

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2012 -13

1. Details of the Institution

1.1 Name of the Institution

Government College for Women
(Autonomous)

1.2 Address Line 1

Indira Gandhi Salai

Address Line 2

Mahamaham Tank (Near)

City/Town

Kumbakonam

State

Tamil Nadu

Pin Code

612 001

Institution e-mail address

principal@gcw.ac.in

Contact Nos.

0435-2420153, 2401346

Name of the Head of the Institution

Dr.M. Revathi, M.Sc., M.Phil., PhD.

Tel. No. with STD Code

0435-2420153

Mobile

09884812593

Name of the IQAC Co-ordinator

Dr.R. Radha

Mobile

09843821479

IQAC e-mail address

gcwkiqac@gmail.com

1.3 NAAC Track ID

TNCOGN10041

1.4 NAAC Executive Committee No. & Date

Ec/39/RA/06

1.5 Website address

www.gcwk.ac.in

Web-link of the AQAR

www.gcwk.ac.in/aqar/2012-13.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Three Star	Above 65	2000	Upto 2005
2	2 nd Cycle	B	Above 70	2006	Upto 2011
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC

07-07-2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR	2011-2012 submitted to NAAC on	27/02/2015
ii. AQAR	2010-2011 submitted to NAAC on	27/02/2015
iii. AQAR	2009-2010 submitted to NAAC on	27/02/2015

1.9 Institutional Status

University	State <input type="checkbox"/>	Central <input type="checkbox"/>	Deemed <input type="checkbox"/>	Private <input type="checkbox"/>
Affiliated College			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Constituent College			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Autonomous college of UGC			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Regulatory Agency approved Institution			Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education <input type="checkbox"/>	Men <input type="checkbox"/>	Women <input checked="" type="checkbox"/>
	Urban <input type="checkbox"/>	Rural <input checked="" type="checkbox"/>	Tribal <input type="checkbox"/>
Financial Status	Grant-in-aid <input checked="" type="checkbox"/>	UGC 2(f) <input checked="" type="checkbox"/>	UGC 12B <input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing <input type="checkbox"/>	Totally Self-financing <input type="checkbox"/>	

1.10 Type of Faculty/Programme

Arts <input checked="" type="checkbox"/>	Science <input checked="" type="checkbox"/>	Commerce <input checked="" type="checkbox"/>	Law <input type="checkbox"/>	PEI (Phys Edu) <input type="checkbox"/>
TEI (Edu) <input type="checkbox"/>	Engineering <input type="checkbox"/>	Health Science <input type="checkbox"/>	Management <input type="checkbox"/>	

Others (Specify)

-

1.11 Name of the Affiliating University

Bharathidasan University,
Tiruchirappalli, Tamil Nadu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

A UGC network resource centre with the local area network is established with 8 computers in the General Library. The network resource centre provides an easy access to internet to both the students and faculty within the College premises.

INFLIBNET-NLIST Programme: The College was registered as a member in INFLIBNET-NLIST Programme from Oct 2012. Under this scheme, Staff members of our College were provided with a password for online accessing more than 3000 e-Journals & more than 75,000 e-books.

A series of review meetings were also organized for the teaching and non-teaching staff in the preparation of IQAC report of previous years.

Academic Audit was conducted in all departments separately which gave clarity among faculty in their work direction.

2.15 Plan of Action by IQAC/Outcome.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ul style="list-style-type: none"> ❖ To upgrade Tamil and Zoology departments to a Post Graduate ❖ To conduct national level seminar in all departments ❖ To start research programmes in all departments and to encourage the staff members to take up UGC minor and major projects ❖ To increase the number of beneficiaries and the students get benefited under students welfare ❖ To provide staff with E-Resources 	<ul style="list-style-type: none"> ❖ M.Sc. programme in Zoology is started ❖ Three seminars were conducted by department of English, Tamil and Entrepreneurial Development Cell ❖ More research activities are initiated and new projects are granted. Many departments are recognized as Research Centres by Bharathidasan University. ❖ The number of beneficiaries was increased from ---to -- ❖ The College was registered as a member in INFLIBNET-NLIST Programme from Oct 2012. Under this scheme, Staff members of our College were provided with a password for online accessing more than 3000 e-Journals & more than 75,000 e-books.

** Please see annexure- Academic Calendar of the year attached.*

2.15 Whether the AQAR was placed in statutory body: Yes- College Academic Council

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

- ❖ M.Sc. programme in Zoology is started
- ❖ More seminars were conducted
- ❖ More research activities are initiated and new projects are granted.
- ❖ Many departments are recognized as Research Centres by Bharathidasan University.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	07	--	--	--
PG	09	01	--	--
UG	11	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	1(CLP)	--	--	--
Others	--	--	--	--
Total	28	01	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS & Elective Pattern

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All UG/PG Programmes
Trimester	Nil
Annual	1 (CLP)

