

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year : 2017-2018

1. Details of the Institution

1.1 Name of the Institution : Government College for Women
(Autonomous)

1.2 Address Line 1 : Indira Gandhi Salai

Address Line 2 : Mahamaham Tank (Near)

City/Town : Kumbakonam

State : Tamil Nadu

Pin Code : 612 001

Institution e-mail address : principal@gcw.ac.in

Contact Nos. : 0435-2420153, 2401346

Name of the Head of the Institution : Dr.P.Hemalatha M.Com., M.Phil,
M.Ed., Ph.D.,

Tel. No. with STD Code : 0435-2420153

Mobile : 9486566924

Name of the IQAC Co-ordinator

Dr. S. Venkatalakshmi

Mobile

09442647313

IQAC e-mail address

gcwkiqac@gmail.com

1.3 NAAC Track ID

TNCOGN10041

OR

1.4 NAAC Executive Committee No. & Date

Ec/39/RA/06

1.5 Website address

www.gcwk.ac.in

Web-link of the AQAR

www.gcwk.ac.in/aqar/2017-18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Three Star	Above 65	2000	Upto 2005
2	2 nd Cycle	B	Above 70	2006	Upto 2011
3	3 rd Cycle	B	2.61	2016	Upto 2021

1.7 Date of Establishment of IQAC

07-07-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR 2015-2016 Submitted to NAAC on 07-04-2017

1.9 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College					Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Constituent College					Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Autonomous college of UGC					Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)					Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input checked="" type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="-"/>								

1.11 Name of the Affiliating University

Bharathidasan University,
Tiruchirappalli, Tamil Nadu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc Autonomy by State/Central Govt. / University

University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1	No. of Teachers	8
2.2	No. of Administrative/Technical staff	2
2.3	No. of students	2
2.4	No. of Management representatives	-
2.5	No. of Alumni	1
2.6	No. of any other stakeholder and Community representatives	2
2.7	No. of Employers/ Industrialists	1
2.8	No. of other External Experts	2

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- External Academic Audit was done with subject wise experts committee
- Insist the preparation of short answer keys for all course by the respective teachers

2.15 Plan of Action by IQAC/Outcome.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ul style="list-style-type: none">➤ To conduct External Academic Audit➤ To have sanctioned staff strength➤ To start new courses.	<ul style="list-style-type: none">➤ External Academic Audit was conducted➤ Staff were appointed with PTA and OSA fund➤ Proposals to start B.Sc., Botany, M.Phil., Zoology, M.Phil., Physics, M.Phil., Computer Science, Ph.D., in Physics and Computer Science were sent

** Please see Annexure I- Academic Calendar of the year attached.*

2.15 Whether the AQAR was placed in statutory body: Yes- College Academic Council

Management

☐

Syndicate

☐

Any other body

☒

Provide the details of the action taken

- External Academic Audit was carried out with discipline wise subject experts
- Teaching Staff appointed with PTA and OSA fund
- Requests were submitted to Tamil Nadu Government to fill the vacant posts

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	08	-	-	-
PG	11	-	-	-
UG	11	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1(CLP)	-	-	-
Others	-	-	-	-
Total		-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS & Elective Pattern

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All UG/PG Programmes
Trimester	Nil
Annual	1 (CLP)

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☒ Parents ☒ Employers ☐ Students ☒
Mode of feedback : Online ☐ Manual ☒ Co-operating Schools (for PEI) ☐

1.4 Whether there is any revision / update of regulation or syllabi, if yes, mention their salient aspects.

Board of studies was conducted during 2017-2018 and following revisions were carried out

Department of Tamil :

PG Programme :

Elective Papers “Panpaattu Maanudaviyal”, “Voodagaviyal”, “Panmuga Tamizh”, “Chola Naattiyal” are introduced.

Department of English:

UG Programme :

Skill based Elective Courses:

- i) Introduction of English for Everyday communication.
- ii) English for workplace communication replacing Communicative English.

Major Based Elective Course :

- i) Introduction of English for Competitive Examination replacing English Language Teaching
- ii) Journalism replacing Language and Linguistics.

Core Course: Introduction of Indian Culture and Literature.

PG Programme :

- i) Introduction of Language and Linguistics ii) Grammar, Rhetoric and Writing - I semester.
- ii) Green Studies – II semester
- iii) English Literature for UGC examinations – IV Semester.
- iv) Single Author Study: Instead of Rabindranath Tagore T.S. Eliot has been introduced.

Department of History:**UG Programme:**

History of Thanjavur Tourism and Travel Management is introduced as allied paper.

PG Programme:

To know the ancient features and the development of the Art and Architectural style of India “History of Indian Architecture” and “History of Indian Art” is introduced in the II semester.

Department of Economics:**UG Programme:**

Three additional Elective Courses, Advertisement Management, Agricultural Economics and Energy Economics.

Department of Commerce:**UG Programme:**

Six papers are introduced as elective course:

Elective Course I Services Marketing / Investment Management.

Elective Course II Business Environment / International Trade.

Elective course III Financial Services / E-Commerce.

PG Programme:

The syllabus for the following course were reformed

1. Advanced Cost Accounting 2. Indian Financial System

3. Financial Management 4. Advanced Corporate Accounting.

Accounting for Decision Making is replaced with Advanced Cost Accounting. Goods and

Services Tax paper is introduced as an elective course.

Department of Physics:**UG Programme:**

Introduction of two new Non Major Elective Papers entitled a.) Physics Made Easy b)

Simple Appliances.

Introduction of three new Skill Based Elective Courses entitled a) Electrical Appliances, b) Medical Physics c) Audio and Video Systems.

Major practical IV is restructured with the introduction of experiments on C Programming and Microprocessor along with Electronic Experiments.

PG Programme:

A new paper entitled “Crystal Growth, Thin Film and Nano Science “ is introduced in place of “ Advanced Physics” in IV semester.

Department of Chemistry :

UG Programme:

Common syllabus (Allied Paper) for I year Zoology and I year Mathematics and separate syllabus for II year Physics is introduced.

PG Programme:

Physical Chemistry I – (Unit III) Classical Thermodynamics is introduced.

Organic Chemistry Practical I – instead of Bromination -Hydrolysis, Acetylation, Addition,

Oxidation, Diazotization have been introduced.

Department of Zoology :

UG Programme:

New Elective Courses like Ornamental Fish Culture, Sericulture, Fish Processing Technology, Vermitechnology, Poultry Science, Economic Entomology, Human Nutrition and Endocrinology was introduced.

Dissection softwares and usage of web sources were partially introduced as phase I towards removing animal dissections completely from the curriculum in order to save Biodiversity and Environment. Activity oriented topics, field visits and on the spot studies were introduced in practicals.

PG Programme:

Application of Computers in Biology related units were added with Bioinformatics in II semester. The subject Ethology that deals with Animal behaviour was added along with Ecology in IV Semester. New Core – Course “Biodiversity and Conservation in IV semester was framed.

Department of Geography:**UG Programme:**

One NMEC paper entitled Agricultural Geography is introduced.

