills, such as communication, discussion, and debate; and rigorous specialization in a chosen field or fields. Such a holistic education shall be, in the long term approach of all undergraduate programs, including those in professional, technical, and vocational disciplines.

A conscious effort has been made to design the curriculum that will offer multidisciplinary/ Interdisciplinary skills/ knowledge to the students so that they can withstand the challenges in future. Nonmajor Elective courses (NMECs) being offered to undergraduate programmes and Extra disciplinary courses( EDCs) to the Post graduate programmes enables the students to switch their loyalties helping them to widen their skills/ knowledge. The coming together of Arts and Science Departments to organize various forums also gives the students the much needed Interdisciplinary exposure. The inclusion of value based and environmental education in the curriculum creates an environment towards the attainment of holistic education.

**16. Academic bank of credits (ABC):**

The Government College for Women does not meet the ABC

requirements yet, but it will soon begin the process.

Even though the concept of ABC as envisaged in NEP 2020 is still at its infancy, the recent initiative of Tamil Nadu State Council for Higher Education (TANSCH) to frame a unified curriculum for all UG and PG programmes promises to offer the students the benefits of NEP 2020. This unified curriculum has been prepared in such a way that it does not really take away the autonomy of the institution while offering the students the mobility of switching from one University to the other preserving their credits. This unified curriculum could prove to be a game changer to the students of Tamil Nadu helping them in seamless integration of skills, knowledge and experiences. Even though the NEP 2020 has not still taken off in the state of Tamil Nadu, this unified curriculum is considered to be the first major step towards the implementation of ABC without compromising on the interests of the students.

#### **17.Skill development:**

The curriculum of all Undergraduate and Post graduate programmes have been designed in such a way that it offers Core specific skills to the students. The skill based courses have been made an integral part of the curriculum to enable the students to get either placements or pursue higher education. Efforts have been made to ensure that such courses constitute the fulcrum of all Undergraduate and post graduate programmes. Entrepreneurship Development Cell(EDC) organizes skill based / vocational courses to suit the requirements of the students to earn livelihood in the neighbourhood of the town. Students have also been encouraged to participate in online workshops organized to hone their skills. Skill based/ vocational courses conducted under the auspices of RUSA in online platform have also been brought to the attention of the students. In addition, Soft skill courses of one week duration sponsored by Tamil Nadu State Council for Higher Education (TANSCH) have also been conducted every year for outgoing Undergraduate students.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

As per the policy of Government of Tamil Nadu, all undergraduate programmes have been offered in bilingual mode( English and Tamil). In fact, the Government of Tamil Nadu encourages the students to take up undergraduate education in the regional language ( Tamil) by giving them scholarships( Tamil medium fund) every year.The courses offered by the Department of Tamil

reflects the rich culture, heritage and traditions of Tamils who lived in the " Sangam" era( Chozha/ Chera/ Pandiya kingdom). Sangam Era literature describes how the rulers of ancient Tamil Nadu dedicated their lives to preserve the rich heritage of the land by building several monuments and temples which in fact helped the people to earn their livelihood. In an attempt to preserve Indian Arts and culture, intra and inter collegiate competitions have been held in the premises every year. This practice of conducting cultural competitions reflecting the ancient Indian culture keeps the students interested helping in the plurality of the society. In addition, students participate in several cultural inter collegiate competitions across the state and bring laurels to the institution. A student pursuing undergraduate programme in Economics won the Guinness record for her spectacular performance in " Silambattam", a traditional folk art of Tamils.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The outcome of quality education is measured by the quantum of students who take up either higher education or get employment. In fact, the curriculum of all undergraduate and postgraduate programmes has been associated with Programme Outcomes(POs) and Programme Specific Outcomes( PSOs). The course structure of every programme has been designed meticulously to meet the POs and PSOs. Every component of the course being offered has been mapped onto the POs and PSOs to give an indication of how the outcome based education has been initiated. The institute continues to engage the teachers with Faculty Development Programmes( FDPs) to design the curriculum with an eye on outcome based education.

#### **20.Distance education/online education:**

The onset of Covid-19 turned out to be a blessing in disguise as it gave the teachers the opportunity to look for/ acquire sophisticated technological tools to reach out to the students through Google meet/Microsoft Team/ Zoom platforms. Some of the technological tools employed by the teachers include interactive device, Apple iPad, high precision camera focused on a white/black board etc., to give real time class experience to the students. In fact, this pandemic period eventually helped the teachers to digitize the contents of the courses and make an

online repository in the college portal. The study materials uploaded in the portal has become a boon to the students. Some of the teachers were also able to reach out to the students by uploading " Youtube" videos to explain complicated concepts. Online workshops with the participation of reputed speakers across the country were also organized allowing the students to get a glimpse of world class higher education beyond the premises.

## Extended Profile

### 1.Programme

1.1 37

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 4673

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1638

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 4673

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1	1010
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2	162
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	-
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	1130
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	84
Total number of Classrooms and Seminar halls	
4.3	273
Total number of computers on campus for academic purposes	
4.4	5,69,62,500
Total expenditure, excluding salary, during the year (INR in Lakhs):	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	

Government College For Women, Kumbakonam, an Autonomous Institution affiliated with Bharathidasan University, aims to impart Quality higher education to the socio-economically backward sector of society with a vision of "Women Empowerment through Higher Education". Outcome-Based Education (OBE) is incorporated into the curriculum as per the requirements of NAAC and UGC-Quality Mandate (2018). The Program Educational Objectives (PEOs), Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are framed for all programmes in accordance with the vision and mission of the respective departments and in line with the vision, mission, and educational objectives of the College in order to meet the needs of local, national, and international development. Every department's curriculum includes experiential learning strategies. Empowering students through Learning-by-doing in terms of Internship is implemented for all postgraduate students. Every undergraduate student must volunteer 90 hours in their community or the adopted villages in order to earn the mandatory one credit. Through these service initiatives, eco- and socio-awareness, a sense of nationalism, and the spirit of a responsible citizen are nurtured.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://www.gcwk.ac.in/newsite/docs/program_outcome.pdfhp">http://www.gcwk.ac.in/newsite/docs/program_outcome.pdfhp</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

268

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

64

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Cross-cutting issues in society like gender bias, environmental



concerns, and the need for developing social responsibility are appropriately addressed through the curriculum. The courses on Gender studies, Environmental studies, and Value Education are made mandatory courses in the curriculum. The syllabus for Value education was revised according to the needs of the social issues that prevail in the locality. It is to be mentioned the learning material for the same was developed by the senior faculty of the institution addressing all the social issues that students are facing every day. The gender studies course that is available to final-year undergraduate students encourages attitude shifts towards a gender-balanced environment, which bodes well for gaining gender balance and women's empowerment.