1.3 Feedback from stakeholders* (*On all aspects*)

Alumni ☒ Parents ☒ Employers ☐ Students ☒
Mode of feedback : Online ☐ Manual ☒ Co-operating Schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- ❖ To acquaint the students with the new trends in higher education, innovations have been made in curricular design and transaction.
- ❖ Three skill based papers viz. Interpersonal Skills, Office Management and Office Communication have been introduced in this academic year
- ❖ Department of Commerce has introduced Business Environment as an Elective course.
- ❖ Department of Computer Science introduced latest Research oriented papers.
- ❖ Department of Geography introduced a research oriented paper population Geography in final semester, and a computer oriented practical paper Socio-Economic Data Analysis.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
49	32	17	0	0

2.2 No. of permanent faculty with Ph.D.

29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	122	0	0	0	0	0	0	0	67

2.4 No. of Guest and Visiting faculty and Temporary faculty:

122	0	2
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	-	15	06
Presented papers	01	18	11
Resource Persons	-	-	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Subscription to UGC INFLIBNET Library access
- ❖ 10 Mbps Leased Line Fiber Optic Cable Network for Unlimited Internet Access across the whole campus.
- ❖ Question Banks were prepared by all departments
- ❖ Remedial courses for weaker students

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- ❖ The attendance eligibility to appear for semester examinations has been raised from 50% to 60% to ensure punctuality and regularity in attendance.
- ❖ A few important modifications have been carried out in the examination hall tickets. To start with, the subject codes for which the candidate has to appear and their respective dates of examinations are printed in the hall tickets for the convenience of the students. In addition, the hall tickets are issued with the printed image of the students in order to avoid malpractices like impersonation.
- ❖ The academic audit was conducted for all academic departments regarding quality of syllabus, internal valuation, and valuation system and teaching learning process.

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development - workshop

Board of studies for each discipline comprise 4 Internal experts and 3 external experts from University, 1 Industry, and 1 Alumni	Controller of Examination is a invitee for all Board of Studies	Revision / restructuring of syllabus is subjected to Academic Council approval
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2.10 Average percentage of attendance of students

92.32 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Tamil	86	3.48	86.04	6.97	0	96.59
B.A English	112	0	32.14	66.07	0	97.32
B.A Economics	81	0	85.18	9.87	0	100
B.A History	187	0	65.24	34.75	0	100
B.Sc Mathematics	86	68.60	29.06	0	0	100
B.Sc Physics	52	11.53	80.76	0	0	98.08
B.Sc Chemistry	67	7.46	76.11	0	0	75.1
B.Sc Zoology	81	13.58	77.78	0	0	86
B.Sc Geography	72	5.55	87.5	4.16	0	100
B.Com	141	7.09	82.26	0	0	98
B.Sc Comp.Science	48	12.19	87.80	0	0	98
M.A English	19	0	63.15	42.10	0	100
B.A Economics	25	0	100	0	0	100
M.A History	36	0	77.77	22.22	0	100
M.Sc Mathematics	24	65	37.5	0	0	100
M.Sc Physics	25	24	76	0	0	100
M.Sc Chemistry	26	19.23	61.53	0	0	80.77
M.Sc Zoology	-	-	-	-	-	-
M.Sc Geography	15	12.5	87.5	0	0	100
M.Com(Financial Management)	37	27.02	75.67	0	0	100
M.Sc Comp.Science	32	84.37	15.62	0	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ Ensures the meeting of Board of Studies to update the curriculum in all disciplines
- ❖ Implementation of internal audit for CIA marks.
- ❖ Monitors and evaluates the Teaching & Learning processes by way of conducting the periodical meetings.
- ❖ Feedbacks obtained from the student are related to Teaching and learning process were scrutinized and necessary steps were taken.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	05
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	21
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	9	2	9
Technical Staff	8	10	2	5

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Insisting Departments of Economics, Computer Science and Geography to initiate the process for offering research programmes.
- ❖ Motivates the Faculty to apply for Major and Minor Research Projects.
- ❖ Encourages Paper Presentation, Paper Publication in the refereed journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	02	-	-
Outlay in Rs. Lakhs	11.68	33.64	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	-	-
Outlay in Rs. Lakhs		0.4	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	-	-
Non-Peer Review Journals	-	2	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range 0-4 Average 2 h-index 10 Nos. in SCOPUS 4

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-2016	DST	12.44	5.0
	2011-2014	UGC	9.36	-
	2010-2013	DAE-NBHM	11.68	4.68
	2013-2016	UGC	11.84	-
Minor Projects	2011-2014	UGC	0.4	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	5	45.72	9.68

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

9.68

From Management of University/College

-

Total

9.68

3.16 No. of patents received this year: Nil

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
2	1	1	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them.