PG Programme:

The title of the paper Geomorphology and Hydrology is changed to “Applied Geomorphology”. Cartography and Quantitative Techniques is bifurcated into (i) Thematic Cartography. (ii) Quantitative Techniques in Geography.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
64	57	7	-	1(Programmer Assistant)

2.2 No. of permanent faculty with Ph.D.

44

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	79	-	-	-	-	-	-	-	79

2.4 No. of Guest and Visiting faculty and Temporary faculty:

-	-	89
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International Level	National Level	State Level
Attended Seminars / Workshops	15	39	30
Presented papers	11	4	-
Resource Persons	2	3	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Revised the Internal mark allotment and allotted 5marks for creative Teaching Learning Process (Creation Writing, Field Study Reports, Word Dreams, Working Model, Exhibition, etc)

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The question paper pattern for skill based elective course and non-major elective course is changed
- Continuous assessment included for Practical's
- More marks allotted for Model Theory Examinations
- Result published within 2 days after completion of valuation and issued mark sheet within 20 days

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development - workshop

Board of studies for each discipline comprise 4 Internal experts and 3 external experts from University, 1 Industry, and 1 Alumni	Controller of Examination is a invitee for all Board of Studies	Revision / restructuring of syllabus is subjected to Academic Council approval
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2.10 Average percentage of attendance of students

91.5 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.Tamil	110	4	90	3	-	97
B.A English	113	1	25	71	-	97
B.A Economics	100	-	65	32	-	97
B.A History	198	-	37	60	-	97
B.Sc Mathematics	111	58	36	-	-	94
B.Sc Physics	75	21	61	6	-	88
B.Sc Chemistry	70	29	61	1	-	91
B.Sc Zoology	84	23	75	1	-	99
B.Sc Geography	69	9	74	16	-	99
B.Com	110	11	67	20	-	98
B.Sc Comp.Science	91	37	62	-	-	99
M.A Tamil	24	-	96	4	-	100
M.A English	33	-	91	6	-	97
M.A Economics	31	-	94	6	-	100
M.A History	31	3	97	-	-	100
M.Sc Mathematics	32	97	3	-	-	100
M.Sc Physics	24	46	54	-	-	100
M.Sc Chemistry	24	33	63	-	-	96
M.Sc Zoology	22	9	86	-	-	95
M.Sc Geography	15	-	87	13	-	100
M.Com(Financial Management)	32	3	94	3	-	100
M.Sc Comp.Science	56	29	69	-	-	98

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Through feed backs
- External Academic Audit

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	7
UGC – Faculty Improvement Programme	3
HRD programmes	-
Orientation programmes	4
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	15
Summer / Winter schools, Workshops, etc.	38
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	9	-	9
Technical Staff	6	11	-	11

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging Research scholars to present their research findings in International & National seminars & conferences
- Encouraging the faculty to present papers in international seminars.
- Motivating faculty to publish papers in International & National Journals with more impact factors

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	-	-
Outlay in Rs. Lakhs	-	22.64	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications (Annexure II)

	International	National	Others
Peer Review Journals	31	17	-
Non-Peer Review Journals	4	1	-
e-Journals	7	-	-
Conference proceedings	2	7	-

3.5 Details on Impact factor of publications: (Annexure II)

Range 1.046-8.83

Average 2.9968

h-index 6

Nos. in SCOPUS / Google Scholar 62

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-2018	DAE-NBHM	12.64	8
	2015-2018	CSIR	10	5.5
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	2	22.64	13.5

3.7 No. of books published (Annexure III)

i) With ISBN No.

2

Chapters in Edited Books

-

ii) Without ISBN No.

-

3.8 No. of University Departments receiving funds from

UGC-SAP

-

CAS

-

DST-FIST

-

DPE

-

DBT Scheme/funds

-

3.9 For colleges

Autonomy

11

CPE

-

DBT Star Scheme

-

INSPIRE

-

CE

-

Any Other (specify)

-

State Government

3.10 Revenue generated through consultancy Nil

3.11 No. of conferences organized by the Institution (Annexure IV)

Level	International	National	State	University	College
Number	1	1	3	-	1
Sponsoring agencies	-	4	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons 23
(Annexure V)

3.13 No. of collaborations

International 22 National 1 Any other -

(Annexure VI)

3.14 No. of linkages created during this year -

3.15 Total budget for research for current year in lakhs:

From funding agency	DAE-NBHM / CSIR	From Management of University/College	-
Total	5.748		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
2	1	-	-	-	-	1

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them.

(Annexure VII)

7

26

3.19 No. of Ph.D. awarded by faculty from the Institution
(Annexure VIII)

6

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -

SRF -

Project Fellows 4

Any other -

(Annexure IX)

3.21 No. of students Participated in NSS events:

University level 300

State level -

National level -

International Level -

3.22 No. of students participated in NCC events:

University level -

State level -

National level -

International Level -

3.23 No. of Awards won in NSS:

University level -

State level -

National level -

International Level -

3.24 No. of Awards won in NCC:

University level

State level

National level

International Level

3.25 No. of Extension activities organized

University forum

College forum

NCC

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NSS

S.No	Date	Activity	Place
Awareness Programme			
1.	21/06/2017	National Yoga Training	Adopted Villages (Ammachathiram, Kangeyanpettai & Naduvakarai)
2.	05/07/2017	Awareness rally on social waste management	
3.	07/07/2017	Awareness rally on Votes Importance	
4.	09/08/2017	World Breast Feeding Day	
5.	21/08/2017	Lecture on NSS and its Importance	
6.	24/08/2017	Awareness programme about Dengue Fever	
7.	24/09/2017	Sawatch Bharath Scheme / Awareness about Cleaned India	
8.	12/10/2017	Awareness Programme on Preventive Messers for All types of Disease	
9.	24/01/2018	Rally – Girl Children Day	
10.	25/01/2018	Awareness Programme on Voters Day	
11.	08/02/2018	World Leprosy Day	
Cleaning Activities			
12.	21/08/2017	College Campus Cleaning – Sports Day	College Campus
13.	24/09/2017	Sawatch Bharcth Scheme	

Youth Red Cross

S. No	Date	Activity	Place
1.	29/09/2016	Oratorical Competition	Bharthidasan University, College for Women, Orathnadu
2.	20/12/2016	Awareness Programmes on Eye Donation rally	Mahamagam to Kumbeshwar Temple, Kumbakonam
3.	05/01/2017	Exercise on Physical fitness	Government College for Women(A), Kumbakonam
4.	09/02/2017	Seminar	Government College for Women(A), Kumbakonam
5.	10/02/2017	One day Workshop	Bharathidasan Univresity
6.	17/02/2017	Seminars	Government College for Women(A), Kumbakonam
7.	22/02/2017	Campus Cleaning	Temple

Leo Club

S. No	Date	Activity	Place
1.	30/07/2017	Eye Medical Camp	Town Hr.Sec.School, Kumbakonam
2.	29/08/2017		
3.	24/09/2017		
4.	29/10/2017		
5.	26/11/2017		
6.	28/01/2018	Eye Medical Camp	Sri Saraswathi Padasala, Kumbakonam
7.	25/02/2018		
8.	06/09/2017	Awareness programme about Dengue Fever- Rally	Mahamagam to Gandhi park
9.	21/09/2017	College Campus Cleaning	Govt College for Women(A), Kumbakonam

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing (Sq. ft)	Newly created (Sq. ft)	Source of Fund (Sq. ft)	Total (Sq. ft)
Campus area	429501.60			
Class rooms	60183.97	809.35	MLA	
Laboratories	28185.61			
Seminar Halls	13.82			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	7	-	-	7
Value of the equipment purchased during the year (Rs. in Lakhs)	1643573	-	-	1643573

4.2 Computerization of administration and library

Library

- Due To Major Repair in Online UPS, The Tiny Automates Process Was Not Completed. After The Installation Of New Online UPS The Remaining Automation Were Will Be Commend Our Soon
- Campus Wifi Access Facilities for Students and Staff.
- Internet Access To Staff And Students In Departments
- Transfer certificates were issued in printed form with photo

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16387	-	1181	328000	17568	328000
Reference Books	661	-	-	-	661	-
e-Books	3135000	-	-	-	3135000	-
Journals	17	24750	-	-	17	24750
e-Journals	6000+	-	-	-	6000+	-
Digital Database	-	-	-	-	-	-
CD & Video	23	-	-	-	23	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	173	62	11	28	12	27	33
Added	73	10	2	20	7	32	2
Total	246	72	13	48	19	59	35

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Library Orientation Programme conducted on 25/09/2017 to 26/09/2017