In addition, the departments are given autonomy to identify pertinent issues and develop courses that have an impact on gender, a sustainable environment, human rights, and civic responsibilities.

Human values are inculcated through extension activities that are made mandatory for the completion of the Undergraduate Programmes with one credit. These activities are carried out through nine Clubs under part V extension activities. In practice, the students start to understand the sufferings of their neighborhood and the underprivileged sector of the society

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****0**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****457**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://www.gcwk.ac.in/newsite/sss.php">http://www.gcwk.ac.in/newsite/sss.php</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://www.gcwk.ac.in/newsite/sss.php">http://www.gcwk.ac.in/newsite/sss.php</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

4673

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1130

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Student Monitoring System is implemented in the institution wherein students are assigned to a faculty member who acts as their mentor. The mentor engages closely with their Mentees by conducting meetings once in fifteen days that also help in the identification of different levels of learners.

#### Special Programmes for Advanced Learners

- Self-study courses are offered in both UG and PG programmes to earn extra credits.

- Encourage to participate various inter-collegiate competitions
- Seminars, Workshop, Conference and Department Association Competitions(Technical Events) / Activities are organized
- Online webinar /quizzes organized
- The toppers of each class are given an opportunity to act as Class Representatives
- Given an opportunity to be office bearers of the student council so as to give a chance to develop their communication, leadership & team-building skills

#### Special Programmes for Slow Learners

- Remedial classes are taken by the faculty members of the respective departments and the English department faculty.
- Special tests/exams are arranged for courses which the student feels difficult.
- Simplified study materials were provided.
- Mentoring by faculty mentors.
- Motivating them to spend more time of reading in libraries
- Invited/Motivational lectures are organized.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwk.ac.in/newsite/docs/initiative-slow-advanced-learners.pdf">https://www.gcwk.ac.in/newsite/docs/initiative-slow-advanced-learners.pdf</a>

#### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
09/08/2021	4673	160

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

##### Experimental Learning:

- In this process the students learn the basic concept by performing experiments in the laboratory undertaking field industrial visits, educational tours etc.,
- Internship is mandatory for PG Students to facilitate the academic -industry linkage.
- The process in which PG students enlighten the community/society to develop the socio-economic issues which are eventually documented in the form of dissertation.

**Participative learning:**

- In this process students learn the theme by understanding strategies by virtual of group discussion, debates, model making, assignments, brainstorming, quiz etc.
- Magazines/Newsletters published by the departments enhances participative learning of the students.
- Participative learning also facilitate the fast learners to come to the rescue of slow learners there by enhancing the harmony in the campus.
- Various training programme, workshop provide perfect platform for participative learning

**Problem solving Methodologies:**

- This learning process enhances their critical thinking, reasoning power, decision making, etc.
- In this process, the students come out with an outcome to solve any contemporary problem in the domain solving approach has been incorporated into the curriculum in Science, Commerce and Management students.
- Project based learning helps the students to penetrate into the domain of interest and enables them to acquire leadership qualities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(1).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(1).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(2).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(2).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(3).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(3).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(4).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(4).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(5).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(5).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(6).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(6).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(7).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(7).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(8).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(8).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(9).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(9).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(10).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(10).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(11).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(11).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(12).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(12).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(13).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(13).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(14).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(14).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(15).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(15).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(16).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(16).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(17).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(17).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(18).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(18).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(19).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(19).jpg</a> <a href="https://gcwk.ac.in/newsite/gallery/experimental_learning/el(20).jpg">https://gcwk.ac.in/newsite/gallery/experimental_learning/el(20).jpg</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college strongly promotes the use of the latest technology in the teaching and learning process. As a consequence, teachers are combining technology with the traditional mode of instruction/teaching to enhance their basics and rationale.

College uses Information and Communication Technology (ICT) to support, enhance, and optimize the delivery of education. The faculty members use various ICT enabled tools to enhance the quality of teaching-learning.

1. The college has developed ICT-enabled classrooms, ICT-enabled Laboratories, Seminar halls equipped with smart boards which are used to teach and train the students apart from being used for lectures delivered by visiting guests. English Language Lab offers the students the freedom to get access to the technology-driven initiative to hone their communication skills.
2. Course materials and notes for all the courses were uploaded in the e-content portal of the college website. The website carries a weblink for E-content/ study material of different courses and subjects([http://www.gcwk.ac.in/econtent\\_portal/ec/](http://www.gcwk.ac.in/econtent_portal/ec/)) so that learning can be enhanced and made effective. The students are also asked to provide online feedback on the curriculum and teaching-learning environment.
3. Emails/ WhatsApp groups/ Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor the students and share information. In addition, Youtube links are also supplied to the students enhance their basics.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://www.gcwk.ac.in/econtent_portal/">http://www.gcwk.ac.in/econtent_portal/</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

160

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

At the beginning of each academic year, an Academic calendar is prepared for all the programs. The calendar provides the total effective working days available in a given academic year. It covers all important academic informations such as the starting day of the semester, CIA examinations, end-semester examinations, holidays, etc. The academic calendar is approved by the college council and released by the Principal. Other details included in the academic calendar are such as student fees with different components, rules and regulations, history of the institution since inception, resources/research grants mobilized, academic and extracurricular activities, faculty details, courses offered, scholarship-related information, etc.