07

11

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

1

Any other

3.21 No. of students Participated in NSS events:

University level	150	State level	-
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National level	-	International Level	-
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3.22 No. of students participated in NCC events:

University level	-	State level	-
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National level	-	International Level	-
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3.23 No. of Awards won in NSS:

University level	-	State level	-
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National level	2	International Level	-
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3.24 No. of Awards won in NCC:

University level	-	State level	-
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National level	-	International Level	-
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3.25 No. of Extension activities organized

University forum	-	College forum	-
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NCC	-	NSS	26	Any other	9
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3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Village adaption
- ❖ Planting saplings
- ❖ Campus cleaning
- ❖ Eye Camps
- ❖ Awareness Rallis
- ❖ Temple Cleaning
- ❖ AIDS Awareness Programme
- ❖ Free Legal Aid Counselling Centre for Rural Women

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4,29,501.60	-	-	4,29,501.60
Class rooms	58,997.83	-	-	58,997.83
Laboratories	28,178.29	848.43 (PG Lab)	-	29,026.72
Seminar Halls	1,600.55	-	-	1,600.55
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	3	3	UGC	6
Value of the equipment purchased during the year (Rs. in Lakhs)	4.71	3.95	UGC	8.66

4.2 Computerization of administration and library

Administration

- ❖ Since the office works are automated in 1998, a desktop computer with all facilities are available in the office
- ❖ Digital documentation of files and soft and hard copy of documents used for official communications
- ❖ All official existing physical documents are digitalized and stored in media
- ❖ COE office was fully computerized
- ❖ As per the DC office guidelines ,ECS software was installed ; e - pay bill transactions are enabled
- ❖ The college office is networked with all other departments
- ❖ The Intra official communications such as circulating notifications, minutes meeting notes, and announcements
- ❖ All the computers in the office have internet facility through BSNL broad band (least line)
- ❖ Complete E-governance
- ❖ From 2010 onwards, the scholarship applications are uploaded directly in Official web site
- ❖ From 2010 onwards, the bank transactions regarding bus pass, scholarships and all other student related data are uploaded and received electronically
- ❖ All in one multi specially printer is installed
- ❖ The same student database is exploited for buspass application, renewal, free laptop distribution etc
- ❖ Online Uninterrupted power supply (online UPS facility)for computers is installed
- ❖ Additional computers are provided for newly appointed staff members
- ❖ E-documentation facility is created
- ❖ MHRD survey data base is regularly updated.

Library

- ❖ Software entitled **Dolphin's S_LIPSINET** for library automation was purchased
- ❖ Database of General Library is created A UGC network resource centre with the local area network is established with 8 computers in the General Library. The network resource centre provides an easy access to internet to both the students and faculty within the College premises.
- ❖ The student and faculty can also take photocopies of the books and journals from the General Library.
- ❖ **INFLIBNET-NLIST Programme:** Our College was registered as a member in INFLIBNET-NLIST Programme from Oct 2012. Under this scheme, Staff members of our College were provided with a password for online accessing more than 3000 e-Journals & more than 75,000 e-books.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	39610	-	388	111387	39998	111387
Reference Books	-	-	30	15000	30	15000
e-Books	-	-	-	-	-	-
Journals	-	-	70	140610	70	140610
e-Journals	-	-	-	5000	-	5000
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	195	40	10	80	08	34	23
Added	38	30	01	-	04	02	01
Total	233	70	11	80	12	36	24

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- ❖ Internet facility is provided for the students through NIIT since 1999
- ❖ All the departments, library and office were upgraded with leased line facility
- ❖ All the academic departments, principal's office, office of COE and library are networked to provide high speed internet facility with unlimited download facility.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.1
ii) Campus Infrastructure and facilities	23
iii) Equipments	0.32
iv) Others	0.01
Total	23.43

Criterion – V

5. Student Support and Progression

5. 1 Contribution of IQAC in enhancing awareness about Student Support Services

Equal Opportunity Centre

To provide equal opportunities to all students of the college without discrimination based on caste, religion and other social inequalities.

Youth Development Scheme (YDS)

The Youth Development Scheme contributes to the well being of the students and conducts programmes to enhance their employability skills.

Noon-Meal Scheme

The college has a very good practice of providing free noon-meal for fifty poor students. The scheme runs by the contribution of all the teaching staff. Some of the teachers continue this service even after their retirement.

Canteen

A clean hygienic cafeteria is available for both students and faculty providing nutritious food for supporting the students studying in shift system.

Bus Facilities

As the college is located in about 1½ km from the main bus stand, arrangements have been made by the College with the Transport Department to extend free bus service up to the college so as to enable the students reach the college safely on time.

Day Care Centre

A Day Care Centre has been established within the premises of the college to take care of the kids of the teaching non-teaching faculty and students of the College. The centre which is funded by the University Grants Commission is equipped with all necessary items like refrigerator, kids study table, toys, bed with mosquito net, induction stove and basic cooking utensils. A care taker is appointed and paid from the contributions obtained from the beneficiaries

Co-Operative Store

Two staff members have been given the additional responsibility of maintaining the co-operative stores. The basic requirements like stationeries, Sanitary napkins and books are kept for sales in the college premises for the welfare of the students.

Gym

A fully equipped Gym is available inside the college campus to build students physical and mental health

Hostel

A good accommodation facility for 250 students with full time residential tutors is available within the college premises with nominal charges.