4.6 Amount spent on maintenance in lakhs:

i) ICT	1,20,000
ii) Campus Infrastructure and facilities	26,00,000
iii) Equipments	20,000
iv) Others	-
Total	27,40,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation programme for Freshers
- Frequent announcement in students meeting

5.2 Efforts made by the institution for tracking the progression

- Organizing alumni meeting and getting feedback

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3733	674	6	-

(b) No. of students outside the state

-

(c) No. of international students

-

UG

S. No	Department	Demand Ratio	Dropout (%)
1.	Tamil	40 : 1	5
2.	English	40 : 1	2
3.	History	41 : 1	4
4.	Economics	41 : 1	2
5.	Mathematics	22 : 1	-
6.	Physics	22 : 1	-
7.	Chemistry	22 : 1	4
8.	Zoology	22 : 1	-
9.	Geography	22 : 1	5
10.	Computer Science	22 : 1	0.03
11.	Commerce	11 : 1	0.1

PG

S. No	Department	Demand Ratio	Dropout
1.	Tamil	1 : 34	1
2.	English	1 : 3	6
3.	History	1 : 3	42
4.	Economics	1 : 3	2
5.	Mathematics	1 : 4	-
6.	Physics	1 : 4	4
7.	Chemistry	1 : 3	2
8.	Zoology	1 : 1	2
9.	Geography	1 : 2	5
10.	Computer Science	1 : 2	1
11.	Commerce	1 : 4	-

Students Strength

Total Number	Women (%)	Men (%)
4413	100	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
8	1192	23	3164	27	4414	4	1152	26	3206	25	4413

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	1	UPSC	-	Others	3

5.6 Details of Student Counselling and Career Guidance

- Awareness on various opportunities was given through Quiz, speech and Essay Competitions
- Carrier Guidance was given by the District Sub Collector

Placement and Entrepreneurial Development Cell

S. No	Date	Activity	Resource Person	Beneficiary
1.	24/01/2018	Competition	Entrepreneurial Development Centre	All Final Year UG & PG Students
2.	31/01/2018	Awareness Programme on Silk Warm Rearing	Entrepreneurial Development Centre	All Final Year UG & PG Students

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

NSS / YRC	Date	Name of the Activity	Place	Objective of the Activity	
YRC	12/08/2016	College Campus Cleaning	Government College for Women(A), Kumbakonam		
	29/09/2016	Oratorical Competition			2 students
	20/12/2016	Awareness Programmes on Eye Donation rally	Mahamagam to Kumbeshwar Temple, Kumbakonam	Lions Club	YRC students
	05/01/2017	Exercise on Physical fitness	Government College for Women(A), Kumbakonam	Dr.M.Santhi	Students
	09/02/2017	Seminar	Government College for Women(A), Kumbakonam	Dr.Marsel Raj Dr. D. Sumathi	Students
	10/02/2017	One day Workshop	Bharathidasan Univresity		YRC Coordinators
	17/02/2017	Seminars	Government College for Women(A), Kumbakonam	Dr. K.Banukumar	YRC Coordinators
	22/02/2017	Campus Cleaning	Temple		

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events (Annexure X)

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	4114	13,557,624
Financial support from other sources	1295	11,01,600
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

1(Adult Literacy Programme)

5.13 Major grievances of students (if any) redressed:

NO MAJOR GRIEVANCES

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- Women Empowerment through Higher Education

MISSION

- To impart Quality Higher Education to the students of socially and economically and backward strata of the society
- To instil the spirit of research and orient aspiring young girls to achieve excellence in their respective fields
- To endow them with competence to face issues and challenges globally
- To create awareness among younger generation to protect environment
- To make them the torch-bearers of the age old tradition and rich culture of the land

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Revision of syllabus whenever there is a need
- Feedback from stake holders.
- Annual Academic Council meet
- Considering feedback from alumnae

6.3.2 Teaching and Learning

- Making use of technology
- Arrangements for field trips
- Fund allotments for Seminars, Workshops and Quiz programmes

6.3.3 Examination and Evaluation

- Analysis of results in the passing board
- Supplementary and instant exams for final years
- Continuous Internal Assessment
- Online results and in time publications
- The College Council has decided to restructure the internal marks composition as follows: 1 CIA – 5 marks, Model exam -10 marks, Assignment / Seminars / Quiz / Group Discussion – 5 marks and On the Spot Study / Model Making / Creative Writing – 5 marks
- Single valuation was followed for students who applied for revaluation. This is changed into double valuation

6.3.4 Research and Development

- Research cell has stipulated rules for part time & full time PhD admission; fees remittance and termination

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Fund allotment for Network resource centre
- Encouragement for computerization
- Maintenance of existing facilities
- Repairs in physical infrastructure

6.3.6 Human Resource Management

- Earn while you learn schemes
- Clean campus initiative by students
- Organizing college functions and events by students union
- Monitoring general discipline by IQAC students chapter

6.3.7 Faculty and Staff recruitment

- Faculty and Staff recruitment done by Government
- Staff selection committee with senior teachers for recruitment of temporary staff
- Fund allotment from PTA and OSA for temporary staff recruitment

6.3.8 Industry Interaction / Collaboration

- Proper utilization of RUSA fund received for occasional training programme with interaction and collaboration with following
 - a. National film Development Corporate
 - b. ICT Academy
 - c. District Employment Exchange

6.3.9 Admission of Students

- Transparent admission system based on merits and adapting government reservation policies and university norms.

6.4 Welfare schemes for

Teaching	As provided by the Tamil Nadu state government
Non teaching	As provided by the Tamil Nadu state government
Students	Students Welfare Committee

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal and Academic Audit committee
Administrative	Yes	AG and State Government	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Self Study Course to earn Two Credits with offline Multiple Choice Questions
- The question paper pattern for skill based elective course and non-major elective course is changed

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

- Conduct Alumni meeting every year
- Medals are given to the students by alumni during college days
- Introduction with alumni through Annual Alumni Meeting
- Involvement of alumni in the Governing body of the College
- Special lectures, Seminars by alumni are arranged on regular basis through societies
- Memorial lectures and Scholarships awards, Prizes and Medals instituted by alumni

6.12 Activities and support from the Parent – Teacher Association

- PTA funds for appointment of GL and Office Assistant
- Parents Teacher Association meeting is conducted Once in a Semester
- A large number of parents attended the meeting and expressed the views about their wards with respect to their studies, sports and other extracurricular activities.
- Parents assess the infrastructure of the college and quality of teaching different programmes conducted by the College
- Feedback was collected in the form responses to a questionnaire.

6.13 Development programmes for support staff

Through Bhavani Sagar Training for Government Ministerial servant training is given in the following aspects for the non teaching staff.

- Rules for Government Servant
- Income Tax and Pension calculation
- Computer training programmes
- Networking
- E-mail and other related aspects.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation
- Prohibition for burning garden waste
- Constructing of compost pit

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The teaching and non- teaching staff vacancies were filled with PTA / OSA Funds
- Proposals for new programmes were sent

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- External Academic Audit was conducted
- Staff were appointed with PTA and OSA fund
- Proposals to start B.Sc., Botany, M.Phil., Zoology, M.Phil., Physics, M.Phil., Computer Science, Ph.D., in Physics and Computer Science were sent

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice – I

Title

Each One Teach One

Goal

To give basic education to village people those who are illiterates. The basic education is aimed at developing activities in reading & writing

The Context

India has a literacy rate of 72.98. much of the adults living in village have last the opportunity to learn and have crossed the age of formal education.

Hence in order to value the students to realize the social responsibility students volunteers have been selected to teach the illiterate adult in their own residential areas.

The Practice

The department of Tamil took the initiative. Each Post Graduate Student was directed to select one illiterate adult in their village. They maintained a record for the programme. The literacy programme included

- Teaching the alphabets
- Teaching the numerals
- Make them to read and write
- Bank Chelan filling
- Basic bank transactions
- Smart phone operations

Evidence of Success

50 illiterates learnt to read and write

Problems Encountered

Unable to sustain the programme without Financial Support

Outcome

50 illiterate adults were educated per year

Best Practice –II

Title

Soft Skills Training (English) initiated by TANSCHET (Tamil Nadu Scientific Council of Higher Education)

Goal

To make the students employable by making them fluent in the usage of English language.