##### Preparation and Adherence of Teaching Plan:

Heads of the departments conduct meeting with their respective faculty before the commencement of every semester and allocate courses. A unit-wise teaching plan of the course content spread over the allotted lecture hours is prepared to ensure a uniform pace of teaching. The HODs check the progress of each course and ensure timely and effective completion of the course within the specified time frame with a perfect blend of practical and theoretical inputs. Faculty members prepare a Teaching plan for every theory subject which is duly approved by the Head of the department. The number of hours in the teaching plan is framed depending on the credits of the course. Effective implementation of the lesson plan and lecture schedule is monitored by the Head of the Department.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

#### 2.4 - Teacher Profile and Quality



**2.4.1 - Number of full-time teachers against sanctioned posts during the year****162**

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year****81**

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)****163**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year****26**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

30

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

#### Examination Reforms

- Exam Fees is collected online.
- Orders for Question paper setters are placed via e-mail and question papers are received by e-mail.
- Payment of remuneration to question paper setters and examiners and settlement of credit bills for purchases is made through ECS mode.
- Barcode system is implemented for UG from April 2022 and the same was implemented for PG from November 2019 Examinations.
- OMR Answer Sheets for Self Study Courses are scanned and valued through OMR Software.
- Multiple choice questions for End Semester Examinations are selected by the COE office using Random numbers.
- Monthly attendance forms (Excel Sheets) are sent to all departments and collected through e-mail. Finally the list of the students who are eligible, not eligible and condonation are prepared by the COE Office and is sent to all Departments.
- CIA Forms (Excel Sheets) are sent to all departments and marks for every assessment are collected through e-mail.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://gcwk.ac.in/newsite/docs/exam_infotech_integration.pdf">https://gcwk.ac.in/newsite/docs/exam_infotech_integration.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

- The syllabus also provides information about the scheme of instruction and distribution of marks to various types of assessments like practicals, theory, problem-solving skills, etc.,
- Copy of the Syllabi is available in the department for ready reference for students and Faculty. The programme objectives are met out by integrating the following attributes in the evaluation process.
- The students are required to present a seminar on the course of study. The objective of the seminar presentation is to assess students' ability in content, preparation, presentation, and communication skills. The assignment is designed to assess students' understanding of the allotted topic, ability to gather information, understanding of the content, comprehension, innovation/ideas, analytical/critical thinking, interpretation skills, and written communication skills with respect to the learning outcomes.
- Practicum learning as a component of the evaluation is used to assess the creativity and innovative skills of the students. Viva-voce: The subject teacher regularly interacts with the students during the practical classes to evaluate the depth of knowledge and ability for critical thinking. Project work: The final semester PG students take up research projects under the guidance of a faculty member.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://www.gcwk.ac.in/newsite/docs/program_outcome.pdf">http://www.gcwk.ac.in/newsite/docs/program_outcome.pdf</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The following methods are to be adopted to measure the attainment of PO, PSO, and CO.

- Pass percentage and ratio of I class, distinction, and university rank holders.
- Student's progression to higher studies and research Placement ratio Feedback from the graduates/post graduates regarding the contribution of the programmes to their career and their subsequent performance.
- Feedback from students who have become successful entrepreneurs.
- Participation in competitive exams and professional courses and their success rate.
- Feedback from employers.
- Student's achievements in co-curricular and extracurricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.gcwk.ac.in/newsite/docs/ugpg-rankholders2021.pdf">http://www.gcwk.ac.in/newsite/docs/ugpg-rankholders2021.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1460

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://gcwk.ac.in/newsite/docs/annual_report/2021-2022.pdf">https://gcwk.ac.in/newsite/docs/annual_report/2021-2022.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://www.gcwk.ac.in/newdocs/sss-2021-2022.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution has always believed in the creating a conducive atmosphere to enable the teaching fraternity to take up research.

In this connection, a research & development cell (R & D Cell) has been constituted with the following composition.

1. Principal - Chairperson
2. Dean of Sciences
3. Dean of Arts
4. Dean of Research

The objectives of the R&D Cell are the following.

1. To frame the guidelines for code of Ethics for Part time / Full time research Scholar (Appended at the end).
2. Encourage the faculty to apply for sponsored research projects by giving seed money.
3. Encourage the teaching faculty to establish dedicated research centres of excellence.
4. Motivate the teachers to enter into collaboration / tie-ups.
5. Encourage the teachers to enter into an MoU with other constitution / Universities.

6. Motivate the teachers to organize workshops / symposia / conference by obtaining financial support from DST / VGC.
7. Encourage the teaching fraternity to establish Academia - industry linkage.
8. Every Department has been encouraged to publish a newsletter with the enrolment of PG students containing specific information about the possible awareness about higher studies / research.
9. Disseminate information about summer / winter internships program offered by INSA, IAS, National Academy of Sciences, IGCAR, JNCASR etc. to PG students and newly recruited teachers.
10. Encourage the Departments to bring prominent academicians/experts/to the notable alumni to deliver invited lecture series.
11. To Motivate the teachers to organize several extension activities under the auspices of 'Institution's' Innovation Council (IIC).

