

Minutes of the 12th Academic Council Meeting

I- Matters for Ratification

AC:12.01	To consider confirmation of the minutes of the 11 th Academic Council Meeting held on 30.03.2019.
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Resolution: The Minutes of the 11th Academic Council Meeting stands confirmed.

AC:12.02	To consider Action Taken Report of the 11 th Academic Council Meeting.
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Resolution: The Council perused and accepted the Action Taken Report.

AC:12.03	To ratify the changes carried out in the conduct of the internal examinations. <ul style="list-style-type: none">• Presentation by COE
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Explanation: Based on the requests received from students in 2019-2020, it has been decided to conduct one examination per day for 3 hours. Hence only two continuous internal assessment tests are conducted with 60% of portions covered in CIA – I and 100% in CIA II. Accordingly the component of Continuous Internal Assessment was revised as:

I CIA	-	7 marks
II CIA	-	8 marks
Assignment / Seminar	-	5 marks
Innovative Learning	-	<u>5 marks</u>
Total	-	<u>25</u>

In **2020-2021 academic year odd semester**, the number of CIA tests, test marks and assignment marks vary for different batch of students. One model exam was conducted to all students for 75 marks. The total of CIA tests, assignments and model exam marks were calculated to 25 irrespective of the number of tests and assignments.

In **2020-2021 even semester**, it has been planned to have the following pattern:

Test	- 7 marks (Test 1 - 25 marks for 1 unit , Test 2 - 50 marks for 2 units)
Model Exam	- 8 marks (Whole syllabus for 75 marks)
Assignment / Seminar	- 5 marks
Innovative Learning	- <u>5 marks</u>
Total	- <u>25</u>

Resolution: The agenda is ratified with the change to be made in the component 'Innovative learning' to "Practicum" from the academic year 2021-22.

AC:12.04	To ratify the revaluation procedure adopted and to approve the same for future years.
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Discussion: While revaluation, the higher mark awarded was taken into consideration earlier. In November 2019 examination, since the difference between 1st valuation and revaluation was more than 15 in many cases, a third valuation was carried out. Out of the three valuations, the higher mark of the two closer marks is taken into consideration as the final mark.

Approval is sought to adopt the same procedure whenever the same situation arises.

Resolution: Ratified and is approved to adopt the procedure.

AC:12.05	To ratify the mode of conduct of April-2020 Online Examinations and valuation.
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Discussion: The End Semester Examinations of April 2020 has been conducted online for final year students of UG and PG, due to Covid 19 pandemic situation, as per the directions of the Government as per G.O. (MS) No.493, dt. 15.09.2020 and the letter of the Bharathidasan University No. 002/COE/Conf.II/A1/2020 dt. 19.09.2020. The valuation of answer scripts for the final semester students was also made online.

The intermediate semester students were exempted from examinations and were allowed to continue their next semester. Results for the intermediate semesters were declared based on their internal marks and performance in the previous semester, as per the guidelines given by the government (G.O. D. No. 111 dt. 27.07.2020).

Resolution: Ratified.

AC:12.06	To ratify the relaxation given for Attendance Eligibility to write the End semester Online Examinations during the pandemic situation.
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Discussion: For April 2020 examinations, since there was complete lock down from March 18, 2020 onwards, the attendance eligibility of 50% is reduced to 40%.

For November 2020 examinations, since the classes were conducted in online mode, considering the practical difficulty faced by the students in attending the online classes, the attendance eligibility was fixed as follows:

- a) Students, who attended the online classes and submitted all the assignments and have attended all the CIA examinations, were brought under Category I by awarding a minimum of 75% attendance and made eligible to write End Semester Examinations irrespective of the percentage of actual online attendance.
- b) Students, who couldn't attend online classes but have submitted all the assignments and have attended the CIA examinations, were brought under Category II by awarding 75% attendance and made eligible to write End Semester Examinations.
- c) Students, who didn't submit assignments, write CIA examinations, and fees not paid till the date of examinations were brought under Category III and were not eligible to write the End Semester Examinations.

Resolution: The students who are in Category III can be considered based on the genuineness of the reason and considered in the coming semesters to write as arrear exams.