The Context

Situated in a semi-urban area the college is getting students not only from Kumbakonam town, but also from villages around Kumbakonam. Most of the students are from rural Tamil medium Government schools. They did not have any command over English. But this proves to be a big hurdle to them in taking employment. Hence teaching them soft skills (English) became important and inevitable.

The Practice

Five hundred students from third UG have been chosen for this programme. They were divided into 10 batches with 50 students in each batch. Five staff members (permanent) took classes for 60 hours each and covered the following topics during the 60 hours duration.

The topics are:

- C.V. Letter Writing and E-Mails Drafting an Advertisement
- Rising to the occasion (Role play) Group discussion and interview
- Description of objects and processes Negotiation and polite conversation.
- Public speaking Writing Tasks in the workplace.
- Presentation skills Public speaking.

Evidence of Success

There is a considerable improvement in their usage of English language. One fifth of the beneficiaries got placement.

Problems Encountered

1. The students lacked basic knowledge of English.
2. Listening and speaking skills were poor.
3. Making them stay back after their classes became very difficult.

Outcome

- During the II phase ,many students volunteered to join Soft Skill.
- Students expected such programmes to be given to them in the coming years too.

8. Contact Details

Name of the Principal	:	Dr. P. Hemalatha
Name of the Institution	:	Government College for Women (A)
City	:	Kumbakonam
Pin Code	:	612 001
Accredited Status	:	B
Work Phone	:	0435-2420153, 2401346
Fax	:	2401391
Website	:	www.gcwk.ac.in
E-mail	:	principal@gcwk.ac.in
Mobile	:	9486566924

7.4 Contribution to environmental awareness / protection

- A special lecture on “Environmental Pollution and Control Measures” was conducted. This lecture created awareness for women graduates.
- Environmental awareness was created through Essay and Drawing Competitions

7.5 Whether environmental audit was conducted?

Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength	Weakness	Opportunities	Threats
Highly qualified, Dedicated and Committed faculty	Lack of Permanent faculty	Being a Government College lot of opportunities are given to both faculty and students in Tamil Nadu State Council for Higher Education and Tamil Nadu State Council for Science and Technology	To qualify more students in Competitive Examinations/ SLET/NET/CSIR
Large number of extension and awareness programmes	Lack of sufficient physical infrastructure	Fee Concession are given in many Government Agencies.	To develop Communication skills in students
Separate Entrepreneurial Development Cell for developing Entrepreneurial skills in students	Lack of Physical director	Free Laptops are received by all students	To encourage faculty to qualify themselves for awards and honors.
Equipped and furnished day care centre in the college premises.		Self Employment Opportunities through Job Oriented Courses	
Linkages with National and International institutes			

8. Plans of institution for next year

- To initiate 'Start up Policy' programme
- To start new Research Programmes
- To enhance Writing & Communications Skills in English

Name Dr. S. VENKATALAKSHMI

Dr. S. Venkatalakshmi
25/7/18

Signature of the Coordinator, IQAC

Name DR. P. CYNTHIA SELVA

P. Cynthia Selva
25/7/18

Signature of the Chairperson, IQAC

Dr. S. Venkatalakshmi,
M.Sc., M.Phil., Ph.D.,
Associate Professor in Zoology
Government College for Women (A)
Kumbakonam-612 001.

25/7/18

ANNEXURE I

13. நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஜூன் - 2017	பணி நாட்கள்
1	வியாழன்	-		-
2	வெள்ளி	-		-
3	சனி	-		-
4	ஞாயிறு	-		-
5	திங்கள்	-		-
6	செவ்வாய்	-		-
7	புதன்	-		-
8	வியாழன்	-		-
9	வெள்ளி	-		-
10	சனி	-		-
11	ஞாயிறு	-		-
12	திங்கள்	-		-
13	செவ்வாய்	-		-
14	புதன்	-		-
15	வியாழன்			

26

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஜூன் - 2017	பணி நாட்கள்
16	வெள்ளி	1	கோடை விடுமுறைக்குப்பின் கல்லூரி திறப்பு	1
17	சனி	-		-
18	ஞாயிறு	-		-
19	திங்கள்	2		2
20	செவ்வாய்	3		3
21	புதன்	4		4
22	வியாழன்	5		5
23	வெள்ளி	6		6
24	சனி	-		-
25	ஞாயிறு	-		-
26	திங்கள்	-	ரம்ஜான் பண்டிகை	-
27	செவ்வாய்	1		7
28	புதன்	2		8
29	வியாழன்	3		9
30	வெள்ளி	4		10

பணி நாட்கள் : 10

27

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஜூலை - 2017	பணி நாட்கள்
1	சனி	-		-
2	ஞாயிறு	-		-
3	திங்கள்	5		1
4	செவ்வாய்	6		2
5	புதன்	1		3
6	வியாழன்	2		4
7	வெள்ளி	3		5
8	சனி	-		-
9	ஞாயிறு	-		-
10	திங்கள்	4		6
11	செவ்வாய்	5		7
12	புதன்	6		8
13	வியாழன்	1		9
14	வெள்ளி	2		10
15	சனி	-		-
16	ஞாயிறு	-		-

28

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஜூலை - 2017	பணி நாட்கள்
17	திங்கள்	3		11
18	செவ்வாய்	4		12
19	புதன்	5		13
20	வியாழன்	6		14
21	வெள்ளி	1		15
22	சனி	-		-
23	ஞாயிறு	-		-
24	திங்கள்	2		16
25	செவ்வாய்	3		17
26	புதன்	4		18
27	வியாழன்	5		19
28	வெள்ளி	6		20
29	சனி	-		-
30	ஞாயிறு	-		-
31	திங்கள்	1		21
பணி நாட்கள் : 10 + 21 = 31				

29

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஆகஸ்ட் - 2017	பணி நாட்கள்
1	செவ்வாய்	2		1
2	புதன்	3	முதல் அக மதிப்பீட்டுத் தேர்வு	2
3	வியாழன்	4	முதல் அக மதிப்பீட்டுத் தேர்வு	3
4	வெள்ளி	5	முதல் அக மதிப்பீட்டுத் தேர்வு	4
5	சனி	-		-
6	ஞாயிறு	-		-
7	திங்கள்	6		5
8	செவ்வாய்	1		6
9	புதன்	2		7
10	வியாழன்	3		8
11	வெள்ளி	4		9
12	சனி	-		-
13	ஞாயிறு	-		-
14	திங்கள்	-	கிருஷ்ண ஜெயந்தி	-
15	செவ்வாய்	-	சுதந்திர தினம்	-
16	புதன்	5		10

30

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஆகஸ்ட் - 2017	பணி நாட்கள்
17	வியாழன்	6		11
18	வெள்ளி	1		12
19	சனி	-		-
20	ஞாயிறு	-		-
21	திங்கள்	2		13
22	செவ்வாய்	3		14
23	புதன்	4		15
24	வியாழன்	5		16
25	வெள்ளி	-	ஸ்ரீ விநாயகர் சதுர்த்தி	-
26	சனி	-		-
27	ஞாயிறு	-		-
28	திங்கள்	6		17
29	செவ்வாய்	1		18
30	புதன்	2		19
31	வியாழன்	3		20

பணி நாட்கள் : 31+20 = 51

31

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	செப்டம்பர் - 2017	பணி நாட்கள்
1	வெள்ளி	4	செப்டம்பர் 1-ம் நாள்	1
2	சனி	-	பகரீத் பண்டிகை	-
3	ஞாயிறு	-		-
4	திங்கள்	5		2
5	செவ்வாய்	6		3
6	புதன்	1		4
7	வியாழன்	2		5
8	வெள்ளி	3		6
9	சனி	-		-
10	ஞாயிறு	-		-
11	திங்கள்	4		7
12	செவ்வாய்	5		8
13	புதன்	6		9
14	வியாழன்	1		10
15	வெள்ளி	2		11