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://www.gcwk.ac.in/newsite/docs/research_policy.pdf">http://www.gcwk.ac.in/newsite/docs/research_policy.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

58,50,220

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.gcwk.ac.in/profile/physics/physics-drradha.pdf">http://www.gcwk.ac.in/profile/physics/physics-drradha.pdf</a>
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides****26**

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year****2**

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://dst.gov.in/">https://dst.gov.in/</a> , <a href="https://www.tanscst.tn.gov.in/">https://www.tanscst.tn.gov.in/</a> , <a href="https://www.csir.res.in/">https://www.csir.res.in/</a>
Any additional information	<a href="#">View File</a>

**3.3 - Innovation Ecosystem**

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

**Department of Zoology - Bird Count**

**Research :**



Centre for Nonlinear Science (CeNSc), setup under the auspices of Department of Science and Technology has grown into a full fledged institute with sophisticated computational facilities on the lines of Institute of Mathematical Science (IMSc), Chennai. Despite being located in a semi urban area isolated from hardware research activities, CeNSc has completed 10 Major projects sponsored by DST, DAE-NBHM, CSIR and UGC. Almost all the Departments have been recognized as centres for Research by Bharathidasan University. A total of around 250 publications in peer reviewed international journals serve as an indicator of the quality of research being carried out by the teachers in the last 5 years. The college has recently bagged the coveted DST - CURIE project worth Rs. 40.9536 Lakhs and is the only Government Women's college in the state of TamilNadu to have acquired this honour.

#### Extension Activities :

Bring a member of Institution's Innovation Council (IIC). the college continues to undertake a plethora of activities thereby engaging the nearby community. Teachers and students belonging to the Faculty of Science visit nearby schools / village and conduct an outreach programme enlightening the school students about the basic concepts of science. While Arts / Humanities Departments create an awareness among the villagers on bank transaction, Government welfare schemes, etc.

#### Entrepreneurship :

Entrepreneurship Development Cell (EDC) has embarked on a number activities bringing out the potential of the students in tailoring, Mehendi,, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/newsite/nss.php">http://www.gcwk.ac.in/newsite/nss.php</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

10

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

**2**

File Description	Documents
URL to the research page on HEI website	<a href="http://www.gcwk.ac.in/newsite/research_consultancy.php">http://www.gcwk.ac.in/newsite/research_consultancy.php</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website**

**during the year****60**

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year****3**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcwk.ac.in/newsite/docs/books_chapters/zoology.pdf">https://gcwk.ac.in/newsite/docs/books_chapters/zoology.pdf</a>

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year****9373**

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year****99**

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

### 3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Besides imparting quality education to the students belonging to the lower stratum of the society, the institution always believes in creating a sense of social responsibility in the minds of the students so that they can pay back to the society.

Leo club, Eco club, NSS, YDC and YRC etc.,

Eco club:

An invited lecture on "Impact of Global warming and climate changes" was delivered by Dr. S.R. Ramanan, Meteorologist on 21st December 2021. An Awareness lecture on "How to do away with plastic bags" "Meendum Manjappai" was delivered by Dr.S.Murugan on 27th Jan, 2022. Besides, Commemorative days like world bird day have also been celebrated every year.

Leo club :

Leo club students used to visit old age to the old people home at Thimmakudi. Besides, they participate in the Eye camp conducted every year at Saraswathi Patasala lending rendering a yeomen service to the society.

NSS :

Besides adopting a village called "Korkai" situated in the vicinity of the college and conducting a week long camp, NSS Volunteers participate in various extension activities throughout the year.

Women Cell :

In an attempt to connect to the rural women in the neighbourhood of the college the students undertake various activities like awareness on cyber security / Cyber crime, Diet for healthy life.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/newsite/docs/nss/nss_activity_2021-2022.pdf">http://www.gcwk.ac.in/newsite/docs/nss/nss_activity_2021-2022.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

81

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

81

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

543

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate physical and academic facilities required to run different programs. The college has a sprawling campus which is spread over an area of 14.15 acres. There exists an integrated block comprising of Arts and Science departments. In addition, isolated blocks dedicated to Arts and Science have been recently added to the premises. Following facilities are available in our institution:

#### Classrooms

We have 84 classrooms, each equipped with comfortable desks, benches and blackboards for UG and PG students. Five new Blocks have been built during the Assessment year.

#### Laboratories

There are 18 laboratories equipped with adequate infrastructure for the conduct of practical examinations. Several laboratories have been elevated to the status of research laboratories in recent times. The college has established advanced laboratory facilities in specific areas to inculcate research habits among the students.

#### Computing Equipments

1. Projectors- 15 projectors are available in different classrooms / labs
2. Desktop and Laptops- 273 computers for the day - to- day use by the students and faculties. Every department has its own computing facilities to meet the curriculum needs.
3. Printers- They are installed at Laboratories and staff rooms/admin block.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institution. There are four photo copier machines available in campus.
5. Seminar Rooms- Two Seminar Halls are digitally equipped with audio visual facilities.
6. CCTV with 24 vantage points / locations has been installed in the premises.
7. Smart Board- Two smart boards are installed in the seminar hall.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/newsite/infrastructure.php">http://www.gcwk.ac.in/newsite/infrastructure.php</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

#### Sports Activities

- The department of physical education of the college strives to develop the students physically , mentally and intellectually fit .The institution has adequate infrastructural facilities for sports and games.
- The college has 200 mts track, Football field, Kho - Kho court, Ball Badminton Court, Shuttle Court, Volley Ball Court. In Athletics Shot Put, Discus Throw, Javelin Throw,



Hammer Throw, High jump Hurdles. There is a multi-gym with the necessary gadgets Leg press, Pulling, Shoulder Press, Hip Twister, Calf Curl, Bench Press, Biceps Curl and Tread mill for regular practise for the students and the staff.

- Physical Education directress and professional Coachers train the students and make them participate in the university level, District level, State level and all over India level open competitions. University players are produced every year in various sports and games. Annual sports day is conducted prizes and certificates are distributed to motivate and encourage the students. Nearly 10 to 15 All India participants are selected for Police and many other to pursue their higher studies under Sports quota.

