

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2015-16

1. Details of the Institution

1.1 Name of the Institution

Government College for Women
(Autonomous)

1.2 Address Line 1

Indira Gandhi Salai

Address Line 2

Mahamaham Tank (Near)

City/Town

Kumbakonam

State

Tamil Nadu

Pin Code

612 001

Institution e-mail address

principal@gcw.ac.in

Contact Nos.

0435-2420153, 2401346

Name of the Head of the Institution

Dr. A. Thiruvalluvar

Tel. No. with STD Code

0435-2420153

Mobile

9894889103

Name of the IQAC Co-ordinator

Dr. S. Venkatalakshmi

Mobile

9442647313

IQAC e-mail address

gcwkiqac@gmail.com

1.3 NAAC Track ID

TNCOGN10041

OR

1.4 NAAC Executive Committee No. & Date

-

1.5 Website address

www.gcwk.ac.in

Web-link of the AQAR

www.gcwk.ac.in/aqar/2015-16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Three Star	Above 65	2000	Upto 2005
2	2 nd Cycle	B	Above 70	2006	Upto 2011
3	3 rd Cycle	B	2.61	2016	Upto 2021

1.7 Date of Establishment of IQAC

07-07-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR

2015-2016 submitted to NAAC on

07/03/2017

1.9 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College					Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Constituent College					Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Autonomous college of UGC					Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Regulatory Agency approved Institution					Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
(eg. AICTE, BCI, MCI, PCI, NCI)								
Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input checked="" type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)						-			

1.11 Name of the Affiliating University

Bharathidasan University,
Tiruchirappalli, Tamil Nadu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

2

2.4 No. of Management representatives

-

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
Community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:
No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Arise Awake Youth of India for Students
2. Creative teaching skills for Teachers

2.14 Significant Activities and contributions made by IQAC

1. External Academic audit conducted for all departments
2. Co-ordinated NAAC peer team visit

2.15 Plan of Action by IQAC/Outcome.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Hostel accommodation for PG students 2. To conduct National Conference 3. Implementation of extra credit courses 4. Green Audit 5. Solid waste management through vermiculture 6. Academic audit 7. Maintenance of compost pit 8. Consultancy services 9. MATLAB 10. Remedial and other coaching classes 11. Lecture series by subject experts visiting Kumbakonam 12. Construction of additional class room 13. Equipping language lab with additional computers 14. To start newsletter 	<ol style="list-style-type: none"> 1. 15 PG students were accommodated in the main hostel 2. Board of studies for Self Study courses was conducted 3. Green audit committee was framed and the audit was done by the committee 4. Vermiculture was carried over by committee 5. Two experts Part V student external academic audit was conducted

** Please see annexure- Academic Calendar of the year attached.*

2.15 Whether the AQAR was placed in statutory body: Yes- College Academic Council

Management ☐
 Syndicate ☐
 Any other body ☒

Provide the details of the action taken

1. Conducted board of studies for PG self study course and syllabus was framed

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	08		--	--
PG	11		--	--
UG	11	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	1(CLP)	--	--	--
Others	--	--	--	--
Total			--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS & Elective Pattern

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	All UG / PG Programmes
Trimester	Nil
Annual	1 (CLP)

1.3 Feedback from stakeholders* (*On all aspects*)

Alumni ☒ Parents ☒ Employers ☐ Students ☒
Mode of feedback : Online ☐ Manual ☒ Co-operating Schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1. Revision of syllabi for PG English and Part II English for UG programmes were carried out

Salient Features

PG

- In order to focus the attention of students to Indian culture, Rabindranath Tagore was selected for single author study
- A opportunity to read the eastern and western epics in English has been created
- A new course entitled “ Emics “ has been introduced to insists life values to sustain human society

UG

- Remedial Grammer was introduced
- English phonetics and communicative English were introduced as new skill based courses

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
56	43	13	-	-

2.2 No. of permanent faculty with Ph.D.

33

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
43	-	13	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty:

0	0	112
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars / Workshops	06	26	-
Presented papers	27	19	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Peer group Learning

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- At the time of valuation the marks of the valued answer scripts are directly entered in the computers by the computer operator. The print out of the foil sheets are given to the examiners.
- The examiners, chief examiners verify all the entries with the valued answer scripts. This quickens the process of publishing results with in three days.
- It saves time and also reduces the burden of the examiners. The main purpose of this system is to avoid typographical errors. There is time management and also effusions work management.