32

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	செப்டம்பர் - 2017	பணி நாட்கள்
16	சனி	-		-
17	ஞாயிறு	-		-
18	திங்கள்	3		12
19	செவ்வாய்	4		13
20	புதன்	5	2-ம் அக மதிப்பீட்டுத் தேர்வு	14
21	வியாழன்	6	2-ம் அக மதிப்பீட்டுத் தேர்வு	15
22	வெள்ளி	1	2-ம் அக மதிப்பீட்டுத் தேர்வு	16
23	சனி	-		-
24	ஞாயிறு	-		-
25	திங்கள்	2		17
26	செவ்வாய்	3		18
27	புதன்	4		19
28	வியாழன்	5		20
29	வெள்ளி	-	ஆயுத பூஜை / சாஸ்வதி பூஜை	-
30	சனி	-	விஜயதசமி	-

பணி நாட்கள் : 51+20 = 71

33

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	அக்டோபர் - 2017	பணி நாட்கள்
1	ஞாயிறு	-	மொஹரம்	-
2	திங்கள்	-	காந்தி ஜெயந்தி	-
3	செவ்வாய்	6		1
4	புதன்	1		2
5	வியாழன்	2		3
6	வெள்ளி	3		4
7	சனி	-		-
8	ஞாயிறு	-		-
9	திங்கள்	4		5
10	செவ்வாய்	5		6
11	புதன்	6		7
12	வியாழன்	1		8
13	வெள்ளி	2		9
14	சனி	-		-
15	ஞாயிறு	-		-
16	திங்கள்	3		10

34

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	அக்டோபர் - 2017	பணி நாட்கள்
17	செவ்வாய்	-		-
18	புதன்	-	தீபாவளி பண்டிகை	-
19	வியாழன்	-		-
20	வெள்ளி	4		11
21	சனி	-		-
22	ஞாயிறு	-		-
23	திங்கள்	5	மாதிரித் தேர்வு	12
24	செவ்வாய்	6	மாதிரித் தேர்வு	13
25	புதன்	1	மாதிரித் தேர்வு	14
26	வியாழன்	2	மாதிரித் தேர்வு	15
27	வெள்ளி	3	மாதிரித் தேர்வு	16
28	சனி	4		17
29	ஞாயிறு	-		-
30	திங்கள்	5		18
31	செவ்வாய்	6	முதல் பருவ இறுதி வேலைநாள்	19

பணி நாட்கள் : 71+19= 90

35

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	நவம்பர் - 2017	பணி நாட்கள்
1	புதன்	-		-
2	வியாழன்	-		-
3	வெள்ளி	-		-
4	சனி	-		-
5	ஞாயிறு	-		-
6	திங்கள்	-		-
7	செவ்வாய்	-		-
8	புதன்	-		-
9	வியாழன்	-		-
10	வெள்ளி	-		-
11	சனி	-		-
12	ஞாயிறு	-		-
13	திங்கள்	-		-
14	செவ்வாய்	-		-
15	புதன்	-		-

36

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	நவம்பர் - 2017	பணி நாட்கள்
16	வியாழன்	-		-
17	வெள்ளி	-		-
18	சனி	-		-
19	ஞாயிறு	-		-
20	திங்கள்	-		-
21	செவ்வாய்	-		-
22	புதன்	-		-
23	வியாழன்	-		-
24	வெள்ளி	-		-
25	சனி	-		-
26	ஞாயிறு	-		-
27	திங்கள்	1	இரண்டாம் பருவ தொடக்க நாள்	1
28	செவ்வாய்	2		2
29	புதன்	3		3
30	வியாழன்	4		4

பணி நாட்கள் : 4

37

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்கள்	டிசம்பர் - 2017	பணி நாட்கள்
1	வெள்ளி	-	மிலாடி நாள்	-
2	சனி	-		-
3	ஞாயிறு	-		-
4	திங்கள்	5		1
5	செவ்வாய்	6		2
6	புதன்	1		3
7	வியாழன்	2		4
8	வெள்ளி	3		5
9	சனி	-		-
10	ஞாயிறு	-		-
11	திங்கள்	4		6
12	செவ்வாய்	5		7
13	புதன்	6		8
14	வியாழன்	1		9
15	வெள்ளி	2		10
16	சனி	3		11

38

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்கள்	டிசம்பர் - 2017	பணி நாட்கள்
17	ஞாயிறு	-		-
18	திங்கள்	4		12
19	செவ்வாய்	5		13
20	புதன்	6		14
21	வியாழன்	1		15
22	வெள்ளி	2		16
23	சனி	-		-
24	ஞாயிறு	-		-
25	திங்கள்	-	கிருஸ்துமஸ்	-
26	செவ்வாய்	-		-
27	புதன்	-		-
28	வியாழன்	-		-
29	வெள்ளி	-		-
30	சனி	-		-
31	ஞாயிறு	-		-

பணி நாட்கள் : 4 + 16 = 20

39

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஜனவரி - 2018	பணி நாட்கள்
1	திங்கள்	-	ஆங்கில புத்தாண்டு	-
2	செவ்வாய்	3		1
3	புதன்	4		2
4	வியாழன்	5		3
5	வெள்ளி	6		4
6	சனி	1		5
7	ஞாயிறு	-		-
8	திங்கள்	2		6
9	செவ்வாய்	3		7
10	புதன்	4		8
11	வியாழன்	5		9
12	வெள்ளி	6		10
13	சனி	-	போகிப் பண்டிகை	-
14	ஞாயிறு	-	பொங்கல்	-
15	திங்கள்	-	திருவள்ளூர் தினம்	-
16	செவ்வாய்	-	உழவர்திருநாள்	-

40

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஜனவரி - 2018	பணி நாட்கள்
17	புதன்	1		11
18	வியாழன்	2		12
19	வெள்ளி	3		13
20	சனி	4		14
21	ஞாயிறு	-		-
22	திங்கள்	5	முதல் அகமதிப்பயிட்டுத் தேர்வு	15
23	செவ்வாய்	6	முதல் அகமதிப்பயிட்டுத் தேர்வு	16
24	புதன்	1	முதல் அகமதிப்பயிட்டுத் தேர்வு	17
25	வியாழன்	2		18
26	வெள்ளி	-	குடியரசு தினம்	-
27	சனி	-		-
28	ஞாயிறு	-		-
29	திங்கள்	3		19
30	செவ்வாய்	4		20
31	புதன்	5		21

பணி நாட்கள் : 20 + 21 = 41

41

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	பிப்ரவரி - 2018	பணி நாட்கள்
1	வியாழன்	6		1
2	வெள்ளி	1		2
3	சனி	-		-
4	ஞாயிறு	-		-
5	திங்கள்	2		3
6	செவ்வாய்	3		4
7	புதன்	4		5
8	வியாழன்	5		6
9	வெள்ளி	6		7
10	சனி	-		-
11	ஞாயிறு	-		-
12	திங்கள்	1		8
13	செவ்வாய்	2		9
14	புதன்	3		10
15	வியாழன்	4		11

42

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	பிப்ரவரி - 2018	பணி நாட்கள்
16	வெள்ளி	5		12
17	சனி	-		-
18	ஞாயிறு	-		-
19	திங்கள்	6		13
20	செவ்வாய்	1		14
21	புதன்	2		15
22	வியாழன்	3		16
23	வெள்ளி	4		17
24	சனி	-		-
25	ஞாயிறு	-		-
26	திங்கள்	5		18
27	செவ்வாய்	6		19
28	புதன்	1		20