#### Cultural Activities

- Fine arts under part v plays a vital role in exposing the skills of the students. Fine arts committee identifies the students potential and motivate them to take part in the cultural events conducted by the interdepartmental , inter collegiate and universities to exult their talent. various competitions like Quiz, Music, Drama, Dance, Debates are conducted and Prizes, Certificates and Medals are distributed to the Winners /Participants

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/newsite/infrastructure.php">http://www.gcwk.ac.in/newsite/infrastructure.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

84

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

5,69,62,500

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

General Library of the college was established in 1963. The Library has a huge repository of old classical and latest textbooks catering to the requirements of arts, humanities & science departments the library automation using the Lips-i-Net Library Management system which kicked off a few months back is likely to be completed shortly.

The UGC Network Resource Centre with a Local Area Network of 10 computers with Internet facilities come to the rescue of the students & staff to keep abreast of the latest development in their discipline. A virtual library with a repertoire of National and International Journals and textbooks accessed through UGC INFLIPNET is also available.

Sl.No.

Library Automation

1

Name of the ILMS software

LIPS - i - Net Library Management System

Nature of automation (fully or partially)

Partially

Version

Version : 5.0.100

Platforms : Windows 2003 server

Backend : MS SQL Server 2014

Frontend : Visual Basic 6 ASP.Net

Automation

Partially

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwk.ac.in/newsite/docs/library.pdf">https://www.gcwk.ac.in/newsite/docs/library.pdf</a>

**4.2.2 - Institution has access to the following:**  
**e-journals e-ShodhSindhu Shodhganga**  
**Membership e-books Databases Remote**  
**access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)****1,05,900**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)****4.2.4.1 - Number of teachers and students using the library per day during the year****500**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

- The Institution has formulated an integrated IT policy of providing broadband with a speed of 100 Mbps to all Arts & Science departments.
- The departments in the main building are provided with the Railwire Network facility.
- The peripheral departments Botany, zoology, Commerce, History and Maths are provided with BSNL connectivity.
- The COE office is also provided with separate Railwire Network facility to ensure safety and security.
- The CLP lab and Language lab

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/newsite/infrastructure.php">http://www.gcwk.ac.in/newsite/infrastructure.php</a>

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
<b>4453</b>	<b>273</b>

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus****A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing****D. Any one of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/econtent_portal/">http://www.gcwk.ac.in/econtent_portal/</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)****5,69,62,500**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities, The college committee monitors the regular maintenance of its infrastructural facilities. It assigns work to the supporting staff for the maintenance of classrooms, staff room and the campus. Any equipments purchased for laboratories, sports is done by purchase committee.

The stock verification committee ensures physical verification at the end of every academic year. Stock registers will be verified by the checking committee and reports will be submitted to the Principal. Periodic audit will be done by Government from the Directorate of Collegiate Education, Chennai. All the major equipments like airconditioners, photocopiers, computers, scanners, CCTV cameras are serviced whenever needed. Civil and electrical works of the college is monitored by the PWD committee. All repairing work will be carried out by the PWD.

The routine activities of the library are managed by the librarian with the help of library assistants. Books purchased for General and department libraries is by the Government fund. Organised parking facilities is available in the college for the students and staff separately. To create awareness among the students various programmes like camp cleaning, tree plantation under part V activities. Securities are appointed to ensure safe and security of the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/newsite/infrastructure.php">http://www.gcwk.ac.in/newsite/infrastructure.php</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year****6708**

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year****0**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.gcwk.ac.in/newsite/infrastructure.php">http://www.gcwk.ac.in/newsite/infrastructure.php</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1885

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>



**5.2 - Student Progression****5.2.1 - Number of outgoing students who got placement during the year****132**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of outgoing students progressing to higher education****339**

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year****5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year****62**

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year****25**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has a well-functioning Student Union. The union follows college rules and regulations. In the College, general elections are conducted to form the students' union. Union members are elected by the representatives of all departments. With the assistance of the college administration, the Student Union has successfully resolved numerous student issues. The Union consists of eleven office bearers representing different student activities. In an academic session, the union organizes the following events: Fresher's welcome and Final Year Student's farewell functions;

Student representatives are on the following academic and administrative bodies: IQAC, Academic Council, RUSA planning committee, Hostel Committee, Anti-Ragging Committee, Fine Arts Committee, Sports Committee, and the regular activities of the college, like Independence Day, Republic Day, college cleanliness drive, etc. In order to address the grievance of the students, the Principal met with members of the Student Union and representatives of the departments.

Grievances from students will be dropped in the Grievance Letter Box.

Disciplinary mechanisms for students will be handled by the Union  
Ragging is strictly prohibited.

Students are encouraged to participate in academic-oriented and cultural activities organized by the Department Association/inter college, including seminars, quiz programs, and other competitions.

The NSS volunteers assist the NSS officers and other college authorities in conducting all college activities.

In addition to strengthening their personality, the exposure through Part-V extension activities helps students improve their

organizational skills, leadership skills, and other traits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/newsite/committees.php">http://www.gcwk.ac.in/newsite/committees.p hp</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association is a registered body. The alumni details are collected regularly every year during Graduation. The old students association of the college ropes in old student and establishes a cordial relationship between the students and college. The Alumni Association contributes significantly to the development of the institution through financial and other support. It celebrates RADHA MEMORIAL DAY in remembrance of the first principal of the college Smt. R. Radha every year. On this occasion an inter-collegiate cultural competition is conducted for the college students of Thanjavur, Nagai and Thiruvaur districts. A rolling shield is given to the college which performs the best in all events and prizes are distributed to the winners. Alumni Association provides support 1. The best passed-out UG and PG students for Arts and science awarded proficiency prizes on the Radha memorial day 2. OSA maintains a students' e-service centre and daycare centre for the kids of staff and students inside the college campus. 3. OSA gives financial support by appointing temporary teaching staff, non-teaching staff lab assistants, office assistants, watchmen, gardeners, sweepers and

scavengers ,etc., 4. OSA gives financial support to the poor students those who are unable to pay the semester examination fees

The office bearers of OSA are generally faculty who are alumni of the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.gcwk.ac.in/alumni.php">http://www.gcwk.ac.in/alumni.php</a>

#### 5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

##### Governance:

As a college exclusively for women, the college operates with a vision of "WE through HE". The governing Body of the college comprises of Principal, Regional Joint Director (State Government Nominee), UGC nominees, Educational experts, industrial experts and senior faculties of our college and is vested with the responsibility of decision making.