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development - workshop

Board of studies for each discipline comprise 4 Internal experts and 3 external experts from University, 1 Industry, and 1 Alumni	Controller of Examination is a invitee for all Board of Studies	Revision / restructuring of syllabus is subjected to Academic Council approval
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2.10 Average percentage of attendance of students

92.03 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Pass Percentage				
		Distinction	I	II	III	Total
B.A. Tamil	90	3.33	91.11	3.33	-	98
B.A English	96	-	58.33	39.58	-	98
B.A Economics	112	-	62.50	33.03	-	96
B.A History	208	-	52.88	43.75	-	97
B.Sc Mathematics	114	63.16	28.07	-	-	91
B.Sc Physics	58	27.59	68.97	-	-	97
B.Sc Chemistry	66	25.76	56.06	-	-	82
B.Sc Zoology	96	4.16	95.83	-	-	100
B.Sc Geography	76	6.58	77.63	11.84	-	96
B.Com	151	2.65	81.46	15.23	-	99
B.Sc Comp.Science	49	69.39	30.61	-	-	100
M.A Tamil	29	10.34	86.21	-	-	97
M.A English	20	5.00	80.00	-	-	85
M.A Economics	21	9.52	85.71	-	-	95
M.A History	36	-	97.22	-	-	97
M.Sc Mathematics	31	90.32	9.68	-	-	100
M.Sc Physics	32	12.50	71.88	-	-	84
M.Sc Chemistry	26	34.62	50.00	-	-	85
M.Sc Zoology	18	22.22	72.22	-	-	94
M.Sc Geography	10	20.00	50.00	-	-	70
M.Com	38	-	97.37	-	-	97
M.Sc Comp.Science	32	93.75	6.25	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Feedback from students
2. Self evaluatory feed back from teachers
3. Conducting workshop for students and teachers

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	--
HRD programmes	15
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	10
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	39	21	18	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Motivation for research publications
2. Making research scholars to take seminars interdisciplinary for Arts and Science separates
3. Honoured the faculty who received CSIR research grants in the College assembly.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	-	-
Outlay in Rs. Lakhs	12.45	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	27	19	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range	0.011-5.126	Average	1.967	h-index	8	Nos. in SCOPUS	183
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-16	DAE-NBHM-II		3,64,200
	2016-17	CSIR		2,33,377
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)				
Any other(Specify)	-	-	-	-
Total	-			5,97,577

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)
State Government

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	02	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
-	-	-		-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them.

11

43

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

1

SRF

-

Project Fellows

1

Any other

-

3.21 No. of students Participated in NSS events:

University level

300

State level

-

National level

-

International
Level

-

3.22 No. of students participated in NCC events:

University level

-

State level

-

National level

-

International
Level

-

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International
Level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

-

International
Level

-

3.25 No. of Extension activities organized

	University forum	-	College forum	-	
NCC	-	NSS	7	Any other	25

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Cuddalore flood Relief Services by Staff and Students
2. NSS

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing (Sq.ft)	Newly created (Sq.ft)	Source of Fund(Sq.ft)	Total(Sq.ft)
Campus area	4,29,501.60	-	-	4,29,501.60
Class rooms	59,832.44	1924.86 (Anbu building+SSS)	-	59,832.44
Laboratories	28,185.61	-	-	28,185.61
Seminar Halls	13.82	-	-	13.82
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	6	1	UGC Autonomous Grant, UGC	7
Value of the equipment purchased during the year (Rs. in Lakhs)	15,14,785	1,28,788	UGC Autonomous Grant	16,43,573