பணி நாட்கள் : 41 + 20 = 61

43

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	மார்ச் - 2018	பணி நாட்கள்
1	வியாழன்	-	மாசி மகம்	-
2	வெள்ளி	2		1
3	சனி	3		2
4	ஞாயிறு	-		-
5	திங்கள்	4		3
6	செவ்வாய்	5		4
7	புதன்	6		5
8	வியாழன்	1	2-ம் அகமதிப்பீட்டுத் தேர்வு	6
9	வெள்ளி	2	2-ம் அகமதிப்பீட்டுத் தேர்வு	7
10	சனி	3	2-ம் அகமதிப்பீட்டுத் தேர்வு	8
11	ஞாயிறு	-		-
12	திங்கள்	4		9
13	செவ்வாய்	5		10
14	புதன்	6		11
15	வியாழன்	1		12
16	வெள்ளி	2		13

44

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	மார்ச் - 2018	பணி நாட்கள்
17	சனி	3		14
18	ஞாயிறு	-	தெலுங்கு வருடப்பிறப்பு	-
19	திங்கள்	4		15
20	செவ்வாய்	5		16
21	புதன்	6		17
22	வியாழன்	1		18
23	வெள்ளி	2		19
24	சனி	3		20
25	ஞாயிறு	-		-
26	திங்கள்	4	மாதிரித் தேர்வு	21
27	செவ்வாய்	5	மாதிரித் தேர்வு	22
28	புதன்	6	மாதிரித் தேர்வு	23
29	வியாழன்	-	மஹாவிர ஜெயந்தி	-
30	வெள்ளி	-	புனித வெள்ளி	-
31	சனி	-		-

பணி நாட்கள் : 61 + 23 = 84

45

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஏப்ரல் - 2018	பணி நாட்கள்
1	ஞாயிறு	-		-
2	திங்கள்	1	மாதிரித் தேர்வு	1
3	செவ்வாய்	2	மாதிரித் தேர்வு	2
4	புதன்	3		3
5	வியாழன்	4		4
6	வெள்ளி	5		5
7	சனி	6		6
8	ஞாயிறு	-		-
9	திங்கள்	-		-
10	செவ்வாய்	-		-
11	புதன்	-		-
12	வியாழன்	-		-
13	வெள்ளி	-		-
14	சனி	-	தமிழ் புத்தாண்டு	-
15	ஞாயிறு	-		-

46

நாட்காட்டி 2017 - 2018

நாள்	கிழமை	அட்டவணை நாள்	ஏப்ரல் - 2018	பணி நாட்கள்
16	திங்கள்	-		-
17	செவ்வாய்	-		-
18	புதன்	-		-
19	வியாழன்	-		-
20	வெள்ளி	-		-
21	சனி	-		-
22	ஞாயிறு	-		-
23	திங்கள்	-		-
24	செவ்வாய்	-		-

பணி நாட்கள் : 84 + 6 = 90

மொத்த பணி நாட்கள்			
I, III, V பருவம்		II, IV, VI பருவம்	
ஜூன்	- 10	நவம்பர்	- 4
ஜூலை	- 21	டிசம்பர்	- 16
ஆகஸ்ட்	- 20	ஜனவரி	- 21
செப்டம்பர்	- 20	பிப்ரவரி	- 20
அக்டோபர்	- 19	மார்ச்	- 23
நவம்பர்	- 0	ஏப்ரல்	- 6
மொத்தம்	- 90	மொத்தம்	- 90

47

ANNEXURE II

3.4 List of Journals Published

Name of the Staff	Citation of Publication (ISSN, Vol. No Journals)	Impact Factor	In Scopus / Google Scholar
Department of Physics			
Dr. R.Radha Associate Prof of Physics	J.Optics 19,7,(2017)	2.059	Google Scholar
	Non Linear Dynamics 90,2305(2017)	4.339	Google Scholar
	Communications in Non-linear Science and Simulations, 59,387(2018)	3.239	Google Scholar
	Computers and Mathematics with Applications 70,2356,(2018)	2.080	Google Scholar
	Zeitschriftfur Naturforschung A(ZNA),73,415(2018)	1.432	Google Scholar
	Revised version submitted to Wave Motion (2018)	1.639	Google Scholar
Department of Tamil			
Dr.G.Jayasree	ISSN: 2321-984X Vol 6 issue Jan 2018 Page No. 87-91	-	-
Department of Mathematics			
Dr.R.Gowri, Assistant Professor of Mathematics	International Journal of Engineering Science Advanced Computing and Bio Technology – ISSN no : 2249-5592, Vol 8, No 2 (2017), P. No 108-118	3.376	Google Scholar
	International Journal of Advanced Research in and Engineering Technology – ISSN No: 0976-6499 Vol 8 issue 4 (2017) P. No 1-9	8.83	Google Scholar
	International Journal Engineering Science Advanced Computing and Bio Technology – ISSN No: 2289-5592, Vol 8 No. 3 (2017) P. No 176-184	-	Google Scholar
	International Journal of Multi Disciplinary	5.818	Google

	Education Research – ISSN No : 2277-7881, Vol 6 issue 7 (7) (2017) P. No 68-76		Scholar
	IOSR Journal of Mathematics - ISSN No :2278-5728, Vol 13 issue 5 (2017) P.No 55-58	3.97	Google Scholar
	International Journal of Multi Disciplinary Education Research – ISSN No :2277-7881, Vol 6 issue 11 (3), 2017 P. No 164-171	5.818	Google Scholar
	International Journal of Mathematics Trends and Technology - ISSN No : 2231-5373, Vol 52, No 4 (2017) P.No 399-406	2.53	Google Scholar
	International Journal Engineering Science Advanced Computing and Bio Technology – ISSN No: 2249-5592, vol 8 No. 4 (2017) P. No 248-255	3.376	Google Scholar
	International Journal of Innovative Research in Science Engineering and Technology – Vol 7, ISSN No 2319-2753, P.No 4201-4210	7.3	Google Scholar
	International Mathematical Forum – Vol 13 (2018), P. No 175-182	-	Google Scholar
	International Journal for Engineering and Future Technology - Vol.15 issue 4 (2018) P. No 11-16	-	Google Scholar
	International Journal of Multi Disciplinary Education Research – ISSN no : 2277-7881, Vol 7 (2), 2018 P. No 51-60	5.818	Google Scholar
	International Journal for Engineering and Future Technology - ISSN No: 2455-6432, Vol.15 issue 4 (2018) P. No 38-47	-	Google Scholar
	International Journal of Advances in Mathematics – Vol 2018 , No 3, P.No 1-7	-	Scopus

Department of Geography			
Mrs. G. Renugadevi Asst Prof of Geography	IJHSSI- ISSN No:2319-7722, Vol 6 Issue 7, July 2017	5.35	Scopus
	IOSR Journal JHSS e- ISSN No:2297-0837, Vol 22 Issue 7/ver I/July 2017	-	-
Department of Economics			
Dr. P. Veerachamy Asst Prof of Economics	International Journal of Research in Economics and Social Science-ISSN No:2249-7382, Vol 7 Issue 9 P.No 607-615	6.939	-
Department of History			
Dr.M.Kala, Asst. Prof.of History	Irrigation System of British Rule – ISSN No: 0973-0303, Vol I	-	-
Department of Commerce			
Dr.A.Jayachitra Asst. Prof.of Commerce	Journal of Commerce Vol 6 March 2018	-	-
Department of Computer Science			
Mrs.S.Sundareshwari, Asst. Prof of Computer Science	International Journal of Pure and Applied Mathematics – ISSN No:1314-3395, Vol No 118, No 8(2018)	7.19	-
Department of Zoology			
Dr.M.Govindarajan, Asst. Prof of.Zoology	J. Clust. Sci.28;1(2017) 507-517.	1.471	Scopus
	Ecotoxicology and Environmental Safety. 137 (2017) 149–157.	3.743	
	J Clust Sci. 28;1(2017) 621-635.	1.471	
	Journal of Asia-Pacific Entomology.20;1 (2017) 157-164.	1.046	
	J Clust Sci.28;1(2017) 637-643.	1.471	
	Journal of Photochemistry & Photobiology, B: Biology. 167(2017)189–199.	2.673	
	Physiological and Molecular Plant Pathology. 101(2018)219-224.	1.139	
	J Clust Sci. 28;3(2017)1541-1550.	1.471	
	Environ Sci Pollut Res. (2017) 1-15.	2.741	
	Parasitol Res. 116;4(2017)1175-1188.	2.329	
	Physiological and Molecular Plant Pathology.101	1.139	