##### Perspective plans:

The College has perspective plans based on the necessity and priority on infrastructure development of learning resources, integration of academic research, outreach activities, skill development for placement and entrepreneurship for the betterment of society.

##### Participation of teachers:

Teachers play a major role in delivery of educational services,

and so their commitment and involvement in various academic and administrative bodies is significant. Apart from teaching commitments, teachers work in various capacities as Members, Conveners, Deans, Coordinators in statutory and non-statutory committees. By virtue of the role played by the teachers in decision making bodies and through effective governance, the College produces students who are skilful, dynamic and ethical in rendering their duties to the society thus achieving the vision and mission of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.gcwk.ac.in/newsite/vision_and_mission.php">http://www.gcwk.ac.in/newsite/vision and mission.php</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

#### Strategic level

The Principal of the institution plays a vital role in managing the administrative as well as academic activities of the college and is the chairperson of all the committees in the college. Academic responsibilities are properly divided among all the staff members by forming various Committees which include staff members and students appropriately appointed for academic and extracurricular activities to be conducted in the course of the academic year. The council with all heads of the department and principal as members conduct regular meetings for discussion of various issues before arriving at a final decision. The Heads of Departments monitor the functioning of the various department activities. Decision making ensures total participation of all.

#### Functional level

Certain academic decision-making is decentralized to the Heads of the Department who oversees the Teaching Plans of the departmental members and are empowered to make adjustments in the routine and to allot teaching assignments and evaluation duties. The Head of the Department enjoys the privilege of convening departmental meetings where the programmes for the entire term are decided. The Head of the Department often takes the lead in planning seminars, workshops, and career counseling sessions and every faculty is

ensured of his/her participation.

#### Student participation

IQAC, Academic Council, Sports Committees, Hostel Committee, RUSA Project Monitoring Unit have student representatives as members.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.gcwk.ac.in/newsite/committees.php">http://www.gcwk.ac.in/newsite/committees.p hp</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institutional strategic/perspective plan has been clearly articulated and implemented to encourage students to achieve excellence in their respective fields. Internships have been made mandatory for PG students to gain practical experience. The purpose of an internship is to add value to the educational experience of students.

The college's highest legal decision-making body, the Governing Body, has a sufficient representation of the members of the Board of Management. The Governing Body is convened to discuss business and approve the minutes of the bodies from which it receives reports. In this manner, the minutes of the Academic Council, the Finance Committee's budget recommendations, and fresh projects for the future are all put out for approval.

Additionally, the Governing Body talks about the student's academic performances, including result analysis, and offers detailed guidance for improvement as needed. The principal, in collaboration with the HODs, controls the daily operations and addresses any issues based on the instructions given by the Governing Body. According to the arrangement, the Principal receives guidance on relevant issues from the College Council, Academic Council, Finance Committee, and IQAC.

The many committees for co-curricular and extracurricular activities recognise the students talents and inspire them to pursue their highest ambitions. Outstanding students in sports are encouraged to participate in the National, and State level competitions. Additionally, in Fine Arts and in other activities students demonstrate their talents.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/newsite/committees.php">http://www.gcwk.ac.in/newsite/committees.p hp</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college's highest legal decision-making body, the Governing Body is convened to discuss business and approve the minutes of the bodies it receives reports from. In this manner, the minutes of the Academic Council and the Finance Committee are all presented for approval. Additionally, the Governing Body talks about the student's academic performances, including result analysis, and offers detailed guidance for improvement as needed. The principal, in collaboration with the HODs, controls the daily operations and addresses any issues based on the instructions given by the Governing Body. According to the arrangement, the Principal receives guidance on relevant issues from the College Council, Academic Council, Finance Committee, and IQAC. To promote decentralisation, the institution has a practise of assigning decision-making authority at various organisational levels.

The IQAC Coordinator is in charge of carrying out the administrative duties delegated to her by the principal. The HODs are essential to the department's bottom-up management. The administrative wing of the college reports academic issues to the principal and administrative issues to the secretary. Such an organisational structure makes it easier to communicate in both directions and to implement the grievance handling procedures required for the college to operate efficiently.

Outstanding athletes are recruited for the world, national, and state levels by the physical director and directors, who are given

complete autonomy and support. Additionally, organisations like the Fine Arts and others teach students to demonstrate their talents.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://www.gcwk.ac.in/newsite/docs/organogram.pdf">http://www.gcwk.ac.in/newsite/docs/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.gcwk.ac.in/newsite/governing_body.php">http://www.gcwk.ac.in/newsite/governing_body.php</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

### 1. Welfare measures for Teaching and non-teaching staff

- Loan facilities through college cooperative society
- Advance to meet festival expenditure
- Health insurance scheme
- Gym with nine stations
- Honoring retiring faculty members through staff clubs with gold coin
- Maternity leave with salary for women faculty members



- Day care centre maintained to take care of children and faculty
- Casual leave for teaching and non-teaching staff
- Festival bonus is also provided to menials out of the contribution of teaching faculty
- Yearly Incentive in salary for teaching and non-teaching staff

## 2. Career development measures

- Onduty permission granted to attend courses for refresher/training/FOPs etc. Seminars/Workshop, etc.
- Non -teaching members are motivated to attend the training programme, organized by the state Government.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcwk.ac.in/newsite/docs/6.3.1.welfare_measures.pdf">https://gcwk.ac.in/newsite/docs/6.3.1.welfare_measures.pdf</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### **6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

**33**

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

##### **6.4.1 - Institution conducts internal and external financial audits regularly**

The external financial audit is being conducted every year by a team deputed by Accountant general office. In addition to this periodical financial audit is being conducted through "Reconciliation". Annual stock verification is done interdepartmentally.