4.2 Computerization of administration and library

Administration

- The salary to teaching and non-teaching staff members and distribution of scholarship to students are done through e-payment

Library

- Library automation process is half way through.
- Creation of a separate portal for NPTEL (National Programme on Technology Enhanced Learning) resources in the Local Area Network. This is the first initiative to have been taken up in a Govt. Arts and Science College in India.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1153	291114	1424	363235	2577	654349
Reference Books	-	-	-	-	-	-
e-Books	10000	-	-	-	10000	-
Journals	-	-	17	36216	17	36216
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet Browsing Centres	Computer Centres	Office	Departments	Others
Existing	-	60	-	28	6	21	-
Added	-	-	-	-	-	-	-
Total	-	60	-	28	6	21	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Reliance JIO Internet hotspot were provided in all departments Students and staff are personally accessing the internet serve through mobiles and laptops. A free validity for internet period will expire on 31/03/2017. Reliance JIO infrastructure has provided free cost to near centre

4.6 Amount spent on maintenance in lakhs:

i) ICT	24,000
ii) Campus Infrastructure and facilities	10,00,000
iii) Equipments	2,00,000
iv) Others	-
Total	12,24,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Announcement in students assembly about all the support services available in the college.
2. Introducing the staff incharge of each services in the assembly

5.2 Efforts made by the institution for tracking the progression

On the graduation day, the students were asked for alumni feed back and their progression is also recorded in the Departments.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3656	727	40	4423

(b) No. of students outside the state

-

(c) No. of international students

-

UG

S. No	Department	Demand Ratio	Dropout (%)
1.	Tamil	1 : 39	0.96
2.	English	1 : 35	-
3.	History	3 : 1	7
4.	Economics	1 : 21	2.5
5.	Mathematics	15 : 1	0.03
6.	Physics	1 : 22	1
7.	Chemistry	1 : 14	5.43
8.	Zoology	1 : 10	2.12
9.	Geography	2.1 : 1	5
10.	Computer Science	18 : 1	0.0035
11.	Commerce	12 : 1	1.17

PG

S. No	Department	Demand Ratio	Dropout
1.	Tamil	1 : 2	8.06
2.	English	1 : 4	-
3.	History	4 : 1	2.7
4.	Economics	1 : 1.68	-
5.	Mathematics	6 : 1	0.1
6.	Physics	1 : 4	1
7.	Chemistry	1 : 4	7.6
8.	Zoology	1 : 2	2.85
9.	Geography	2.1 : 1	3
10.	Computer Science	3 : 1	-
11.	Commerce	4.77 : 1	1.35

Students Strength

Total Number	Women (%)	Men (%)
-	100	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
8	1231	21	3139	24	4423	7	1190	19	3073	22	4311

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Title : Importance of Life	Date : 29.07.2015
<p>This training program motivated the students to face the challenges in the world. It made the students get rid of fear by including self confidence. They were made to realize the importance of true love and due respect towards parents, teachers and all elders. They were made to understand the social responsibility they have in this world.</p>	
No. of students benefited	4200

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	

5.8 Details of gender sensitization programmes

1. Women's Day Celebration
2. Mother's Milk week celebration

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	4063	1,11,54,548
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NO MAJOR GRIEVANCES

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- ❖ Women Empowerment through Higher Education

MISSION

- ❖ To impart Quality Higher Education to the students of socially and economically and backward strata of the society
- ❖ To instil the spirit of research and orient aspiring young girls to achieve excellence in their respective fields
- ❖ To endow them with competence to face issues and challenges globally
- ❖ To create awareness among younger generation to protect environment
- ❖ To make them the torch-bearers of the age old tradition and rich culture of the land

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ Board of Studies was conducted in all departments where revision is required. Subject experts, University nominees, alumni and department faculty discussed and made necessary changes in the syllabi as per the current needs.
- ❖ Academic Council meeting was conducted. An educationalist, a medical practitioner, a lawyer, an industrialist, University representatives, the Principal and the faculty of the College met and discussed the curriculum of all the subjects.
- ❖ Self Study Course is introduced.

