

**GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)  
KUMBAKONAM  
28<sup>TH</sup> FINANCE COMMITTEE MEETING**

**MINUTES**

**Date: 19.08.2021**

<b>No</b>	<b>Agenda</b>
FC:28.01	Submission of the Statement of Receipts and Payments of Examination Fund Account for the years 2019-2020 and 2020-2021 ..... Annexure I

Resolution: Approved.

**MATTERS FOR RATIFICATION**

FC:28.02	To ratify the raised allotment of fund to academic departments for preparing the Board of Studies Meeting minutes and syllabus including stationeries and spiral binding as Rs.1000/- from Rs.300/- held in Feb. 2020.
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Resolution: Ratified.

FC:28.03	To ratify the provision of remuneration fees of Rs.500/- to internal examiners for PG/M.Phil., Viva Voce Examination, April 2021.
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Resolution: Already given can be ratified. But in future not allowed for PG as it comes within work load. For M.Phil, guide fees of Rs.1000/- collected could be given to them and no other remuneration can be given.

FC:28.04	To ratify DA for internal faculty also during Board of Studies Meeting/ Result Awarding Committee Meeting / Academic Council Meeting / all other Committee Meetings held in Feb. 2020.
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Resolution: Already given can be ratified. In future Local DA need not be given for Internal faculty.

### MATTERS FOR APPROVAL

FC:28.05	To approve the revision of expenditure to provide refreshments as Rs.30/- from Rs.25/- per person.
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Resolution: Approved.

FC:28.06	To approve the expenditure for providing refreshment during theory examinations to attenders, sweepers, water women, scavenger and watchman who are involved in examination duty @ Rs.30/- per person.
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Resolution: The remuneration of attenders, sweepers, water women, scavenger and watchman could be raised from Rs.50/- to Rs.75/- instead of giving refreshment allowance.

FC:28.07	To approve the appointment of One Computer operator in COE office for managing the increase in number of programmes ( B.Sc., Botany, M.Phil., in Computer Science, Tamil, Physics and Zoology, Ph.D., in Ten Departments) with a <u>basic salary</u> of Rs.7,000/- p.m.
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Resolution: Approved.

FC:28.08	To approve the maintenance of bank account in City Union Bank (currently in use for fees collection) instead of Syndicate Bank. Syndicate Bank being merged to Canara Bank and the branch being very far from the college, the shift is made to facilitate students.
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Resolution: Approved.

FC:28.09	To approve the pay revision for the COE office staff ..... Annexure II
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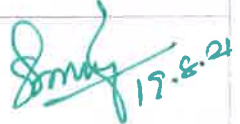


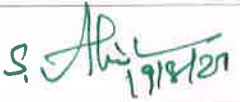


Resolution: Can be carried out as mentioned in the Annexure II with effect from August 2021.

FC:28.10	To give approval for repair of old furnitures.
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Resolution: Approved.

FC:28.11	To give approval for purchase of equipments HP laser jet printers, Xerox machine, Air conditioner, furniture for conference hall as per requirements.
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Resolution: Can be purchased by getting proper quotations.

S.No	Finance Committee Members	Designation	Signature
1	Dr. T. Arivudai Nambi	Joint Director of Collegiate Education, Thanjavur Region.	 19/8/24
2	Dr. D. Rosi	Principal	 19/8/24
3	Thiru. S. Karunanidhi	Finance Officer, Bharathidasan University Thiruchirappalli.	 17.8.24
4	Dr.S.Venkatalakshmi HOD of Zoology	Controller of Examinations	 19/8/24
5	Dr.W.Jayaseeli HOD of Commerce	Deputy Controller of Examination	 19/8/24
6	Dr.S.Ahila HOD of Tamil	Senior Staff Member	 19/8/24
7	Thiru. K. Gajendran	Bursar	 19/8/24
8	Thiru. R. Venkatesan	Auditor	 19/8/24