Audit objections if any, is brought to the notice of the Principal and the Bursar and Superintendent of the administrative office. The staff of the particular section/department is sent a notice regarding the audit objections and explanation is obtained which after approval of office as well as the Principal is sent to the audit authorities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcwk.ac.in/newsite/docs/financial_audit.pdf">https://gcwk.ac.in/newsite/docs/financial_audit.pdf</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1,08,475

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

1. Encourages staff members to send proposals to TANSCH/ CURIE etc for projects and conduct of seminar/workshops conferences.

2. Utilisation of any money/fund is through a Committee. On receipt of grant, the budget prepared is discussed in the Finance Committee as well as the Council. Funds for purchase of Equipments, books, etc are allotted departments as per the decision taken in the Council/Committee.

##### Internal Audit

Staff members are allotted internal audit duty to other departments to check laboratory equipments, purchase made during the year related to equipments, library books, etc. Physical verification is made along with the respective stock registers. A detailed checking report is submitted is made by the Committee to the Principal.

##### External Audit

Directorate of Collegiate Education conducts audit of accounts every year. Audit objections if any are brought to the notice of

the principal and the Bursar and Superintendent of the administrative office. The staff of the particular section/department is sent a notice regarding the audit objections and explanation is obtained which after approval of office as well as the principal is sent to the audit authorities with supportive documents.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://gcwk.ac.in/newsite/docs/dst_curie_sanction_general.pdf">https://gcwk.ac.in/newsite/docs/dst_curie_sanction_general.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Mobilization of Resource Through DST – Curie Based on the recommendation of IQAC , a proposal for DST – FIST (Level o) Was submitted in May 2019. Tn this connection , invitatory was extended to the Principal to give a presentation at Banaras Hindu University on 17th September , 2019. The screening committee at BHU felt that the research culture of the institution was confined to a few departments alone and hence could not recommend the college for financial support under DST-FIST (level 0). Based on this feedback, it was resolved to encourage the teachers pursuing FT/PT research either by allowing them to visit research institution/universities nearby for attending conference are to interact with the experts. This freedom impacted to the teachers to pursue research treating their absence from headquarters as “ONDUTY” has led to a rejuvenation of research culture. After the lockdown was completely lifted towards the end of 2020, the institute encouraged the teachers to look for similar opportunities to mobilize resource from DST. In this connection, a proposal was invited from PG Women’s colleges across the country under “DST – CURIE “. Subsequently, the college was awarded DST –CURIE project worth Rs.41Lakhs to create basic infrastructural Facilities to carry out advanced research and a DST – Curie Instrumentation Facility (D-CIF) was set up in the premises. Government College for Women was one among the 23 College to have been awarded this prestigious project.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcwk.ac.in/newsite/docs/dst_curie_sanction_general.pdf">https://gcwk.ac.in/newsite/docs/dst_curie_sanction_general.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC always believes in looking for a mechanism to improve the teaching-learning process, structure, and methodologies so that the objectives of the outcome-based curriculum are satisfactorily achieved.

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester.

Enrichment of curriculum by inviting experts from across the state to deliver lectures, industrial visits, and Internships

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gcwk.ac.in/newsite/iqac/iqac_minutes_2022.pdf">http://www.gcwk.ac.in/newsite/iqac/iqac_minutes_2022.pdf</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as**

**A. Any 4 or all of the above**

**ISO Certification)**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://www.gcwk.ac.in/newsite/igac/igac_minutes_2022.pdf">http://www.gcwk.ac.in/newsite/igac/igac_minutes_2022.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

**Gender Equity:** Every year, many programs and activities are conducted by various departments to create awareness of gender equity, Women harassment in various sectors, family violence prohibition laws, dowry harassment cases, etc., Also effective measures were taken through teachers to create awareness on social media usage, trouble arising due to excessive usage of social media and cybercrimes. In the curriculum, various courses are offered to sensitise gender equality as follows: 1. Gender Studies 2. Women Entrepreneurial Development Cell 3. Women Cell 4. Anti-Ragging Cell 5. Consumer forum

**Safety and Security of Women:**

The security of the Women's in the campus is strictly monitored by security persons. Specifically in Hostel whenever there is a requirement for maintenance, supply and others due permission is obtained from the respective Hostel Superintendent's/Matron. Visiting parents/relatives of the boarders are allowed to the reception of the respective hostels after due approval from the Hostel administration. An entry/exit register is maintained in all the hostels where all entry/exits are recorded. The Institute has taken several measures to enhance safety and security on campus 24x 7 Security - Providing safe and security to the campus by means of day and night watchman. Our campus fully equipped with CCTV Cameras for safety purpose and also having fire extinguisher

for emergency.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://gcwk.ac.in/newsite/docs/gender_equality.pdf">https://gcwk.ac.in/newsite/docs/gender_equality.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

**Solid waste Management:**

The waste is generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc. The waste is segregated at each level and source. Dust bins provided in the all class rooms. It collected by the workers in movable dustbins and is taken to the dumping yard.

The waste bins located around campus are coloured so that biodegradable and non-biodegradable waste can be placed in the appropriate bin. Solid waste on campus is separated into biodegradable and non biodegradable plastics and metals, which are then sorted and sent for recycling. The college has an in sourced agreement with NSS and YRC in order to keep the campus clean and tidy. Restrooms are cleaned periodically in order to ensure a clean ambiance for the staff and students. In the student restroom, a napkin disposal incinerator has been placed for the hygienic disposal of sanitary pads. On a regular basis, the municipality collects solid waste that cannot be recycled.

The department of Zoology is efficiently managing solid waste by creating vermi compost unit near the department.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**



File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

<b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b> <ol style="list-style-type: none"> <li>1. Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5.Beyond the campus environmental promotional activities</li> </ol>	<b>D. Any 1 of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</b>	<b>A. Any 4 or all of the above</b>
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reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

### Linguistic Diversity

German, Japanese, and French are taught creating wider opportunities for employment and cultural exchange. The languages departments of the college jointly organise events for a healthy exchange of ideas across languages creating linguistic tolerance. Thaimozhi Dhinam is observed.