6.3.2 Teaching and Learning

1. External Academic Audit was conducted

6.3.3 Examination and Evaluation

At the time of valuation the marks of the valued answers scripts are directly entered in the computers by the foil sheets operation. The print out of the foil sheets are checked by the examiners. There is time management and also efficacious work management.

6.3.4 Research and Development

Research Cell takes care to publicize various schemes announced by Government for students and staff members and make them to apply.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Reading hall was extended for library
2. Autonomous grants are allocated for infrastructure development

6.3.6 Human Resource Management

- 1 IQAC students chapter is strengthened
- 2 Student union is motivated for undertaking good initiatives

6.3.7 Faculty and Staff recruitment

- ❖ Number faculty were appointed on deputation from Annamalai University
- ❖ As per Government norms vacancies are filled up with temporary staff by a recruitment procedure to appoint well qualified teachers through interview for various disciplines.
- ❖ Additional grants are released from PTA and OSA to appoint staff whenever there is a need.

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

- ❖ College is following the transparent admission procedure.
- ❖ The Government reservation policies are strictly adhered.

6.4 Welfare schemes for

Teaching	As provided by the Tamil Nadu state government
Non teaching	As provided by the Tamil Nadu state government
Students	Co-operative Stores, Youth Development Scheme ,Scholarships, free laptops, free bus pass, subsidized canteen facilities, good hostel facilities and free medical camps

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes

✓

 No

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6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Extend subject experts from University and Other Colleges	No	Principal and Academic Council
Administrative	Yes	AG and State Government	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

- Radha memorial day celebration in remembrance of the first principal
- Partially supports the expenses arising out of graduation day celebration

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher Association meeting is conducted twice a year
- It provides financial assistants to 29 non teaching staff
- Water plant is maintained
- Helps self help Group to run the canteen
- Any requirements for the welfare of the students and college is met out from the PTA fund.

6.13 Development programmes for support staff

Through Bhavani Sagar Training for Government Ministerial servant training is given in the following aspects for the non teaching staff.

- Rules for Government Servant
- Income Tax and Pension calculation
- Computer training programmes,
- Networking,
- E-mail and other related aspects.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Green Audit was done.
- Gave training in Vermiculture to recycle the College garden wastes.
- Gave awareness to students to keep the campus plastic free
- As part of the extension activities, Environmental education has been included in the Curriculum.
- Students are involved in campus cleaning activities
- Waste water is disposed properly
- For carbon credit, the plant waste materials are strictly not burnt and they are either buried or subjected to composting.
- Using Solar energy for Administration office
- Using Digital alternatives for Animal Dissections
- Maintaining a Bee- Keeping unit in the Campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Green Audit was initiated which makes the college to function in an eco friendly way.
2. Renovation of Smart class rooms improved the quality of Teaching – Learning process.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. External academic audit was conducted
2. Green audit was conducted
3. Board of studies for self study courses were conducted
4. Vermiculture is strengthened

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice – I

1. Title

Solid Waste Management through Vermiculture

2. Goal

Solid Waste disposal in eco friendly manner

3. The Context

The decomposable solid wastes are a nuisance near the college canteen, Hostel and in the gardens. They have to be disposed properly without causing pollution to the environment.

4. The Practice

Volunteers and students who are willing to participate were enrolled for training in Vermiculture. The training was funded by UGC – Auto grant and was organized by Part V co-ordinator with the support of faculty of Zoology. Students were divided into groups for collection of decomposable wastes on daily bases and the collected waste materials were subjected for partial decomposition and then for vermin composting. The collected vermifertilizers was distributed to local farmers with a free consultancy service for Vermiculture. The training was given for 30 days. The vermi compost units are maintained by research scholars and students of Department of Zoology after the training period was over.