	(2018) 214-218.		
	J Clust Sci. 28;4(2017) 2027-2040.	1.471	
	Environ Sci Pollut Res. (2017) 1-8.	2.741	
	Environ Sci Pollut Res.(2017) 1-11.	2.741	
	Parasitol Res. 116;6(2017)1637-1651.	2.329	
	Environ Sci Pollut Res. (2017) 1-11.	2.741	
	Journal of Photochemistry & Photobiology, B: Biology. 170 (2017) 208–216.	2.673	
	Journal of Asia-Pacific Entomology. 20 (2017) 359–366.	1.046	
	Environ Sci Pollut Res . (2017)1-10.	2.741	
Dr.M.Govindarajan, Asst. Prof of.Zoology	Environ Sci Pollut Res . (2017)1-11.	2.741	Scopus
	Environ Sci Pollut Res . (2017)1-9.	2.741	
	Journal of Photochemistry & Photobiology, B: Biology .173 (2017) 404–411.	2.673	
	Journal of Photochemistry & Photobiology, B: Biology. 173(2017) 598-605.	2.673	
	Colloids and Surfaces B: Biointerfaces.158(2017) 257-269.	3.887	
	Journal of Cluster Science.28;5 (2017)2857-2872.	1.471	
	J Clust Sci.28;5(2017)	1.471	
	Environ Sci Pollut Res . (2017)1-23.	2.741	
	Journal of Photochemistry & Photobiology, B: Biology. 174 (2017) 133–143.	2.673	
	Environ Sci Pollut Res. (2017) 1-9.	2.741	
	Molecular Immunology. 92 (2017) 1–11.	3.236	
	Journal of Trace Elements in Medicine and Biology. 45(2018) 93-103.	3.225	
	Journal of Photochemistry & Photobiology, B: Biology. 178 (2017)211-218.	2.673	
	Microbial Pathogenesis. 114(2017) 17-24.	2.009	
	Journal of Photochemistry & Photobiology, B: Biology. 178 (2017)249-258	2.673	
	Ecotoxicology and Environmental Safety. 148 (2018) 781–786.	3.743	
	Environmental Science and Pollution Research (2018) 1-12.	2.741	

	Journal of Cluster Science 29;2(2018)375-384.	1.471	
	International journal of Dermatology.57;4(2018)449-457.	1.560	
Dr.M.Govindarajan, Asst. Prof of.Zoology	Journal of Cluster Science.29;2(2018) 345-357.	1.471	Scopus
	Aquaculture. 489 (2018) 130-140.	2.570	
	Journal of Photochemistry & Photobiology, B: Biology. 181(2018) 70-79.	2.673	
	International Journal of Biological Macromolecules. 113(2018)996-1007.	3.671	

ANNEXURE III

3.7 Book Published

S. No	Faculty	Book Citation	ISBN. No	Published on
1.	Dr.S.Valarmathi Dr.P.Senthilkumari Dr.N.Sathya	Naveena Illakiyangalin Nokkum Pokkum	978-81-2343-69C	17/02/2018
2.	Dr.M.Govindarajan	Natural remedies in the fight against parasites	Online- 978-953-51-3290-5 Print- 978-953-51-3289-9	July 2017

ANNEXURE IV

3.11 Conference / Seminar / Workshop Organized

S. No	Departments	Topic	Date on which conducted	Amount spent (Rs.)
1	Zoology	Recent Trends in Bio-Virtual Labs	24.01.2018	10000
2	Computer Science	PC Assembling, Trouble Shooting and Networking	30.01.2018 & 31.01.2018	20000
3	History	Indian Architecture with Special reference to TamilNadu	22.02.2018	10000
4	Physics	Troubleshooting of Physics Laboratory Equipments & Repair	28.02.2018	5475
5	Geography	GIS and Gps for Geospatial Analysis	20.02.2018	10000
6	English	Research in English Language and Literature	01.02.2018	10000
7	Zoology	Computational Biology and its Application	08.02.2018 & 09.02.2018	10000
8	Economics	Economics and Computation	07.03.2018 & 08.03.2018	20000

Seminar				
1	Tamil	Computer Applications in Literature	17.02.2018	25000
2	Commerce	Recent Trends and Challenges in Banking Sector	28.02.2018	10000
National Conference				
1	Zoology	Indian Fisheries: Prospects and Challenges	15.02.2018 & 16.02.2018	10000
Symposium				
1	Physics	Trend Setters in Material Science	06.02.2018 & 07.02.2018	14525
GRAND TOTAL				155000

ANNEXURE V

3.12 Faculty served as Experts, Chairpersons or Resource Persons

S.No	Date	Name of the Staff with Designation	Role	Venue
1.	05/10/2017	Dr.S.Kurus Malai Selvi, Asso.Prof. of Computer Science	Resource Person- Basic Computer Knowledge	Idhaya College for Women, Kumbakonam
2.	19/12/2017	Mrs.S.Sundareshwari Asst. Prof. of Computer Science	Resource Person- Recent Trends in IT	Idhaya College for Women, Kumbakonam
3.	28/01/2018	Dr.M.Govindaraj, Asst.Prof. of Zoology	Resource Person- “Dengue, Zika virus mosquitoes: New challenges for an eco-friendly control”	Sir Isaac Newton College of Arts and Science, Nagapattinam
4.	31/01/2018	Dr.T.Sumathi, Asst.Prof. of Zoology	Resource Person- Measurement of Acupressure's and maintains of Health	Govt.College for Women (A), Kumbakonam
5.	28/02/2018	Dr.S.Kurus Malai Selvi, Asso.Prof. of Computer Science & Mrs.S.Sheela Asst.Prof. of Computer Science	Judge- Tech Fare Artificial Intelligence Exhibition	Dr.G. S.Kalyana Sundaram Matric. Hr. Sec. School
6.	02/03/2018	Dr.V.Ravi, Asst.Prof. of Zoology	Resource Person- Awareness Programme on Fisheries	Thanthai Rover College of Physiotherapy, Perambalur
7.	07/03/2018	Dr.R.Revathy, Asst. Prof. of Commerce	Resource Person- Students Responsibility in NSS	NSS Camp
8.	08/03/2018	Dr.P.Hemalatha, Asso.Prof. of Commerce	Resource Person	SKSDS College, Thirupananthal & Govt. Arts College, Kumbakonam
9.		Dr.N.Sathya	Resource Person- Women's Responsibility in Society	NSS Camp