AC:12.07	To approve Mode of Examinations & Door Valuation of November-2020 End semester Examinations
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Resolution: Ratified

II – Matters for Approval

AC: 12.08	-	To approve the proposed revision in the attendance eligibility for writing examinations and inclusion of attendance as one of the CIA component.
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Discussion: 1. The required percentage of attendance for writing end semester examinations with condonation and medical certificate is 60%. The Proposed revised norms submitted for approval is as follows:

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|------------------|--------------------------------------------------------|
| 1. 75% and above | - Eligible to write the examinations |
| 2. 74% to 60% | - Shall apply for condonation |
| 3. 59% to 50% | - Shall apply for condonation with medical Certificate |
| 4. Below 50% | - Not Eligible and has to Re-do the semester. |

However the Chief Controller of examination has the ultimate authority to sanction permission to students in special cases to write examinations.

CIA Components:

At Present		Proposed	
CIA (2 tests)	-15 marks	Test (2 tests)	- 10 marks
Assignment/Seminar/Quiz	- 5 marks	Assignment/Seminar/Quiz	- 5 marks
Creativity/Innovative learning-	5 marks	Creativity/Innovative learning	- 5 marks
		Attendance Score	- 5 marks
TOTAL	- 25 marks	TOTAL	- 25 marks

Resolution: The agenda is ratified with the change to be made in the component 'Innovative learning' to "Practicum" from the academic year 2021-22.

AC: 12.09	-	To provide copy of evaluated answer scripts to students to ensure transparency on request according to university fees structure. (Format in Annexure)
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Resolution: Approved

AC: 12.10		To provide transcripts to students on request to facilitate migration to different universities.
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Resolution: Approved

AC: 12.11		To approve the common course structure revised based on the UGC regulations for learning outcome based curriculum (LOCF)
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Discussion: **For UG Programmes**

- Section A in the Question paper pattern (10 X 2 = 20 marks) for all question papers is changed to (20 X 1 = 20) objective type questions: MCQ – 5; Fill up the blanks – 5; True or False – 5; Match the following – 5
 - The carry over practical courses with 6 credits and 3 hours for each semester for science programmes are changed to 2 practical courses with 3 credits for core practical courses and 2 credits for allied practical courses.
 - The existing self study course, Mathematical Aptitude for Recruitment Board Examination in the final semester is shifted to third semester and another self study course, Social Studies for Competitive Examination is introduced in the fourth semester for UG programmes.

- Skill enhancement courses are offered with choice regarding instruction hours: tutorial/ practical/theory. A course with both theory and practical can have a proportion of 60:40 for assessment.

	Hours/week	Credit	Exam hours	Marks		
				CIA	ESE	TOTAL
Theory	1	2	-	20	-	100
Practical	1		2 hrs	20	60	

- Value added courses are introduced as extra credit courses.
- An option is given for all UG programmes to have group or individual Dissertation/project instead of one core course.

For PG Programmes

- Section A in the Question paper pattern (10 X 2 = 20 marks) for all question papers is changed to (20 X 1 = 20) objective type questions: MCQ – 5; Fill up the blanks – 5; True or False – 5; Match the following - 5
- Extra Disciplinary course has been introduced
- Value added courses are introduced as extra credit courses.
- Skill enhancement courses offered with 2 theory hours per week are now given with combination of tutorial/ practical/theory hours. A course with both theory and practical can have a proportion of 40:60 for assessment.

	Hours/week	Credit	Exam hours	Marks		
				CIA	ESE	TOTAL
Theory	1	2	-	20	-	100
Practical	1		2 hrs	20	60	

Resolution: Approved

AC: 12.12	To approve the minutes, course structure and syllabus of all disciplines <ul style="list-style-type: none"> • Presentation by All HODs
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Resolution: Approved

AC: 12.13	To approve the regulations for Value added course. (List of Value added courses in annexure - IX) <ul style="list-style-type: none"> • Presentation by IQAC coordinator
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Resolution: Approved

AC:12.14	To approve the consultancy policy framed for the College. <ul style="list-style-type: none"> • Presentation by IQAC coordinator
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Resolution: Approved