5. Evidence of Success

- ❖ The local farmers were informed about the consultancy service provided in the college and they assured for practicing organic farming
- ❖ Many students with agriculture background are continuing the practice in their village and are doing this for their part time income.

6. Problems Encountered and Resources Required

i. Problems Encountered

- ❖ Continuity of the programme during vacation period of the college
- ❖ Provision of space for carrying out such good practices in the campus

ii. Resources Required

- ❖ Financial assistance for conducting such workshop every year to educate the freshers
- ❖ Funds are required for providing Lunch and refreshments during the programmes as it needs physical work

7. Outcome

- ❖ The college campus was cleaned and is free of organic ways. It was disposed in an eco friendly manner.
- ❖ The local farmers were educated for organic farming.
- ❖ 250 kg of vermicompost was produced. Out of that 50 % was distributed to the farmers and the rest was utilized for College Garden

Best Practice –II

1. Title

Village Adoption

2. Goal

To improve the under developed villages near the institution

3. The Context

Kumbakonam is a semi urban area surrounded by many rural pockets in under developed condition. Majority of the students studying in our college are coming only from those villages. By improving the facilities and standard of the village, the students are given social commitment and responsibility and they improve themselves and their families.

4. The Practice

The college has 3 NSS units with 3 co-ordinators. Each unit has registered 100 students separately. They adopted three villages every year and do all services in that village. Students go for a camp for 1 week for do the service in that village. This year the following villages were adopted

- ✓ Ammachatram
- ✓ Theperumanallur
- ✓ Uma Maheswarapuram and

The following activities were done

- Village survey
- Veterinary Camp
- Free Eye Camp
- Self Employment Generation
- Tree Plantation
- Awareness on Siddha Medicine
- Vermiculture and Organic farming
- Enhancement of Value Systems
- Plastic Eradication Programmes

5. Evidence of Success

- ❖ People in the village started doing organic farming
- ❖ Students had first hand experience with the society

6. Problems Encountered and Resources Required

i. Problems Encountered

- ❖ As all the students are women, there problem of staying in the village with the safety is questioned.
- ❖ Sufficient funds are not received to do more services.

ii. Resources Required

- ❖ Additional grants for extension activities with social responsibility are required.

7. Outcome

- ❖ Students understand the rural conditions and livings standard of people in the area with firsthand experience.
- ❖ The Village people came forward for small scale entrepreneurship which is the basic requirement for Indian Economy.

8. Contact Details

Name of the Principal	:	Dr. A. Thiruvalluvar
Name of the Institution	:	Government College for Women (A)
City	:	Kumbakonam
Pin Code	:	612 001
Accredited Status	:	B
Work Phone	:	0435-2420153, 2401346
Fax	:	2401391
Website	:	www.gcwk.ac.in
E-mail	:	principal@gcwk.ac.in
Mobile	:	9894889103

7.4 Contribution to environmental awareness / protection

- ❖ Green Audit conducted
- ❖ Integrated environmental Education in the curriculum
- ❖ The awareness on environment protection is created among students by making them to clean the campus frequently, conducting competitions in relevant topics and conducting meetings through Environment Education

7.5 Whether environmental audit was conducted?

Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weakness	Opportunities	Threats
Highly qualified, Dedicated and Committed faculty	Since the strength of the permanent faculty is just 1/3 rd of the sanctioned strength, our faculty are shouldering many responsibilities in addition to their regular work load.	Being a Government College lot of opportunities are given to both faculty and students in Tamil Nadu State Council for Higher Education and Tamil Nadu State Council for Science and Technology	To qualify more students in Competitive Examinations/ SLET/NET/CSIR
Large number of extension and awareness programmes	Lack of sufficient physical infrastructure	Fee Concession are given in many Government Agencies.	To develop Communication skills in students
Separate Entrepreneurial Development Cell for developing Entrepreneurial skills in students	Lack of Physical director	Free Laptops are received by all students	To encourage faculty to qualify themselves for awards and honors.

