

GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS), KUMBAKONAM

ACADEMIC YEAR 2018 - 2019

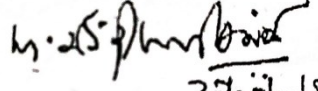
ALLOTMENT OF DUTIES

S.No.	Committee / Duty	Name
		Asst./Asso.Prof. /Mrs/Ms/Mr.
	Chairperson	Principal
1	Controller of Examinations	Dr. S. Ahila (Tam)
2	Additional Controller of Examinations	Dr. F. Kurus Malai Selvi (CS)
3	IQAC Coordinator	Dr. S. Venkatalakshmi (Zoo)
4	IQAC Student Chapter Incharge & NIRF Coordinator	Mrs. S.Sheela (CS)
5	Admission Committee	Science Stream:
		Dr. R. Radha (Phy)
		Mrs. B. Anusuya (Geo)
		Arts / Commerce Stream:
		Dr. S. Valarmathi (Tam)
		Dr. A. Jeyachithra (Comm)
6	College Union-in-charge	Department of Tamil
7	Academic Council Member Secretary	Dr. F. Kurus Malai Selvi (CS)
8	Finance Committee	Dr. S. Ahila (Tam) - COE
		Dr. F. Kurus Malai Selvi (CS) - ACOE
		Dr. R. Radha (Phy)
9	Purchase Committee	Dr. R. Radha (Phy)
		Dr. S. Ahila (Tam) – COE
		Dr. M. Vijayakumar - Bursar
10	UGC Internal Committee	Dr. R. Radha (Phy)
		Dr. S. Venkatalakshmi (Zoo)
		Dr. W. Jayaseeli (Com)
		Dr. F. Kurus Malai Selvi (CS)
		Mr. Mathivanan (Lib)
		Dr. R. Gowri (Mat)
		Dr. T. Thilagavathi (Phy)
11	RUSA Coordinator	Dr. W. Jayaseeli (Com)
12	MHRD Nodal Officer	Mrs. S. Sundareswari (CS)
13	Examination Committee	Dr. S. Ahila (Tam) - COE
		Dr. F. Kurus Malai Selvi (CS) - ACOE
		Dr. S. Venkatalakshmi (Zoo)
		Dr. S. Valarmathi (Tam)
14	Result Awarding Committee	Dr. S. Ahila (Tam) - COE
		Dr. F. Kurus Malai Selvi (CS) - ACOE
		All Heads of the Department
		External Member1 – Arts/Commerce
		External Member2 - Science
15	Research Monitoring Cell	Dr. R. Radha (Phy)
		Dr. W. Jayaseeli (Com)
		Dr. R. Gowri (Mat)

16	Placement Cell & Career Guidance Cell	Coordinator:
		Dr. S. Rajkumari (Mat)
		Members:
		Dr. S. Anusuya (His) Mrs. S.Sheela (CS) Dr. M. Maheswari (Com)
17	Building Maintenance Committee	Coordinator:
		Mr. R. Mathivanan (Lib)
		Members:
18	Temp. Teachers Selection Committee	Dr. A. Jeyakodi (Eco) Dr. G. Viruthagiri(Phy)
		Dr. S. Ahila (Tam)
		Mrs. P.P. Sujatha (His) Concerned HODs
19	Women Cell	Coordinator:
		Dr. D. Soumady (Zoo)
		Members:
20	Women Internal Complaints Committee	Dr. T. Tamilmathi (Com) Dr. K. Bhavani (Zoo)
		Dr. T. Tamilmathi (Com)
21	Main Hostel Deputy Warden	Dr. K. Bhavani (Zoo)
22	Anti-ragging Cell	Dr. M. Kala(His)
		Coordinator:
		Dr. S. Geetha (Geo)
		Members:
		Dr. M. Kala(His) - Deputy Warden
		Dr. J.V. Santha Jayakumari (His) NSS
		Mrs. P.P. Sujatha (His) NSS Dr. P. Chellammal(Tam) NSS Student Chairman
23	Grievance Appeal (Redressal) /Enquiry Cell & Counselling Cell	Dr. S. Rajkumari (Mat) Dr. W. Jayaseeli (Com) Dr. G. Rajeswari (Eng)
		Dr. F. Kurus Malai Selvi (CS)
		Dr. S. Rajkumari (Mat) Dr. R. Radha (Phy)
24	Computer Literacy Programme (CLP) Coordinator	Dr. R. Vidhyasree (PD)
		Dr. W. Jayaseeli (Com)
		Dr. S. Valarmathi (Tam)
25	CLP Monitoring Committee	Coordinator:
		Dr. R. Radha (Phy)
		Members:
		Mr. R. Mathivanan (Lib) Mrs. S. Sundareswari (CS)
26	Website Maintenance & Updation	Office of the COE Dept. of Computer Science
		Coordinator:
27	NET Resource Centre (NPTEL, WIFI)	Mrs. S. Raja Rajeswari (Eco)
		Members:
		Mrs. M. Muthulakshmi (Eng) Dr. G. Jayasree (Tam)
28	Fine Arts Committee	Coordinator:
		Mrs. S. Raja Rajeswari (Eco)
		Members:
		Mrs. M. Muthulakshmi (Eng) Dr. G. Jayasree (Tam)
29	Fine Arts Committee	Coordinator:
		Mrs. S. Raja Rajeswari (Eco)
		Members:
		Mrs. M. Muthulakshmi (Eng) Dr. G. Jayasree (Tam)