Others

- ❖ Information is disseminated every week during college assembly
- ❖ Printed information available in college calendar/College Website
- ❖ Information also passed to students regularly through HOD's and Tutors

5.2 Efforts made by the institution for tracking the progression

- ❖ Monitoring the books usage and attendance in the library by frequent scrutiny of the library visiting and issue register.
- ❖ In most of the departments, the Tutor-Ward system is adopted to have a close watch on the progression of the individual student who has enrolled for their empowerment. Weak students are identified in the class with the help of their respective ward tutors. The tutors of every class maintain the students bio-data book, which will be monitored periodically in the faculty meeting conducted in the department twice a semester
- ❖ Suggestions and the consolidated feedback from various stake holders are the index to understand of the progression of the students. This will be taken to the appropriate official forum and proper policy decisions and amendments are made in the system to provide better prospects to the student community.
- ❖ The student Counsellor helps the imbalanced mind and soul of the needy students to show the correct direction.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3088	521	24	-

(b) No. of students outside the state

-

(c) No. of international students

-

UG

S. No	Department	Demand Ratio	Dropout (%)
1.	Tamil	10:1	0.9148
2.	English	36:8	0.9572
3.	History	2:1	0.8640
4.	Economics	6:4	0.6532
5.	Mathematics	10:7	0.86
6.	Physics	18:3	1.0833
7.	Chemistry	16:1	0.9571
8.	Zoology	4:5	0.8709
9.	Geography	2:8	0.9729
10.	Computer Science	11:6	0.9230
11.	Commerce	10:	1.2260

PG

S. No	Department	Demand Ratio	Dropout
1.	Tamil	-	-
2.	English	6:8	0.8260
3.	History	3:3	0.9487
4.	Economics	3:6	0.9615
5.	Mathematics	4:1	0.75
6.	Physics	3:6	1.0416
7.	Chemistry	3:3	0.8666
8.	Zoology	-	-
9.	Geography	2:6	0.9375
10.	Computer Science	3:6	1.0
11.	Commerce	4:7	1.1562

Students Strength

Total Number	Women (%)	Men (%)
3633	99	1

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
12	1035	09	2619	15	3690	13	993	14	2591	12	3633

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ Coaching classes for Entry in Services.
- ❖ A course on Mathematics for competitive examinations is offered as an Elective course.

No. of students beneficiaries

120

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

There are 45 students from different departments have come for counselling for various problems like personal, family, academic performance, career guidance, behavioural related problems. Apart from these special lectures were organized on the theme Stress Management through Yoga, Personality Development and Leadership qualities.

No. of students benefited

45

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	14

5.8 Details of gender sensitization programmes

❖ International AIDS day.
❖ Breast Milk Week
❖ Women's Day
❖ A talk on the Preventive Measures to be taken at the time of Pregnancy
❖ Abuses of the women and loss for success
❖ Homeopathy for Women

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	3372	88,94,705
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NO MAJOR GRIEVANCES**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- ❖ Women Empowerment through Higher Education

MISSION

- ❖ To impart Quality Higher Education to the students of socially and economically and backward strata of the society
- ❖ To instil the spirit of research and orient aspiring young girls to achieve excellence in their respective fields
- ❖ To endow them with competence to face issues and challenges globally
- ❖ To create awareness among younger generation to protect environment
- ❖ To make them the torch-bearers of the age old tradition and rich culture of the land

6.2 Does the Institution has a management Information System

YES.

- ❖ Customized software is used for administration which includes Student Management, Staff Management and Accounts Management.
- ❖ Exam section operates a separate information system for issue of Hall tickets, Marks Statements and online publication of results.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The following mechanisms are adopted to enhance the curriculum of various disciplines.

- ❖ Board of Studies
- ❖ Academic Council
- ❖ Feedback obtained from the stakeholders, teachers, students, Alumni.

6.3.2 Teaching and Learning

- ❖ Teachers are sent for Orientation / Refresher courses to update their knowledge in their respective fields.
- ❖ Seminars / Conferences / Symposium / Workshops are organized periodically in different disciplines.
- ❖ Training has been given for faculty to handle the smart class room devices.
- ❖ Teaching aids like projector and interactive boards are used by faculty for effective teaching.
- ❖ The Head of the institution along with HOD's/IQAC coordinator chalks out academic calendar well in advance. Every Department prepares a plan of action for 90 days.
- ❖ Faculty members prepare lesson plan with scheduled dates for assignments, seminar and CIA test.
- ❖ Slow learners and advanced learners are identified and appropriate remedial/extra classes arranged.
- ❖ Total transparency in teaching evaluation process.
- ❖ Adequate availability of library/laboratory/Internet facilities
- ❖ Usage of E-content/open source resources for teaching learning process.
- ❖ Government of Tamil Nadu has issued free laptops to the students. The faculty ensure that all the students utilize it properly to its fullest utility for learning.

6.3.3 Examination and Evaluation

- ❖ To bring in transparency and to enhance quality, external observers are appointed from neighbouring Colleges. Suggestions are scrutinized and implemented.
- ❖ The Question papers along with the scheme of valuation and key are scrutinized by external subject experts to ensure quality.
- ❖ All PG programmes have double valuation
- ❖ The results are published within a month's time

6.3.4 Research and Development

- ❖ Teachers has the freedom to apply for Minor Project, Major Project for various funding agency
- ❖ Staffs are honored in the event of college day function for undertaking minor and major projects and publications.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Our Library subscribes to the UGC N-List programme.
- ❖ Database of General Library is created
- ❖ Renovation of existing class rooms were done for the maximum utility of physical infrastructure.