	week in very good communication skills which is a constraints for good placement record of the institution.		
Linkages with National and International institutes			

8. Plans of institution for next year

1. Increasing Academic flexibility
2. Promotion of research
3. Finding strategies to increase the quality of Learning

Name Dr. S. Venkatalakshmi

Dr. S. Venkatalakshmi
7.4.17

Signature of the Coordinator, IQAC

Dr. S. VENKATALAKSHMI,
Associates Professor of Zoology,
Government College for Women(A),
Kumbakonam - 612 001.

Name Dr. A. Thiruvalluvar

Dr. A. Thiruvalluvar
7.4.17

Signature of the Chairperson, IQAC

PRINCIPAL
Government College for Women (Autonomous)
KUMBAKONAM.

ACADEMIC CALENDER 2015-2016

ANNEXURE

June 2015				
Date	Day	Day Order	Particulars	Days
1	Mon	-		-
2	Tue	-		-
3	Wed	-		-
4	Thu	-		-
5	Fri	-		-
6	Sat	-		-
7	Sun	-		-
8	Mon	-		-
9	Tue	-		-
10	Wed	-		-
11	Thu	-		-
12	Fri	-		-
13	Sat	-		-
14	Sun	-		-
15	Mon	-		-
16	Tue	-		-
17	Wed	-		-
18	Thu	1		1
19	Fri	2		2
20	Sat	-		-
21	Sun	-		-
22	Mon	3		3
23	Tue	4		4
24	Wed	5		5
25	Thu	6		6
26	Fri	1		7
27	Sat	-		-
28	Sun	-		-
29	Mon	2		8
30	Tue	3		9

July 2015				
Date	Day	Day Order	Particulars	Days
1	Wed	4	Yoga Day	10
2	Thu	5		11
3	Fri	6		12
4	Sat	-	-	-
5	Sun	-	-	-
6	Mon	1		13
7	Tue	2		14
8	Wed	3		15
9	Thu	4		16
10	Fri	5		17
11	Sat	-	-	-
12	Sun	-	-	-
13	Mon	6		18
14	Tue	1		19
15	Wed	2		20
16	Thu	3		21
17	Fri	4		22
18	Sat	-	-	-
19	Sun	-	-	-
20	Mon	5		23
21	Tue	6		24
22	Wed	1		25
23	Thu	2		26
24	Fri	3		27
25	Sat	-	-	-
26	Sun	-	-	-
27	Mon	4		28
28	Tue	5		29
29	Wed	6		30
30	Thu	1		31
31	Fri	2		32

August 2015				
Date	Day	Day Order	Particulars	Days
1	Sat	-	-	-
2	Sun	-	-	-
3	Mon	3		33
4	Tue	4		34
5	Wed	5		35
6	Thu	6		36
7	Fri	1		37
8	Sat	-	-	-
9	Sun	-	-	-
10	Mon	2		38
11	Tue	3		39
12	Wed	4		40
13	Thu	5	Union Inauguration Function	41
14	Fri	6		42
15	Sat	-	Independence Day	-
16	Sun	-	-	-
17	Mon	1		43
18	Tue	2		44
19	Wed	3		45
20	Thu	4		46
21	Fri	5		47
22	Sat	-	-	-
23	Sun	-	-	-
24	Mon	6		48
25	Tue	1		49
26	Wed	2		50
27	Thu	3		51
28	Fri	4		52
29	Sat	-	-	-
30	Sun	-	-	-
31	Mon	5		53