10.		Dr.Jayaseeli, Asso. Prof. of Commerce	Resource Person- Awareness Programme on Consumer	Govt. Arts College, Kudavasal
11.	09/03/2018	Dr.S.Venkatalakshmi, Asso. Prof. of Zoology	Resource Person- Awareness Programme on Manathuimai	NSS Camp
12.	15/02/2018	Dr.A.V.Kavitha, Asst. Prof of Zoology	Chair Person – National Conference on Indian Fisheries : Prospects & Challenges	Govt.College for Women (A), Kumbakonam
13.	15/02/2018	Dr.D.Sowmady Asst. Prof of Zoology	Chair Person – National Conference on Indian Fisheries : Prospects & Challenges	Govt.College for Women (A), Kumbakonam
14.	15/02/2018	Dr.R.Balasubramaniyan Asst. Prof of Zoology	Chair Person – National Conference on Indian Fisheries : Prospects & Challenges	Govt.College for Women (A), Kumbakonam
15.	16/02/2018	Dr.E.Natarajan, Asst. Prof of Zoology	Chair Person – National Conference on Indian Fisheries : Prospects & Challenges	Govt.College for Women (A), Kumbakonam
16.	16/02/2018	Dr.V.Kavitha Asst. Prof of Zoology	Chair Person – National Conference on Indian Fisheries : Prospects & Challenges	Govt.College for Women (A), Kumbakonam
17.	12/03/2018	Mrs.P.Anusuya Asst. Prof of Geography	Resource Person- Disaster Management	NSS Camp
18.	14/03/2018	P.P.Sujatha Asst. Prof of History & Dr.P.Chellamal Asst. Prof of Tamil	Resource Person- Role of youth in India's Development	NSS Camp, Government Arts College, Kumbakonam
19.	27/02/2018-	Mrs.G.Renuga Devi,	Resource Person-	Bharathidasan University,

	28/02/2018	Asst.Prof.of Geography	Structural Geology and Surveying	Constituent College for Women, Orathanadu
20.		Dr.P.Veerachamy, Asst.Prof.of Economics	Resource Person- Research Ethics	GRABS Educational Trust,Vasantha Bhavan, Nanganallur, Chennai
21.		P.P.Sujatha, Asst.Prof.of History	Board of Studies	ADM College, Nagapattinam
22.	14/02/2018	P.P.Sujatha, Asst.Prof.of History	Chair Person	Government Arts College(A), Kumabkonam
23.		Dr.M.Govindarajan Assistant Professor	International Colloquium On Biovision-2018	Invited as a Chief Guest to deliver a guest lecture entitled on “Dengue, Zika virus mosquitoes: New challenges for an eco-friendly control”

ANNEXURE VI

3.13. Collaborations (2017-2018)

Department	Collaboration Host Faculty	Collaborator
Physics	Dr.R.Radha Asso.Prof.of. Physics	Dr.Pilar Estevez, Spain
Zoology	Dr.M.Govindarajan, Assistant Professor of Zoology	Naiyf S. Alharbi,King Saud University,Saudi Arabia
		Sami A. Alyahya,King Saud University,Saudi Arabia
		Kasi Gopinath,Yonsei University, Gangwondo
		Giovanni Benelli,Food and Environment, University of Pisa, Italy
		Csaba Vagvolgyi,Faculty of Science and Informatics, University of Szeged, Hungary
		Jamal M. Khaled King Saud University, Saudi Arabia
		Ramzi A. Mothana King Saud University, Saudi Arabia
		Hanem F. Khater Benha University, Moshtohor, Toukh, Egypt
		Rao Z. Abbas Veterinary Science, University of Agriculture, Faisalabad, Pakistan
		Nelissa P. Vaz Federal University of Paran, Curitiba, Paran, Brazil
		Filippo Maggi School of Pharmacy, University of Camerino,Italy
		Roman Pavela Crop Research Institute Czech Republic
		Riccardo Petrelli School of Pharmacy, University of Camerino Italy
		Anders Hofer Umeå University, Umeå, Sweden
		Mohammad RezaYoussefi Islamic Azad University, Babol, Iran
		Abdullah A. Alarfaj

		King Saud University Saudi Arabia
		Jiang-Shiou Hwang National Taiwan Ocean University Taiwan
		Akon Higuchi National Central University Taiwan
		Nasir A. Siddiqui King Saud University, Saudi Arabia
		Mashael Marzouq AlShebly King Saud University, Saudi Arabia
		Fatma Saeed AlQahtani King Saud University, Saudi Arabia

ANNEXURE VII

3.18 List of Faculty as Ph.D., Guide and List of Ph.D., Students under them (2017-2018)

Department	Research Guide	Research Students
Commerce	Dr.P.HemaLatha	M. Banumathi R. Kalaimathi G. Abirami N. Brindha N. Deepa
Physics	Dr.R.Radha	J.B.Sudharshan
Zoology	Dr.S.Venkatalakshmi	P.Vasanthi B.Durga S.M.Logambal J.Ananthi Praveena R.Semmalar Mrs.Karpagam
	Dr. A.V.Kavitha	K.Divya Mrs. G. Sharmila K.Suresh
Tamil	Dr.K.Jayasree	M.Kiruthika B.Megala A.Rajakumar
	Dr.P.SenthilKumari	B.Seethalakshmi K.Karthika K.Tamilarasi R.Iniya
Mathematics	Dr.R.Gowri	T. Rajeswari G. Jegadeesan S. Vembu

ANNEXURE VIII

3.19 Ph.D., Awarded by Faculty from the Institution

S. No	Name of the Research Scholar	Research Guide	Title of the Thesis
1.	Mr. A.Ravindarraaj	Dr. A.John Merina Asso.Prof. of Chemistry	Phyto Chemical & Pharmacological investigation of Polyphenols
2.	Mrs. C.Eswari		Studies on Flavonoids of some Indians Medicinal Plants
3.	Mrs. C.Jayanthi		Identification of Bio Active Compounds from Flavonoids and their therapeutic effects
4.	Mr.P.Sakthi Vinayagam	Dr.R.Radha Asso.Prof. of Physics	Identification And Stabilization of Localized Excitations In Vector Bose Einstein condensates
5.	Mr.J.B.Sudharshan		Non-linear excitations and their Stability in Collisionally in homogenise Bose – Einstein condensates
6.	Mrs.S.S.Padmapriya	Dr.S.Venkatalakshmi, Asso.Prof. of Zoology	Comparative Study on the immunomodulatory Effect of Gomutra of Indian & Exotic breads

ANNEXURE IX

3.20 List of Research Scholars Receiving Fellowship

S. No	Name of the Research Scholar	Department	Fellowship receiving	Funding Agency
1.	Ms.R.Saranya	Physics	Yes	DAE, NBHM
2.	Ms.K.Karthika	Tamil	Yes	Adi Dravidar Welfare Scholarship
3.	Ms.K.Tamizharasi			
4.	Ms.R.Eniya			

ANNEXURE X

Department of Physical Education

Achievements 2017-2018

5.9.1 No. of students participated in Sports, Games and other events (Annexure)

State level

Date	Name	Class	Sports / Games	Place	Venue
20/07/2017 - 21/07/2017	A.Kamalai	I B.Sc., Physics	Foot Ball	III	Thanjavur Corporation, Kittu Memorial Football Ground, Parisutham Nagar, Thnjavur
	A.Abiya	I B.Sc., Physics			
	R.Subasri	I B.Sc., Maths			
	P.Jamuna	II B.Sc., Zoology			
	M.Roja	III B.Sc., Maths			
	A.Elaiyarasi	I B.Sc., Zoology			
	L.Deepalakshmi	III BCom			
10/01/2018	B.Tharani	II BA., Economics	Badminton	II	Sri Saratha College for Women, Perambalur

District level

Date	Name	Class	Sports / Games	Place	Venue
12/11/2017	C.Kanmani	II BA., Economics	800, 400 mts	III	Raja Sarfoji College, Thanjavur
	T.Vaishnavi	II BA., Tamil	100 mts	III	
	R.Pradeepa	II BA., History	400 mts	III	
	A.Beniya	I BA., History	100 mts	II	
	D.Dhivya	I MCom	Long Jump	I	
	G.Ramya	III BA., Tamil	1500 mts	III	
09/12/2017 - 10/12/2017	T.Vaishvani	II BA., Tamil	100 mts Hurdles	II	Annai Sathya Stadium, Thanjavur
	V.Selvamani	II BSc., Geography	100 mts Hurdles	III	
	K.Sasikala	III BA., English	100 mts Dash	III	
	I.Abirami	II BSc., Comp.Science	Discus Throw	III	
	D.Dhivya	I MCom	Football	I	