6.3.6 Human Resource Management

- ❖ One day training for WASE / WISTA Programme of Wipro Technologies was given to 80 students on **31.07.12**
- ❖ A New Science Students Program of TCS “Open Ignite Scheme “ was given to final year UG students on **27.11.12** by TCS staff.
- ❖ ICT Academy of Tamilnadu has conducted a selection test for I M.Sc., Computer Science students in order to give 240 hours IT training programme for selected candidates on **30.11.12**. 50 Students are selected for the Training Programme.
- ❖ With the collaboration of Rotary Club, Kumbakonam, all the final year UG students were given a training programme entitled “Rotary Youth Leadership Award – 13 (RYLA) from **27.12.12 to 10.10.13**.
- ❖ Interested students were enrolled and endorsed for appearing in the free campus programme for the employment in Scientific Publishing Services Pvt. Ltd., Chennai, at Bharat College, Thanjavur on **29.01.13**.
- ❖ Conducted job oriented courses were conducted.
- ❖ Conducted national and state level seminars.

6.3.7 Faculty and Staff recruitment

- ❖ As per Government norms vacancies are filled up with temporary staff by a recruitment procedure to appoint well qualified teachers through interview for various disciplines.
- ❖ Additional grants are released from PTA and OSA to appoint staff whenever there is a need.

6.3.8 Industry Interaction / Collaboration

- ❖ An industrial representative has been included in all statutory bodies including IQAC. They interact for improving the quality in their views.

6.3.9 Admission of Students

- ❖ College is following the transparent admission procedure.
- ❖ The Government reservations are strictly adhered.

6.4 Welfare schemes for

Teaching	As provided by the Tamil Nadu state government
Non teaching	As provided by the Tamil Nadu state government
Students	Co-operative Stores, Youth Development Scheme ,Scholarships, free laptops, free bus pass, subsidized canteen facilities, good hostel facilities and free medical camps

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External experts	Yes	Principal and Academic Council
Administrative	Yes	AG and State Government	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☒

No

10

For PG Programmes

Yes

☒

No

1

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ The attendance eligibility to appear for semester examinations has been raised from 50% to 60% to ensure punctuality and regularity in attendance.
- ❖ A few important modifications have been carried out in the examination hall tickets. To start with, the subject codes for which the candidate has to appear and their respective dates of examinations are printed in the hall tickets for the convenience of the students. In addition, the hall tickets are issued with the printed image of the students in order to avoid malpractices like impersonation.
- ❖ The academic audit was conducted for all academic departments regarding quality of syllabus, internal valuation, and valuation system and teaching learning process.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The College Development Council of the university offers expertise to promote and protect the autonomy status of the college.

6.11 Activities and support from the Alumni Association

- ❖ Radha memorial day celebration in remembrance of the first Principal
- ❖ Conduct of Inter-Collegiate Competitions
- ❖ Support staff (for both teaching and non teaching) take up several responsibilities arising out of shortage of faculty

6.12 Activities and support from the Parent – Teacher Association

- ❖ Conducted the PTA meeting
- ❖ Support a staff for both teaching and Non-teaching were appointed
- ❖ Constructed a fence for gardens at a cost of Rs.40, 000 /-
- ❖ Supported a Women Self Help Group (SHG) member to take over the college canteen in order to generate funds for the college
- ❖ Repaired the damaged class room furniture's
- ❖ Purified water UV treatment plant is maintained by PTA

6.13 Development programmes for support staff

Through Bhavani Sagar Training for Government Ministerial servant training is given in the following aspects for the non teaching staff.

- ❖ Rules for Government Servant
- ❖ Income Tax and Pension calculation
- ❖ Computer training programmes,
- ❖ Networking,
- ❖ E-mail and other related aspects.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Organized special programmers for tree plantation by NSS, YRC students to make the campus green.
- ❖ Plastic Eradication programme was conducted by NSS.
- ❖ Animal waste in the Zoology lab is collected separately and disposed off carefully.
- ❖ The awareness on environment protection in created among students by making them to the clean the campus frequently, conducting competitions in relevant topics and by conducting meetings

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The academic audit was conducted for all academic departments regarding quality of syllabus, internal valuation, and valuation system and teaching learning process

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ❖ PG programme in Tamil was started
- ❖ Efforts were taken to expand the scope of extension activities for the welfare of students and society
- ❖ Inter disciplinary programmes were organized
- ❖ Soft skill training was given to 625 final year students for 360 hrs
- ❖ Campus interviews & job fairs were arranged

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice – I

1. Title

Entrepreneurship Development Cell

2. Goal

- ❖ To develop self employment skills.
- ❖ To provide opportunities to rural students.
- ❖ To facilitate sustainable economic development.
- ❖ To reduce the unemployment problem which is a national crisis.

3. The Context

Most of our students belong to socio-economic backward class and first generation learners. Hence as an effort to fulfill the Vision of the college in uplifting the poor and the needy students, the **Entrepreneurship Development Cell** was started to uplift the educated young rural women.

4. The Practice

Students from all the departments are enrolled every year. Priorities are given to the students who belong to below poverty line and SC/ST communities. They are given training in job oriented courses like Jute bag making, Jewellery making, Tailoring, Embroidery etc. They are provided with certificates that make them eligible to apply for bank loans with subsidy.