September 2015				
Date	Day	Day Order	Particulars	Days
1	Tue	6		54
2	Wed	1		55
3	Thu	2		56
4	Fri	3		57
5	Sat	-	Teacher's Day	-
6	Sun	-	-	-
7	Mon	4		58
8	Tue	5		59
9	Wed	6		60
10	Thu	1		61
11	Fri	2	Training On Statistics using SPSS	62
12	Sat	-	-	-
13	Sun	-	-	-
14	Mon	3		63
15	Tue	4		64
16	Wed	5		65
17	Thu	-	-	-
18	Fri	6		66
19	Sat	-	-	-
20	Sun	-	-	-
21	Mon	1		67
22	Tue	2		68
23	Wed	3		69
24	Thu	-	-	-
25	Fri	4		70
26	Sat	-	-	-
27	Sun	-	-	-
28	Mon	5	Paper Presentation Competition Department of Computer Science World Mother Tongue Day	71
29	Tue	6		72
30	Wed	1		73

October 2015				
Date	Day	Day Order	Particulars	Days
1	Thu	2		74
2	Fri	-	-	-
3	Sat	-	-	-
4	Sun	-	-	-
5	Mon	3		75
6	Tue	4		76
7	Wed	5		77
8	Thu	6		78
9	Fri	1		79
10	Sat	-	-	-
11	Sun	-	-	-
12	Mon	2		80
13	Tue	3		81
14	Wed	4	PTA Meeting	82
15	Thu	5		83
16	Fri	6		84
17	Sat	-	-	-
18	Sun	-	-	-
19	Mon	1		85
20	Tue	2		86
21	Wed	-	-	-
22	Thu	-	-	-
23	Fri	-	-	-
24	Sat	-	-	-
25	Sun	-	-	-
26	Mon	3		87
27	Tue	4		88
28	Wed	5		89
29	Thu	6		90
30	Fri	1		91
31	Sat	2		92

November 2015				
Date	Day	Day Order	Particulars	Days
1	Sun	-	-	-
2	Mon	-	-	-
3	Tue	-	-	-
4	Wed	-	-	-
5	Thu	-	-	-
6	Fri	-	-	-
7	Sat	-	-	-
8	Sun	-	-	-
9	Mon	-	-	-
10	Tue	-	-	-
11	Wed	-	-	-
12	Thu	-	-	-
13	Fri	-	-	-
14	Sat	-	-	-
15	Sun	-	-	-
16	Mon	-	-	-
17	Tue	-	-	-
18	Wed	-	-	-
19	Thu	-	-	-
20	Fri	-	-	-
21	Sat	-	-	-
22	Sun	-	-	-
23	Mon	1		1
24	Tue	2		2
25	Wed	3		3
26	Thu	4		4
27	Fri	5		5
28	Sat	6		6
29	Sun	-	-	-
30	Mon	1	SSS Building Opening	7

December 2015				
Date	Day	Day Order	Particulars	Days
1	Tue	2		8
2	Wed	3		9
3	Thu	4		10
4	Fri	5		11
5	Sat	-	-	-
6	Sun	-	-	-
7	Mon	6		12
8	Tue	1		13
9	Wed	2		14
10	Thu	3		15
11	Fri	4		16
12	Sat	5		17
13	Sun	-	-	-
14	Mon	6		18
15	Tue	1		19
16	Wed	2		20
17	Thu	3		21
18	Fri	4		22
19	Sat	5		23
20	Sun	-	-	-
21	Mon	6		24
22	Tue	1		25
23	Wed	2		26
24	Thu	-	-	-
25	Fri	-	-	-
26	Sat	-	-	-
27	Sun	-	-	-
28	Mon	-	-	-
29	Tue	-	-	-
30	Wed	-	-	-
31	Thu	-	-	-