**National Integrity and Patriotism** Promoting respect and integrity for the nation, the college observes National festivals with great fervour. Every year, Independence Day, Republic Day, Gandhi Jayanti, Constitution Day, and Flag Day, Martyrs Day, Voters Day are observed. Various units of the college organize activities befitting the occasion to instil the spirit of nationalism and unity: parade, flag hoisting, musical and floral tributes, oaths and pledges, special lectures, competitions, and cultural events

**Inclusivity and Diversity** The institution celebrates special days observed globally to promote equality, inclusivity and sustainability: Women's Day, Environment Day, Yoga Day and Human Rights Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution recognises the importance of shaping young women into responsible citizens. Driven by the vision to create leaders possessing the right values and aspirations for nation building the college has integrated the awareness of the constitutional obligations: values, rights, duties and responsibilities of citizens into the curriculum. The undergraduate and postgraduate programmes in History, offer courses on constitutional rights and obligations. The courses on the Indian Constitution, and Human Rights further the knowledge of students aspiring for careers in the specific domain. Students undertake academic research in the domain of constitutional obligations. Voter's Day and Voter's Awareness Campaigns emphasise electoral responsibility. Oaths and pledges are taken to commemorate the spirit of inclusivity and secularism.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Radha Memorial Day ( in honour of the first principal of the college)International Women's Day, National Science Day, International Day of Yoga, NSS day, Gandhi Jayanthi, World AIDS day, World Human Rights Day, National Voters Day , National Youth day (also known as Vivekananda Jayanthi to celebrate the birth anniversary of the Indian monk Swamy Vivekananda) , Consumer Rights Day are celebrated / observed in the college . International Women's Day is celebrated in very grand manner with an invited lecture by the Women's Well of the College every year. Department wise competitions like oratorical and essay competitions, drawing competitions, collage competitions are conducted for the whole week . In addition to this International Mother Tongue Day and Bharathiyar Birth day are celebrated by the department t of Tamil. World Poetry Day is celebrated by the department of English.

Science Magazine is released by the Department of Physics on the day of National Science Day. In addition, an exhibition is also arranged displaying the scientific temper / skills of the students.

Processions, invited lectures and competitions mark World AIDS day, World Human Rights Day, National Voters Day , National Youth day, and Consumer Day.

World Health Day, National Girl Child's day, World Breast Milk Day are also celebrated with great vigour and interest.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### 1.Title of the Practice

Welfare Noon-Meal Scheme to support poor and underprivileged women students to pursue higher education

### 2.Objectives of the Practice

Though the nation is striving hard to provide its citizens with all basic requirements like food, shelter and clothing the fact still remains that in some of the regions of the country self sufficiency has not yet been reached. When the basic structure is in a trembling state the luxury of higher education becomes a dream to many young women students in our country. Girls are seen as dowry debts by their parents and giving education to them is considered not even secondary or tertiary but something unimportant and unnecessary. In spite of this limitation aspiring young women are coming to our college to pursue higher education. For them education becomes primary and other basic needs only secondary. With a view to help, encourage and motivate such thirsty young learners the former professors of our college launched the welfare noon meal scheme in our college, in the footsteps of our visionary leaders who tried to promote primary and secondary education by attracting the students to school by means of mid day meals system.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.gcwk.ac.in/newdocs/best_practices.pdf">http://www.gcwk.ac.in/newdocs/best_practices.pdf</a>
Any other relevant information	<a href="#">NIL</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

- The college prides on the fact that it is the first women's college started in the state in the post independent India.
- There is a daycare centre inside the premises and both students and staff leave their kids safely there .
- There is a sustenance of major research projects funded by DST, CSIR, UGC and DAE-NBHM since 2005 in the department of Physics Science magazine/News Letter is released since 2000
- The centre of attraction of college is the hostel facility available. As all the hostels like the main hostel, BC hostel I&II, MBC hostel, SC hostel and minority hostels are situated inside the college premises the college is the preferred destination of the parents for their wards.
- Radha Memorial Day, celebrated in memory of the first principal of the college, is taken on by the Alumni Association.
- The contribution of the Alumni Association is outstanding. From the last year onwards students who struggle to pay their examination fees are spotted and their fees amount is paid by the Alumni Association. For the past two years more than 60 students have got benefited from this.
- The e- service centre of the college is functioning from the funds given by the Alumni Association.

File Description	Documents
Appropriate link in the institutional website	<a href="http://www.gcwk.ac.in/newsite/distinctiveness.php">http://www.gcwk.ac.in/newsite/distinctiveness.php</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

To kick start NAAC SSR preparation

Freshers Orientation Programme to be conducted for First year Under Graduate Students.

Faculty Development programme to create awareness on NAAC SSR submission

To establish academia linkage by conducting Workshop

To register the institution in the Institution's Innovation Council.

To chart out the activities of IIC for the current academic year.

To conduct a programme creating awareness about employment opportunities in The Department of Atomic Energy.

To entrust the NAAC SSR preparation to different Criteria Heads/Managers and review the progress periodically.

To encourage the departments to conduct Academic extension activities by reaching out to the society.

To conduct Internal / External Academic and Administrative Audit to review the progress of the institution on different parameters.

To revise the curriculum for undergraduate and postgraduate programmes based on National Educational Policy 2020.

To Introduce Job-oriented and Skill based course.

Initiate to conduct On Campus / Off Campus placements.

To create awareness and initiate measures for Protecting and Promoting Green Campus Environment.

To continuously Innovate, introduce new courses and remain relevant to the changing needs of the stakeholders.

To apply for NIRF Ranking.

To facilitate continuous upgradation and updation of knowledge & use of technology, by faculty and students.