5. Evidence of Success

Many of our students are successful entrepreneurs now. They are supporting their family and have uplifted their standard of living.

Review

Kumbakonam is an agriculture based region. People still have age old tradition with fewer opportunities for women. Students are coming from family with poor literacy background. Imparting entrepreneurship skill provides them with self confidence and opportunities for self employment

6. Problems Encountered and Resources Required

i. Problems Encountered

- a. No specific fund allotment
- b. Not included in the curriculum.
- c. No regular trainers inside the college

ii. Resources Required

Both financial supports and trainers are required.

7. Scope

As the college is situated in the rural region, much of the students are lacking in communication and language skills. This makes them difficult to get employed in corporate companies. And also the number of students eligible to pass in competitive examination is also less. Hence for those students, entrepreneurship skill development with alone support them in future.

Best Practice –II

1. Title

Day Care Center

2. Goal

To provide facility for students and faculty with small kids to concentrate on work without any worries.

3. The Context

Being exclusive women's college with 3500 – 4000 girl students and 150 women faculty, there are considerable number of candidates who are with kids. To make them work / attend classes without disturbance and interruption, the day care is very essential.

4. The Practice

The day care centre was established in 2008-09 funded by UGC merged scheme. One of the faculty members is incharge of the centre. The faculty/student has to pay Rs.500 per month for taking care of their children in the day care. Out of the funds collected, a care taker has been appointed and she will be paid from net source. The centre has toys, cradle, mats, store, fridge, mixie and other basic requirements to feed and engage the children.

5. Evidence of Success

- ❖ The students are not discontinuing their studies for the sake of taking care of their children.
- ❖ The faculty stay back for extra time to complete a task assigned to them.

6. Problems Encountered and Resources Required

i. Problems Encountered

- a. No specific fund allotment for paying the labours.
- b. Lack of Separate building.

ii. Resources Required

A full furnished and equipped spacious room with man power is required.

7. Outcome

Day care is a rare facility in many colleges. It is functioning among many challenging issues. This facility solve many family problems among students and staff.

8. Contact Details

Name of the Principal : Dr.M. Revathi, M.Sc., M.Phil., PhD.,
Name of the Institution : Government College for Women (A)
City : Kumbakonam
Pin Code : 612 001
Accredited Status : B
Work Phone : 0435-2420153, 2401346
Fax : 2401391
Website : www.gcwk.ac.in
E-mail : principal@gcwk.ac.in
Mobile : 09884812593

7.4 Contribution to environmental awareness / protection

- ❖ Integrated environmental Education in the curriculum
- ❖ The awareness on environment protection is created among students by making them to clean the campus frequently, conducting competitions in relevant topics and conducting meetings through Environment Education

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weakness	Opportunities	Threats
Highly qualified, Dedicated and Committed faculty	Since the strength of the permanent faculty is just 1/3 rd of the sanctioned strength, our faculty are shouldering many responsibilities in addition to their regular work load.	Being a Government College lot of opportunities are given to both faculty and students in Tamil Nadu State Council for Higher Education and Tamil Nadu State Council for Science and Technology	To qualify more students in Competitive Examinations/ SLET/NET/CSIR
Large number of	Lack of sufficient	Fee Concession are	To develop

extension and awareness programmes	physical infrastructure	given in many Government Agencies.	Communication skills in students
Separate Entrepreneurial Development Cell for developing Entrepreneurial skills in students	Lack of Physical director	Free Laptops are received by all students	To encourage faculty to qualify themselves for awards and honors.
Equipped and furnished day care centre in the college premises.	Our students as they are coming from rural background, in spite of their strong subject knowledge they are weak in very good communication skills which is a constraints for good placement record of the institution.	Self Employment Opportunities through Job Oriented Courses	
Linkages with National and International institutes			

8. Plans of institution for next year

- ❖ To start M.A. (Tamil)
- ❖ To train students in Soft Skills.
- ❖ To initiate library automation work.
- ❖ To motivate and train the students to avail the study abroad programme initiated by the Government of Tamil Nadu.
- ❖ To create suitable opportunities for Faculty Development Programme.

Name Dr. S. VENKATALAKSHMI

Name Dr. A. JOHN MERINA





Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Dr. S. Venkatalakshmi,
M.Sc., M.Phil., Ph.D.,
Associate Professor in Zoology
Government College for Women (A)
Kumbakonam-612 001.

PRINCIPAL
Government College for Women (Autonomous)
KUMBAKONAM.

ACADEMIC CALENDER 2012-2013

ANNEXURE

June 2012				
Date	Day	Day Order	Particulars	Days
1	Fri	-		-
2	Sat	-		-
3	Sun	-		-
4	Mon	-		-
5	Tue	-		-
6	Wed	-		-
7	Thu	-		-
8	Fri	-		-
9	Sat	-		-
10	Sun	-		-
11	Mon	-		-
12	Tue	-		-
13	Wed	-		-
14	Thu	-		-
15	Fri	-		-
16	Sat	-		-
17	Sun	-		-
18	Mon	1		1
19	Tue	2		2
20	Wed	3		3
21	Thu	4		4
22	Fri	5		5
23	Sat	-		-
24	Sun	-		-
25	Mon	6		6
26	Tue	1		7
27	Wed	2		8
28	Thu	3		9
29	Fri	4		10
30	Sat	-		-