January 2016				
Date	Day	Day Order	Particulars	Days
1	Fri	-	-	-
2	Sat	-	-	-
3	Sun	-	-	-
4	Mon	3		27
5	Tue	4		28
6	Wed	5		29
7	Thu	6		30
8	Fri	1		31
9	Sat	2		32
10	Sun	-	-	-
11	Mon	3		33
12	Tue	4		34
13	Wed	-	-	-
14	Thu	-	-	-
15	Fri	-	-	-
16	Sat	-	-	-
17	Sun	-	-	-
18	Mon	5		35
19	Tue	6		36
20	Wed	1	Quiz Competition Department of Economics	37
21	Thu	2		38
22	Fri	3		39
23	Sat	4		40
24	Sun	-	-	-
25	Mon	5	I CIA	41
26	Tue	-	Republic Day	-
27	Wed	6	I CIA	42
28	Thu	1	I CIA	43
29	Fri	2	I CIA	44
30	Sat	-	-	-
31	Sun	-	-	-

February 2016				
Date	Day	Day Order	Particulars	Days
1	Mon	3		45
2	Tue	4		46
3	Wed	5	One Day Workshop – Department of Chemistry	47
4	Thu	6		48
5	Fri	1		49
6	Sat	2		50
7	Sun	-	-	-
8	Mon	3		51
9	Tue	4		52
10	Wed	5	Quiz Competition Department of Geography	53
11	Thu	6		54
12	Fri	1		55
13	Sat	2		56
14	Sun	-	-	-
15	Mon	3		57
16	Tue	4		58
17	Wed	5		59
18	Thu	6		60
19	Fri	1	II CIA	61
20	Sat	-	-	-
21	Sun	-	-	-
22	Mon	2	II CIA	62
23	Tue	3	II CIA	63
24	Wed	4	II CIA	64
25	Thu	5	Drawing competition Department of Commerce	65
26	Fri	6	Cooking Competition without Stove	66
27	Sat	-	-	-
28	Sun	-	-	-
29	Mon	1	Quiz Competition Department of Zoology And Anbu Building Opening	67

March 2016				
Date	Day	Day Order	Particulars	Days
1	Tue	2		68
2	Wed	3	PTA Meeting	69
3	Thu	4		70
4	Fri	5		71
5	Sat	6		72
6	Sun	-	-	-
7	Mon	1		73
8	Tue	2	Women's Day Celebration	74
9	Wed	3		75
10	Thu	4	One Day Workshop Department of Zoology	76
11	Fri	5		77
12	Sat	-	-	-
13	Sun	-	-	-
14	Mon	6	NAAC Peer Team Visit and PTA Meeting	78
15	Tue	1		79
16	Wed	2		80
17	Thu	3		81
18	Fri	4		82
19	Sat	-	-	-
20	Sun	-	-	-
21	Mon	5	MODEL EXAM	83
22	Tue	6	MODEL EXAM	84
23	Wed	1	MODEL EXAM	85
24	Thu	2	MODEL EXAM	86
25	Fri	-	-	-
26	Sat	-	-	-
27	Sun	-	-	-
28	Mon	3	MODEL EXAM and Quiz Competition for PG Students	87
29	Tue	4	MODEL EXAM and Quiz Competition for UG Students	88
30	Wed	5	MODEL EXAM	89
31	Thu	6		90

April 2016				
Date	Day	Day Order	Particulars	Days
1	Fri	1		91
2	Sat	2	Quiz Competition Department of History	92
3	Sun	-	-	-
4	Mon	3		93
5	Tue	4		94
6	Wed	5		95
7	Thu	6		96
8	Fri	1		97
9	Sat	-	Annual Day	-
10	Sun	-	Convocation Function	-
11	Mon	2	Muthamizh vizha Radha Memorial Day	98
12	Tue	3		99
13	Wed	4		100
14	Thu	-	-	-
15	Fri	-	-	-
16	Sat	-	-	-
17	Sun	-	-	-
18	Mon	-	-	-
19	Tue	-	-	-
20	Wed	-	-	-
21	Thu	-	-	-
22	Fri	-	-	-
23	Sat	-	-	-
24	Sun	-	-	-
25	Mon	-	-	-

Total Number of Working Days = 92 + 100 = 192