30	Discipline Committee	Coordinator:
		Dr. R. Vidhyasree (PD)
		Members:
		Dr. N. Rajagopalan (Eco)
		Dr. M. Govindarajan (Zoo)
31	Library Committee	Mr. R. Mathivanan (Lib)
		Dr. T. Thilagavathi (Phy)
		Dr. G. Renugadevi (Geo)
32	Furniture in-charge	Dept. of History
33	Parents Teachers Association (PTA)	Treasurer:
		Mrs. K. Chandra (Eco)
34	SC/ST Cell Coordinator	Mrs. P. P. Sujatha (His)
35	Bridge Course	Dept. of English
36	Hostel Committee (Main Hostel)	Dr. M. Kala (His) Deputy Warden
		Dr. R. Revathi (Comm)
		Mrs. S. RajaRajeswari (Eco)
37	BC Hostel Coordinator	Mrs. S. RajaRajeswari (Eco)
38	MBC Hostel Coordinator	
39	SC Hostel Coordinator	Dr. R. Revathi (Comm)
40	Minority Hostel Coordinator	Dr. S. Anusuya (His)
41	Canteen Committee	Dr. S. Valarmathi (Tam)
		Dr. Thenmozhi (Eng)
42	TC Signing In-charge	Dr. R. Radha (Phy)
43	Staff Attendance Closing	Arts / Commerce
		Dr. W. Jayaseeli (Comm)
		Science:
		Dr. S. Venkatalakshmi (Zoo)
44	Time Table Incharge	Dr. W. Jayaseeli (Comm)
		Mrs. C. Jayanthi (Che)
45	Non-Major Elective Course (NMEC) Coordinators	Dr. W. Jayaseeli (Comm)
		Dr. S. Venkatalakshmi (Zoo)
46	Part -V Coordinator	Dr. S. Valarmathi (Tam)
		Dr. R. Revathi (Comm)
47	Workload Incharge	Dr. W. Jayaseeli (Comm)
48	News Media Incharge	Head, Dept. of Tamil
		Head, Dept. of English
49	College Calendar Incharge	Dr. S. Anusuya (His)
50	College Magazine Incharge	Dr. P.Chellammal (Tam)
		Dr. C. Thenmozhi (Eng)
51	College Cooperative Stores	Mrs. K. Chandra (Eco)
		Dr. S. Geetha (Geo)
52	Bus / Train Pass / Cycle Money Incharge	Mrs. B. Anusuya (Geo)
53	AVE Incharge	Dr. R. Radha (Phy)
		Dr. S. Renuga (Phy)
54	Day Care Centre	Dept. of Commerce
55	Old Student Association (OSA)	Coordinator:
		Dr. S. Valarmathi (Tam)
		Members:
		Dr. P. Senthilkumari (Tam)
		Dr. Kalyani (Geo)
56	Farmers Scholarship Incharge	Dr. M. Muthulakshmi (Eng)

Extension Activities:		
57	NSS	Dr. J. V. Shantha Jayakumari (His)
		Mrs. P.P. Sujatha (His)
		Dr. P. Chellammal (Tam)
58	YRC	Dr. P. Senthilkumari (Tam)
		Dr. N. Sathya (Tam)
		Dr. M. Maheswari (Comm)
59	Red Ribbon Club	Mrs. V. Kalyani (Geo)
60	Consumer Forum	Dr. R. Revathi (Comm)
61	Leo Club	Dr. A. V. Kavitha (Zoo)
62	YDF Incharge	Dr. S. Venkatalakshmi (Zoo)


 27.03.18
 ப.வெள்ளி
 அறிவிப்பு மகலாலை கல்வியறிவு (தொழில்நுட்ப) கழகம்.