

Government College for Women (Autonomous), Kumbakonam – 612 001

Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC Meeting Held On 15.02.2019

1. The achievements of Plan of Action sketched out in the first IQAC Meeting held on 06.08.2019 were discussed.
2. The setbacks in the plans for which Action to be taken were discussed. The ways and means to achieve the plans were arrived.
3. AQAR for 2016 – 17 and 2017 – 18 submitted on 27.08.2019, were approved.
4. Data uploaded for India ranking (NIRF) on 29.11.2018, was approved.
5. Online submission of AQAR for 2018 – 19 in the revised format was discussed.
6. It has been decided to restrict internship programmes to PG initially.
7. For UG, it was decided to implement subject wise Skill development programmes.
8. A common format for MOU and guidelines for creating Linkages were defined.
9. Introduction of barcode sheets for end semester exams was decided
10. To send proposals under DST-FIST (Level 1) and DBT star college scheme was resolved.
11. It was decided to conduct training for maintaining smart classrooms to I PG students.
12. It was resolved to update website with online hall ticket and cumulative mark sheet issuing, downloads for all application forms and certificates.
13. It was recorded to purchase a server and online UPS for intranet facility.
14. It was determined to adopt OMR based student admission system in the year 2019-20.
15. It was advised to practice Learning Management System.

16. It was suggested to conduct extension activities in each department apart from NSS and YRC with financial assistance from Tamil Nadu State Council for Science and Technology and other similar funding agencies.
17. It was noted that the feedback system has to be completed with documentation of action taken report.
18. Library usage by students ^{and staff} has to be documented.
19. It was pointed that Syllabus should have programme objective, course objective and outcomes.
20. It was prescribed to conduct school linkage programmes by all departments.

Signature of the Members

S.No	Category	Name	Designation	Signature
1	Chairperson	Dr. P. Cynthia Selvi, M.Sc., M.Phil., Ph.D.,	Principal	<i>m. P. Cynthia Selvi</i> 15.02.19
2	Coordinator/ Member Secretary	Dr. S. Venkatalakshmi, M.Sc., M.Phil., Ph.D.,	Head & Associate Professor, Dept. of Zoology	<i>S. Venkatalakshmi</i> 15/2/19
3	Senior Teachers	Dr. S. Ahila, M.A., M.Phil., B.Ed., Ph.D.,	Controller of Examinations and Head & Associate Professor, Dept. of Tamil	<i>S. Ahila</i> 15/2/19
4		Dr. R. Radha, M.Sc., M.Phil., Ph.D.,	Head & Associate Professor, Dept. of Physics and UGC Co- ordinator	<i>R. Radha</i> 15/2/19
5		Dr. S. Valarmathi, M.A., M.Phil., M.Ed., Ph.D.,	Associate Professor, Dept. of Tamil	<i>S. Valarmathi</i> 15/2/19
6		Dr. W. Jayaseeli, M.Com., M.Phil., Ph.D.,	RUSA Co-ordinator and Head & Associate Professor, Dept. of Commerce	<i>W. Jayaseeli</i> 15/2/19
7		Dr. F. Kurus MalaiSelvi, M.Sc., M.Phil., Ph.D.,	Asst. Controller of Examinations and Head & Associate Professor, Dept. of Computer Science	<i>F. Kurus MalaiSelvi</i> 15/2/19

8	Administrative Officer	Dr. M. Vijayakumar, M.A., M.A., M.Phil., M.B.A., Ph.D.,	Bazar, GCWK	
9	External Experts:	Dr. P. Mariappan, M.Sc., M.Phil., Ph.D.,	HOD of Zoology, IQAC Co-ordinator, Rajah Serfoji College, Thanjavur.	<i>[Handwritten signature]</i>
10		Mr. B. Anand, M.Sc., MS	Network Engineer, University Informatics Centre, BARD, Tiruchirappalli.	<i>[Handwritten signature]</i> 15/2/19
11		Dr. S. M. Martin,	Star Group of Institutions. (Industrialist).	<i>[Handwritten signature]</i>
12	Alumnae	Dr. A. John Merina, M.Sc., M.Phil., B.Ed., Ph.D.,	Principal (Retd), Govt. College for Women (A), Kumbakonam.	
13	Student Representatives	Miss.S.Kavitha	I M.Sc., Comp.Sci	<i>[Handwritten signature]</i>
14		Miss.K. Vinodhini	I M.Com.,	<i>[Handwritten signature]</i>