July 2012				
Date	Day	Day Order	Particulars	Days
1	Sun	-		-
2	Mon	5		11
3	Tue	6		12
4	Wed	1		13
5	Thu	2		14
6	Fri	3		15
7	Sat	-		-
8	Sun	-		-
9	Mon	4		16
10	Tue	5		17
11	Wed	6		18
12	Thu	1		19
13	Fri	2		20
14	Sat	-		-
15	Sun	-		-
16	Mon	3		21
17	Tue	4		22
18	Wed	5		23
19	Thu	6		24
20	Fri	1		25
21	Sat	-		-
22	Sun	-		-
23	Mon	2		26
24	Tue	3		27
25	Wed	4		28
26	Thu	5		29
27	Fri	6		30
28	Sat	-		-
29	Sun	-		-
30	Mon	1		31
31	Tue	2	One day training programme of WIPRO by placement cell	32

August 2012				
Date	Day	Day Order	Particulars	Days
1	Wed	3		33
2	Thu	4		34
3	Fri	5		35
4	Sat	-		-
5	Sun	-		-
6	Mon	6		36
7	Tue	1		37
8	Wed	2		38
9	Thu	-		-
10	Fri	3		39
11	Sat	-		-
12	Sun	-		-
13	Mon	4		40
14	Tue	5		41
15	Wed	-		-
16	Thu	6		42
17	Fri	1		43
18	Sat	-		-
19	Sun	-		-
20	Mon	-		-
21	Tue	2		44
22	Wed	3		45
23	Thu	4		46
24	Fri	5		47
25	Sat	-		-
26	Sun	-		-
27	Mon	6		48
28	Tue	1		49
29	Wed	2	I - CIA	50
30	Thu	3	I - CIA	51
31	Fri	4	I - CIA	52

September 2012				
Date	Day	Day Order	Particulars	Days
1	Sat	-		-
2	Sun	-		-
3	Mon	-		53
4	Tue	-		54
5	Wed	-		55
6	Thu	-		56
7	Fri	-		57
8	Sat	-		-
9	Sun	-		-
10	Mon	4	Union Inauguration	58
11	Tue	5		59
12	Wed	6		60
13	Thu	1		61
14	Fri	2		62
15	Sat	-		-
16	Sun	-		-
17	Mon	3		63
18	Tue	4		64
19	Wed	-		-
20	Thu	5		65
21	Fri	6	Cancer awareness programme by NSS	66
22	Sat	-		-
23	Sun	-	Yoga class by NSS	-
24	Mon	1		67
25	Tue	2	Some Puzzle in pastimes in mathematics, Association meeting by mathematics department, 25.09.2012 to 28.09.2012 three day workshop - Yoga by NSS	68
26	Wed	3	Free eye camp by Leo Club	69
27	Thu	4	II - CIA, Association Meeting by English Department	70
28	Fri	5	II - CIA	71
29	Sat	-	II - CIA	-
30	Sun	-		-

October 2012				
Date	Day	Day Order	Particulars	Days
1	Mon	6		72
2	Tue			
3	Wed	1		73
4	Thu	2	Association Meeting by Zoology Department, Association Meeting by Geography Department	74
5	Fri	3		75
6	Sat	-		-
7	Sun	-		-
8	Mon	4		76
9	Tue	5		77
10	Wed	6		78
11	Thu	1		79
12	Fri	2	Human Chain by NSS (Fundamental Rights)	80
13	Sat	-		-
14	Sun	-		-
15	Mon	3		81
16	Tue	4		82
17	Wed	5		83
18	Thu	6	Association Meeting by Economics Department	84
19	Fri	1		85
20	Sat	-		-
21	Sun	-		-
22	Mon	2		86
23	Tue	-		-
24	Wed	-		-
25	Thu	3		87
26	Fri	-		-
27	Sat	-		-
28	Sun	-		-
29	Mon	4		88
30	Tue	5		89
31	Wed	6		90

November 2012				
Date	Day	Day Order	Particulars	Days
1	Thu	-		-
2	Fri	-		-
3	Sat	-		-
4	Sun	-		-
5	Mon	-		-
6	Tue	-		-
7	Wed	-		-
8	Thu	-		-
9	Fri	-		-
10	Sat	-		-
11	Sun	-		-
12	Mon	-		-
13	Tue	-		-
14	Wed	-		-
15	Thu	-		-
16	Fri	-		-
17	Sat	-		-
18	Sun	-		-
19	Mon	1		1
20	Tue	2		2
21	Wed	3		3
22	Thu	4		4
23	Fri	5		5
24	Sat	-		-
25	Sun	-		-
26	Mon	6		6
27	Tue	1	Open Ignite Scheme by placement cell	7
28	Wed	2		8
29	Thu	3		9
30	Fri	4	ICT Academy 240 hours, IT- Trainning Programme by placement cell	10