III – Matters for Discussion

AC:12.15	Report of the Office of the Controller of Examinations (2019-2020) <ul style="list-style-type: none"> • Presentation by COE
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AC:12.16	Report of college activities <ul style="list-style-type: none"> • Details of Programmes • Students Strength 2019-2020 • Results for April -2019 • IQAC Report • Admission process • Scholarship Details • Report of Hostel • Library Facility • Physical Education Report
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AC:12.17	Acknowledgement received for the proposal sent to UGC for Autonomous Extension and Communication with list of expert committee members for on the spot inspection of the College has been received on 04.03.2020.
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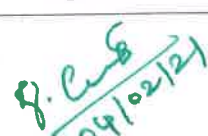
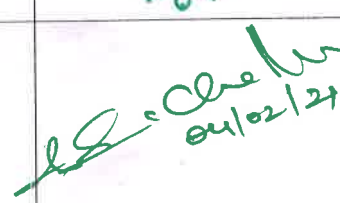
AC:12.18	The Proposal for Triennial General Inspection has been submitted to University on 23.02.2020.
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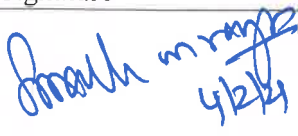


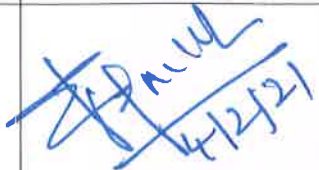
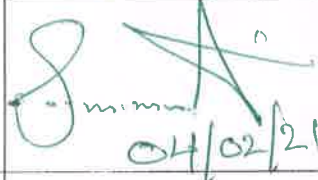



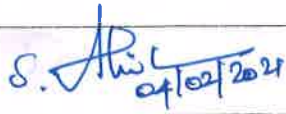
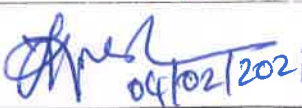
AC:12.19	Permanent Affiliation Granted for various programmes.
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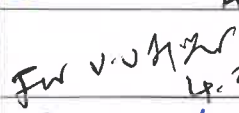
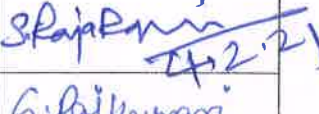
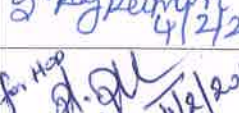
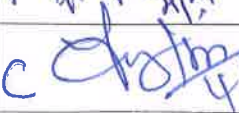
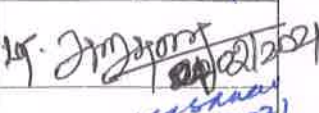
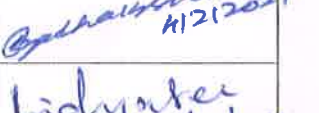
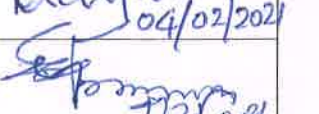
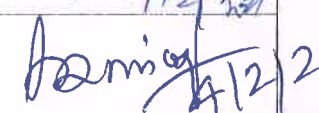
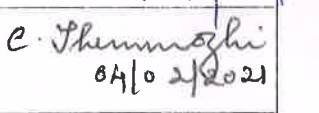
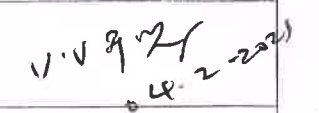
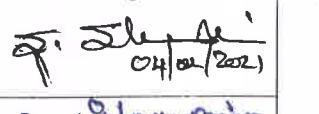
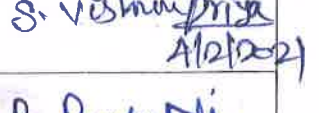
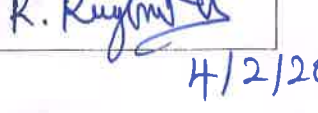

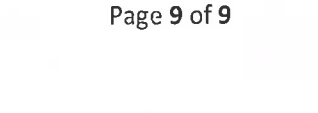
AC:12.20	Academic Audit conducted for the year 2018-2019 & 2019-2020
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Suggestions made by External Experts:

1. Collaborations can be made with Bharathidasan University's Education Department for 'Practicum' component of the CIA.
2. The title of the Major Based Elective Course "Health Chemistry" of the B.Sc. Chemistry programme is to be changed according to the contents.
3. In skill enhancement course for M.Sc., Zoology programme titled "English Grammar for communication and scientific writing, an introduction to Latex can be included.
4. "Script writing for press media" can be introduced as a course instead of "Journalism and Mass Communication" for the M.A. English programme.
5. A Major Based Elective Course titled "Automata Theory" is suggested to be offered as "Automata Theory and Compiler construction".
6. It has been suggested to introduce "Space mechanics for mathematics PG programme in the next board of studies meeting.
7. Introduction to LATEX could be included in M.Sc., Zoology curriculum as one unit in the skill enhancement course titled " English Grammar for Scientific writing"
8. The Extra Disciplinary course – "Mass Communication" could be replaced with "Technical writing for products and services" in the curriculum of M.A. English programme. A Skill enhancement course on "Script writing for mass media" could be introduced instead of "Journalism"
9. For PG History graduates "Skills in writing and speaking" could be introduced as one of the skill enhancement course.

S.No	Name	Designation	Signature
1	Dr. D. Rosi Principal, Government College for Women(A), Kumbakonam	Chairperson	 04/02/21
2	Dr. J.A.Arul Chellakumar Professor and Director Council for College & Curriculum Development Bharathidasan University Tiruchirappalli	Ex-Officio	 04/02/21

S.No	Name	Designation	Signature
3	Prof.S.Narkunaraja Department of Bio-Medical Science Bharathidasan University Tiruchirappalli	University Nominee	 4/2/21
4	Dr.S.Srinivasa Ragavan Professor and Head Department of Library & Information Science Bharathidasan University Tiruchirappalli	University Nominee	 4/2/21
5	Dr.S.Anbazhagan, Professor & Department of Life Long Learning Bharathidasan University Tiruchirappalli	University Nominee	 04/2/21
6	Dr.E. Ramganes Professor and Head Department of Educational Technology, Bharathidasan University, Tiruchirappalli.	Educationalist	 4/2/21
7	Dr.S.M.Martin, Chairman, Star Matriculation School Star IT Park Kumbakonam	Industrialist	 04/02/21
8	Dr.Prabha,M.D.,DGO Gynecologists Dhanalakshmi Hospital Kumbakonam	Medicine	AAA
9	V.S.D. Arularasan Principal Government College of Fine Arts Kumbakonam	Professionalist	 04/2/2021
10	Dr.S.Venkatalakshmi	Controller of Examinations & HOD of Zoology	 04/02/2021
11	Dr.W.Jayaseeli	HOD of Commerce & Assistant Controller of Examinations & Member Secretary	 4/2/21
12	Dr.S.Ahila	HOD of Tamil	 04/02/2021
13	Dr.F.Kurus Malai Selvi	HOD of Comp. Science	 04/02/2021

S.No	Name	Designation	Signature
14	Mrs. G. Rajeswari	HOD of English	 A.2.21
15	Mrs. P.P. Sujatha	HOD of History	 4.2.2021
16	Mrs. S. Raja Rajeswari	HOD of Economics	 4.2.21
17	Dr. S. Rajkumari	HOD of Mathematics	 4/2/2021
18	Dr. T. Thilagavathi	HOD of Physics	 4/2/2021
19	Dr. C. Jayanthi	HOD of Chemistry	 4/2/21
20	Mrs. B. Anusuya	HOD of Geography	 4/2/2021
21	Dr. S. Radhakrishnan	HOD of Botany	 4/2/2021
22	Dr. R. Vidyasree	Physical Director	 04/02/2021
23	Mr. R. Mathivanan	Librarian	 4/2/21
24	Dr. S. Valarmathi	Associate Professor of Tamil	 4/2/21
25	Mrs. C. Thenmozhi	Assistant Professor of English	 04/02/2021
26	Mrs. P.P. Sujatha	Assistant Professor of History	 4.2.2021
27	Mrs. S. Sundareswari	Assistant Professor of Comp. Science	 04/02/2021
28	S. Vishnupriya	I M.Sc (C.S), (Stu. Rep.)	 4/2/2021
29	S. Rajeswari	I M.Com., (Stu. Rep.)	 4/2/2021