December 2012				
Date	Day	Day Order	Particulars	Days
1	Sat	-		-
2	Sun	-		-
3	Mon	5		11
4	Tue	6		12
5	Wed	1		13
6	Thu	2		14
7	Fri	3		15
8	Sat	-		-
9	Sun	-		-
10	Mon	4		16
11	Tue	5		17
12	Wed	6		18
13	Thu	1		19
14	Fri	2	Health Awareness programme by NSS	20
15	Sat			
16	Sun			
17	Mon	3		21
18	Tue	4		22
19	Wed	5		23
20	Thu	6	20.12.2013 to 21.12.2013 two day eye camp by NSS	24
21	Fri	1	Association Meeting by Computer science Department (Transformation from Curriculum to Corporate)	25
22	Sat	2		26
23	Sun			
24	Mon			
25	Tue			
26	Wed			
27	Thu		27.12.12 to 10.01.13 Rotary Youth Leadership Award(RYLA) by placement cell	
28	Fri			
29	Sat			
30	Sun			
31	Mon			

January 2013				
Date	Day	Day Order	Particulars	Days
1	Tue	-		-
2	Wed	3		27
3	Thu	4		28
4	Fri	5		29
5	Sat	-		-
6	Sun	-		-
7	Mon	6		30
8	Tue	1		31
9	Wed	2		32
10	Thu	3	Women Empowerment meeting by Women entrepreneurship cell,10.01.12 to 11.01.12 oratarical competition by NSS	33
11	Fri	4		34
12	Sat	5		35
13	Sun	-		-
14	Mon	-		-
15	Tue	-		-
16	Wed	-		-
17	Thu	-		-
18	Fri	-		-
19	Sat	-		-
20	Sun	-		-
21	Mon	6	Free eye camp by LEO Club	36
22	Tue	1		37
23	Wed	2		38
24	Thu	3		39
25	Fri	-		-
26	Sat	-		-
27	Sun	-		-
28	Mon	4	Free Campus Programme appearing at Bharath College,Thanjavur by placement cell	40
29	Tue	5		41
30	Wed	6	Association Meeting by Chemistry Department(Recent trends in membrane technology)	42
31	Thu	1	Association Meeting by Tamil Department (Nool Yeani)	43

February 2013				
Date	Day	Day Order	Particulars	Days
1	Fri	2		44
2	Sat	-		-
3	Sun	-	Rally, 150th Birth anniversary of Swami Vivekanandha by NSS	-
4	Mon	3	Special Lecture of human values by NSS	45
5	Tue	4		46
6	Wed	5		47
7	Thu	6		48
8	Fri	1	Governing body meeting	49
9	Sat	-		-
10	Sun	-		-
11	Mon	2	ICT - Trainning programme started	50
12	Tue	3		51
13	Wed	4	Association Meeting by History Department, Slogan writing competition by RRC	52
14	Thu	5		53
15	Fri	6		54
16	Sat	-		-
17	Sun	-		-
18	Mon	1		55
19	Tue	2		56
20	Wed	3		57
21	Thu	4	21.02.13 to 27.02.13 special camp by NSS	58
22	Fri	5		59
23	Sat	-	Celebrating life session by RRC	-
24	Sun	-		-
25	Mon	6	I - CIA	60
26	Tue	1	I - CIA	61
27	Wed	2	I - CIA, Association Meeting by Zoology Department, Association Meeting by Commerce Department	62
28	Thu	3	I - CIA, Association Meeting by Physics Department	63

March 2013				
Date	Day	Day Order	Particulars	Days
1	Fri	4		64
2	Sat	-	Sports Day	-
3	Sun	-		-
4	Mon	5	Uzhavarappani Abimuheshwarar temple by YRC	65
5	Tue	6	Fifth Part Day - FN, Hostel Day - AN	66
6	Wed	1	Muthamizh Vizha	67
7	Thu	2	College Day	68
8	Fri	3	Radha Memorial Day	69
9	Sat	-		-
10	Sun	-		-
11	Mon	4	II - CIA	70
12	Tue	5	II - CIA, Wonders of Accupressure by YRC	71
13	Wed	6	II - CIA	72
14	Thu	1	II - CIA	73
15	Fri	2		74
16	Sat	-		-
17	Sun	-		-
18	Mon	3		75
19	Tue	4		76
20	Wed	5		77
21	Thu	6		78
22	Fri	1		79
23	Sat	-		-
24	Sun	-		-
25	Mon	2		80
26	Tue	3		81
27	Wed	4		82
28	Thu	5		83
29	Fri	-		-
30	Sat	-		-
31	Sun	-		-

April 2013				
Date	Day	Day Order	Particulars	Days
1	Mon	6		84
2	Tue	1		85
3	Wed	2		86
4	Thu	3	One day National level seminar by Tamil department	87
5	Fri	-		-
6	Sat	-	One day National level seminar by English department by UGC Autogrant	-
7	Sun			
8	Mon	4		88
9	Tue	5		89
10	Wed	6		90
11	Thu	-		-
12	Fri	-		-
13	Sat	-		-
14	Sun	-		-
15	Mon	-		-
16	Tue	-		-
17	Wed	-		-
18	Thu	-	Model Exam	-
19	Fri	-	Model Exam	-
20	Sat	-		-
21	Sun	-		-
22	Mon	-		-
23	Tue	-		-
24	Wed	-		-
25	Thu	-		-

Total No. of Working Days = 90 + 90 = 180